

**THE REGULAR MEETING  
OF THE VILLAGE OF NEWHARTFORD  
BOARD OF TRUSTEES  
WAS HELD ON OCTOBER 10, 2023 IN  
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:** Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee John J. Grygiel, and Trustee C. Sherman

**VILLAGE OFFICIALS PRESENT:** DPW Superintendent Tom Hughes, Police Lieutenant Tom Hulser, Fire Chief Tom Bolanowski, and Village Clerk Sarah Dobson

**ABSENT:** Treasurer Daniel Dreimiller, Codes Enforcer Gary Schreppel, and Attorney Gustave DeTraglia

**VISITORS:** Jan and Barbara Swartwout, Don McHarris, Scott Brady

2. **MINUTES:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

**RESOLUTION 2023-54**

**RESOLVED**, that the Village Board does hereby approve the meeting Minutes from September 11, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIAL:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the October 10, 2023 report.

- B. **ABSTRACT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2023-55**

**RESOLVED**, the Village Board does hereby approve the Abstract from October 10, 2023.

<b>General Fund</b>	\$139,264.95
<b>Capital Project</b>	\$62,547.29

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was carried and duly **ADOPTED**.

**4. DEPARTMENT REPORTS:**

- A. **POLICE DEPARTMENT:** Lieutenant Hulser provided the following report:

Proactive Patrols	6
<u>Calls for Service</u>	<u>9</u>
Total Village Calls	15

- B. **FIRE DEPARTMENT:**

- I. Chief Bolanowski provided the following report:

**Summary Incident Report 9/1 – 9/30/23**

Total Incidents	124
-----------------	-----

**Monthly Incident Report 9/1 – 9/30/23**

Town	106
Village	17
<u>Mutual Aid</u>	<u>1</u>
Total Incidents	124

- II. Mayor Ryan advised the Board that the new EMS Vehicle has been dedicated and is currently in service.

**C. DEPARTMENT OF PUBLIC WORKS:**

- I. Superintendent Hughes advised he met with the DOT regarding large, overgrown trees in the business district. The tree roots are pushing up the sidewalks creating a trip hazard. The DOT suggested the Village take down the trees and remove the stumps and the DOT will purchase trees to replace them.
- II. Piping has been ordered for 64 Paris Road. Homeowner does not want work done without legal paperwork. Project will be pushed until the spring.
- III. The fall curbside junk pickup has been completed. Everything went OK. Will discuss how to alleviate garbage pickup confusion for next year.
- IV. Superintendent Hughes advised of a sewer main issue on Pearl Street. The main collapsed and was repaired. Everything in working order.
- V. The DPW will begin leaf sucking this week.
- VI. Holiday decorations will be put up in the Village before the Believe Christmas Festival.
- VII. Concrete has been ordered. There are some spots on Hartford, Woodland, and Oxford that need to be repaired.
- VIII. Superintendent Hughes asked the Board if they would approve a new pickup truck for the Village. The DPW is under budget on a recent loader purchase and would like to utilize the funds to upgrade older equipment that constantly needs repairs. The current older Ford would be sold and funds would be applied to the new Chevy 2500.

Trustee Sherman introduced the following Resolution and it was seconded by Trustee Butler:

**RESOLUTION 2023-56**

**RESOLVED**, that the Village of New Hartford does hereby approve the lease of a Chevy 2500 for the DPW.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

IX. Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

**RESOLUTION 2023-57**

**RESOLVED**, that the Village of New Hartford does hereby approve the additional cost of snow diverters to be added to the DPW roof project cost. An additional \$1,899.75 was approved for material and labor.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Abstained
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was carried and duly **ADOPTED**.

D. **CODES DEPARTMENT:** The following report was provided by Codes Officer Schreppel:

- Issued permit for internal renovations – 13 Oxford Road
- Issued permit for front porch replacement – 23 Pearl Street
- Issued Order to Remedy - trash accumulation – 73 Oxford Road
- Issued Order to Remedy – responsibility of owners – 73 Oxford Rd
- Issued Order to Remedy - const. debris accumulation – 73 Oxford
- Issued Order to Remedy – no side yard parking – 73 Oxford Road
- Issued Order to Remedy – grass and weeds – 9 Sanger Ave
- Issued Order to Remedy – grass and weeds – 11 Sanger Ave
- Construction and property Inspections: 9 Sanger, 23 Pearl, 13 Oxford, 11 Sanger, 20 Hartford Terrace, 6 Winmar Cres, 12 Genesee Street, 2 Paris Road, 118 Genesee Street, 104 Genesee

Street, 11 Sanger Ave, 59 Paris Road, 18 Pearl Street, 23 Overbrook Cres, and 73 Oxford Road.

