

**THE REGULAR MEETING OF THE
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES
WAS HELD ON NOVEMBER 10, 2025 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMEBRS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee William Freiberger III, and Trustee Richard Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Fire Chief Tom Bolanowski, Police Lieutenant Tom Hulser and Village Clerk Sarah Dobson

ABSENT: Attorney Gustave DeTraglia, Fire Inspector Steve Karrat and Codes Officer Gary Schreppel

VISITORS: Nancy Giglio, Rick Boehlert, Michelle Holbrook, Scott Holbrook, Barbara Swartwout, and Sarah Stewart

2. **MINUTES:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-109

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from October 14, 2025.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

A. ABSTRACTS:

- I. Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-110

RESOLVED, that the Village Board does hereby approve the Abstract from November 10, 2025.

General Fund Claims \$232,465.65

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- II. Trustee Freiberger introduced the following the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-111

RESOLVED, that the Village Board does hereby approve the Capital Fund Abstract from November 10, 2025.

Capital Fund Claims \$1,157,706.40

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **TREASURER’S REPORT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-112

RESOLVED, that the Village Board does hereby approve the Treasurer’s Report submitted by Treasurer Dreimiller. The October 31, 2025 General Fund balance is \$1,349,186.18.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye

Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

A. POLICE DEPARTMENT:

I. Lieutenant Hulser provided the following report for the month of October 2025:

<u>Village Wide Incidents</u>	<u>5</u>
Proactive Patrols	2
Calls for Service	3
<u>Town Wide Incidents</u>	<u>1,270</u>
MVAs	64
Traffic Tickets	376
Traffic Details	13
Community Policing	10
Proactive Patrols	515
Arrests	52
Traffic Stops	380

II. Lt. Hulser updated the Board that the animal shelter has passed its initial Ag & Markets inspection and it is expected to be operating soon.

B. FIRE DEPARTMENT:

I. Chief Bolanowski provided the following report for the month of October 2025:

Town	80
Village	17
<u>Mutual Aid</u>	<u>1</u>
Total	98

Summary of October 2025 Calls

Rescue/EMS	43
False Alarm	19
Service Call	12
Good Intent Call	12
Hazardous Condition	8
Fire	4

II. Chief Bolanowski advised that the old pumper truck has been sold to the Elbridge Fire Department for \$50,000. He said Elbridge is very happy with the pumper.

- III. The new pumper that has been purchased has arrived in New York. It is being outfitted with lights and should be delivered in approximately 1 week.
- IV. The Annual Believe Christmas Festival and Breakfast with Santa will take place on Saturday, November 22 in the Village Green. There will be many vendors, food trucks and local talent performing.

C. **FIRE INSPECTIONS:** Inspector Karrat provided the following written report:

- 1 Oxford Road – Pass – Building very well maintained. O2 tank storage within
- 23 Oxford Road – Fail – Provide FE inspection tags, provide annual SD test report
- 1 Campion Road – Café Canole – Fail – Rise (under construction –life safety inspection upon CofO)
- 19 Campion Road – Fail – Provide SD Annual test report, verify SD coverage at utility rooms
- 42-46 Campion Road – 42 - Pass- newly remodeled, all LS installed. 44 – Fail – provide FE inspection tags, provide SD Annual Test Report, install blow off tubes at hot H2O tanks, provide CO detectors as required. 46 – Under construction, life safety inspection upon CofO

Re-Inspections Conducted

- 2 Campion Road – Haunted House – In Compliance
- 4 Campion Road – Several infractions, no items resolved since inspection
- 26 Campion Road – Fail – Provided inspection tags at all Fes, provide CO/SD – none present, awaiting ABC for FE inspections
- 28/30 Campion Road – Fail – 28 – Install blow off at hot H2O tank, provide current SD inspection, some exit signage inoperable – repair or replace. 30 – Install CO/SD as required. Still awaiting Inspection Report. Exit Signage repaired, awaiting remainder.
- 30 Campion Road – Fail – Provide current SD inspection report – In Compliance
- 115 Genesee Street – SD/FA inspection completed and passed. Still awaiting RPZ/Backflow inspection and tagging. A leak is present in the suppression system and is currently offline. Awaiting repairs and inspection.
- 24 Genesee Street – Fail – Replace painted over SD, remove dust cover from showroom SD (completed), provide inspection tags on all FE's – still open

D. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provide the following report:

- The work at 68 Paris Road should be complete this week. There were a few more trees that needed to be planted, just waiting for weather to cooperate.
- The crews have been out picking up leaves daily and will continue to pick up green waste until the snow comes.

- Family Tree will be taking down the overgrown tree on the corner of Huntington and Woodland. They will give Superintendent Hughes a week notice so he can alert the residents.
- The crosswalk signs have been placed at St. John's as requested.

5. **OTHER BUSINESS:**

- A. NEW WAVE:** A representative from New Wave approached the Village to offer a reduction on the National Grid bill. Upon analysis the Village will save approximately \$300 a month on utility bills. Other local municipalities have used this service for some time. There is no contract and can be canceled at any time. The Board agreed to move forward and see how the program works.
- B. NEW PERMIT APPLICATIONS:** Deputy Clerk Moran has worked on updating the permit applications so they will be fillable on the website. A dedicated fence permit was also created in addition to a Special Use Permit Application.

Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-113

RESOLVED, that the Village Board does hereby approve the permits that were submitted for fences and special use permit.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. C&S COMPANIES:** Sarah Stewart, a grant writer with C&S Companies advised the Board of several different grant opportunities available to municipalities. Ms. Stewart advised that she is solely a grant writer. She works with and helps municipalities. She stated there is a lot of money out there but municipalities are not always aware. She asked the Board what needs the Village has in regards to funding. She went over several opportunities such as electric vehicles, infrastructure improvements, community involvement and engagement.
- D. HOTEL UPDATE:** Mayor Ryan gave those in attendance an update on the ongoing hotel development project. He stated the engineer's report was provided and the comments were sent to the developers. Nothing new to report.

6. **ADJOURNMENT:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-114

RESOLVED, that the Village Board does hereby adjourn the November 2025 Village Board meeting at 7:50 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Sarah L. Dobson
Village Clerk

**THE REGULAR MEETING OF THE
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES
WAS HELD ON NOVEMBER 10, 2025 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMEBRS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee William Freiberger III, and Trustee Richard Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Fire Chief Tom Bolanowski, Police Lieutenant Tom Hulser and Village Clerk Sarah Dobson

ABSENT: Attorney Gustave DeTraglia, Fire Inspector Steve Karrat and Codes Officer Gary Schreppel

VISITORS: Nancy Giglio, Rick Boehlert, Michelle Holbrook, Scott Holbrook, Barbara Swartwout, and Sarah Stewart

2. **MINUTES:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-109

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from October 14, 2025.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **ABSTRACTS:**

- I. Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-110

RESOLVED, that the Village Board does hereby approve the Abstract from November 10, 2025.