5. **OTHER BUSINESS:**

- A. **HOMECOMING PARADE & BONFIRE:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

**RESOLUTION 2023-58**

**RESOLVED**, that the Village of New Hartford Board does hereby approve the application for the Homecoming parade and bonfire to be held on October 19, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **HALLOWEEN PARADE & PARTY:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

**RESOLUTION 2023-59**

**RESOLVED**, that the Village of New Hartford Board does hereby approve the application for the Halloween parade and party to be held on October 31, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **BELIEVE CHRISTMAS FESTIVAL:** Trustee Grygiel introduced the following Resolution and it was seconded by Trustee Sherman:

**RESOLUTION 2023-60**

**RESOLVED**, that the Village of New Hartford Board does hereby approve the application for Believe – A Magical Christmas Festival to be held on November 18, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

**RESOLUTION 2023-61**

**RESOLVED**, that the Village of New Hartford Board does hereby approve the adjournment of the Regular Board meeting at 8:00 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson  
Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/10/2023

NUMBER 051

TOTAL CLAIMS: \$139,264.95

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2148	Charter Communications internet	A1010.4	107.98	1613 09/12/2023
2149	GREG LEWIS work boots	A5410.4	244.69	1614 09/13/2023
2150	General Security, Inc. Annual Inspection DPW	A5410.4	86.64	1615 09/25/2023
2151	Beebe Construction Service Inc allowance authorization material	A5110.4	2,348.75	1616 09/25/2023
2152	MVWA water	A3410.4	255.42	1617 10/02/2023
2152	MVWA	A5110.4	108.30	1617 10/02/2023
2153	AT&T phone	A1010.4	7.37	1618 10/02/2023
2154	Verizon phone	A1010.4	209.56	1619 10/02/2023
2155	National Grid gas and electric	A3410.4	991.27	1620 10/02/2023
2155	National Grid	A5110.4	2,961.05	1620 10/02/2023
2155	National Grid	A5141.4	34.95	1620 10/02/2023
2155	National Grid	A5182.4	476.34	1620 10/02/2023
2155	National Grid	A7110.4	121.87	1620 10/02/2023
2156	PJ Green Inc. envelopes and letterhead	A1010.4	515.00	1621 10/11/2023
2157	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	12,788.28	1622 10/11/2023
2158	Quadient Leasing USA, Inc. mail machine lease	A1010.4	237.36	1623 10/11/2023
2159	Herkimer Oneida County Compreh flood insurance class	A8020.4	20.00	1624 10/11/2023
2160	Arlott Office Products service contract copier	A1010.4	520.00	1625 10/11/2023
2160	Arlott Office Products reconditioned printer/replacement	A3410.4	1,500.00	1625 10/11/2023
2161	Northland Communications phone fire dept	A3410.4	386.25	1626 10/11/2023
2162	Valley Signs repair vinyl	A3410.4	500.00	1627 10/11/2023
2163	Steele Ponte Chevy, Inc. schedule 14	A3410.4	4,073.80	1628 10/11/2023
2164	Witmer Public Safety Group Inc fierfighting equipment	A3410.4	456.96	1629 10/11/2023

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/10/2023

NUMBER 051

TOTAL CLAIMS: \$139,264.95

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2165	Motorola Solutions, Inc. vehicle chargers	A3410.4	933.57	1630 10/11/2023
2166	Morris-Croker LLC flashlight	A3410.4	180.00	1631 10/11/2023
2167	JPJ Electronic Comm. Inc. pager replacements	A3410.4	1,869.62	1632 10/11/2023
2168	ABC Fire Extinguisher Co, Inc. fire extinguisher repair	A3410.4	228.00	1633 10/11/2023
2169	W. S. Darley & Company firefighting equipment	A3410.4	1,772.93	1634 10/11/2023
2170	Thomas Bolanowski expenses - radio equipment	A3410.4	1,768.22	1635 10/11/2023
2171	AT&T mobile phone service	A3410.4	260.92	1636 10/11/2023
2172	ESO Solutions, Inc. annual records software	A3410.4	2,765.55	1637 10/11/2023
2173	Michael Galigano training expenses	A3410.4	175.00	1638 10/11/2023
2174	Clarion Events, Inc. training books/reference material	A3410.4	657.94	1639 10/11/2023
2175	Magnum Electronics, Inc batteries and chargers	A3410.4	1,149.81	1640 10/11/2023
2176	Fully Involved Reliable Elect replacement LED lights	A3410.4	2,936.00	1641 10/11/2023
2177	New Hartford Safe and Lock door replacement	A3410.4	1,788.16	1642 10/11/2023
2178	Tallman's Tire & Auto Repair emergency tire replacements	A3410.4	3,930.00	1643 10/11/2023
2179	Municipal Emergency Serv. Inc firefighting equipment	A3410.4	1,052.11	1644 10/11/2023
2180	Firematic Supply Company, Inc. apparatus repair	A3410.4	814.04	1645 10/11/2023
2181	Faxton-St. Lukes EMS EMS supplies	A3410.4	15.00	1646 10/11/2023
2182	Care Free Lawn Service, Inc. fertilizer/weed killer	A7110.4	810.00	1647 10/11/2023
2183	Core & Main stormpipe - 68 Paris Rd	A8120.4	14,191.00	1648 10/11/2023
2184	Alta Equipment Company new loader/parts	A5141.2	54,114.05	1649 10/11/2023
2185	Buell Fuel SB diesel fuel	A5989.4	1,793.35	1650 10/11/2023
2186	Town of New Hartford gasoline	A3410.4	185.10	1651 10/11/2023
2186	Town of New Hartford gasoline	A5989.4	434.74	1651 10/11/2023

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/10/2023

NUMBER 051

TOTAL CLAIMS: \$139,264.95

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2187	McQuade and Bannigan, Inc. electric chain saw	A8560.4	319.78	1652 10/11/2023
2188	James Bray Paving and Excav repair sewer main on Pearl St.	A8120.4	6,989.36	1653 10/11/2023
2189	UDIG NY call fees	A5110.4	17.00	1654 10/11/2023
2190	Barrett New York Central stone for sidewalk	A5410.4	1,093.11	1655 10/11/2023
2191	Clinton Tractor & Implement Co parts	A5141.4	49.32	1656 10/11/2023
2192	Agway seed/straw	A5410.4	157.89	1657 10/11/2023
2193	Home Depot Credit Services	A3410.4	119.19	1658 10/11/2023
2193	Home Depot Credit Services paint/supplies	A5110.4	151.25	1658 10/11/2023
2194	Cook Brothers Truck Parts garbage truck parts	A8160.4	45.22	1659 10/11/2023
2195	Volo's Auto Supply, Inc. filters	A5110.4	17.84	1660 10/11/2023
2196	Snap On tools - light for garbage truck	A8160.4	58.50	1661 10/11/2023
2197	Murphy Excavating Corp. top soil 14 yards	A5410.4	518.00	1662 10/11/2023
2198	Marcy Hydraulics & Equipment cleaners	A8160.4	86.17	1663 10/11/2023
2199	Sacco's Locksmith Company, Inc Ford Taurus key	A5110.4	3.75	1664 10/11/2023
2200	Charles D Stahl Sales&Ser. Inc plow install/engine parts	A5141.4	2,241.89	1665 10/11/2023
2201	Oneida Herkimer Solid Waste construction and debris	A8160.4	4,292.90	1666 10/11/2023
2202	Lowe's sidewalks	A5410.4	225.83	1667 10/11/2023
2203	Charter Communications tv and internet	A1010.4	101.00	1668 10/11/2023

Total:

139,264.95

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this ~~22~~ 10<sup>th</sup> day of October, 2023

Donald Ryan  
Signature

# ABSTRACT OF AUDITED VOUCHERS

## CAPITAL PROJECT

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/10/2023

NUMBER 051

TOTAL CLAIMS: \$62,547.29

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
11	Beebe Construction Service Inc 23-114-02/Pay App #2 Construction DPW Roof	HA5110.3	62,547.29	11 10/11/2023
Total:			62,547.29	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 10<sup>th</sup> day of October, 20 23

Donald J. Ryan  
Signature

## MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2023:

DATED: October 2, 2023

  
 Daniel D. Drimilly  
 TREASURER

	Balance 08/31/2023	Increases	Decreases	Balance 09/30/2023
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	15,685.68	160,485.83	151,534.84	24,636.67
CASH - SAVING	1,636,403.34	3,585.46	273,247.79	1,366,741.01
HRA Account	5,623.30	13.09	702.26	4,934.13
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
TOTAL	1,672,085.32	164,084.38	425,484.89	1,410,684.81
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	287.18	4,872.81	4,872.79	287.20
CAPITAL SAVINGS ACCOUNT	144,393.55	356.04	0.00	144,749.59
TOTAL	144,680.73	5,228.85	4,872.79	145,036.79
<b>SS SEWER FUND</b>				
	0.00	0.00	0.00	0.00
MONEY MARKET	800,160.97	1,973.00	0.00	802,133.97
TOTAL	800,160.97	1,973.00	0.00	802,133.97
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	12,933.30	50,371.30	50,325.63	12,978.97
TOTAL	12,933.30	50,371.30	50,325.63	12,978.97
TOTAL ALL FUNDS	2,629,860.32	221,657.53	480,683.31	2,370,834.54