

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON SEPTEMBER 9, 2024 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee William Freiberger III, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Police Lieutenant Tom Hulser, Attorney Gustave DeTraglia, Codes Officer Gary Schreppel, and Village Clerk Sarah Dobson

ABSENT: Treasurer Daniel Dreimiller and Fire Chief Tom Bolanowski (due to Fire Dept. meeting conflict)

VISITORS: Josue Pagan, Nancy Giglio, Sharon Groah, Randy Bogar, Scott Holbrook and Michelle Holbrook

2. **MINUTES:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2024-74

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from September 9, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

A. TREASURER'S REPORT: Treasurer Daniel Dreimiller provided the September 9, 2024 report. A copy is attached.

- B. **ABSTRACT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-75

RESOLVED, that the Village Board does hereby approve the Abstract from September 9, 2024.

General Fund Total Claims \$104,729.72

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **CAPITAL FUND ABSTRACT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2024-76

RESOLVED, that the Village Board does hereby approve the Capital Fund Abstract from September 9, 2024.

Capital Fund Total Claims \$99,385.00

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

A. Chief Bolanowski provided the following reports:

Monthly Incident Report by Area 7/1 – 7/31/24

Town	80
Village	19
Mutual Aid	1
Total Incidents	100

Summary Incident Report 7/1 – 7/31/24

Rescue & EMS	44
False Alarm	29
Hazardous Condition	10
Good Intent	7
Service Call	6
Fire	4
Total Incidents	100

Monthly Incident Report by Area 8/1 – 8/31/24

Town	90
Village	16
Mutual Aid	1
Total Incidents	107

Summary Incident Report 8/1 – 8/31/24

Rescue & EMS	48
False Alarm	23
Service Call	10
Good Intent	6
Severe Weather	5
Total Incidents	107

B. POLICE DEPARTMENT: Lt. Hulser provided the following report:

<u>Town Wide</u>	
Incidents	1192
Arrests	53
Traffic Stops	290
MV Accidents	68
Traffic Tickets	205
Proactive Patrols	296
Traffic Details	11
Community Policing	4

Village

Proactive Patrols	7
Calls for Service	15

C. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report for the month of August 2024:

- The DPW completed the paving for the year. They paved Huntington, Hillside and Woodland.
- The crew continues to pour and stamp concrete in the business district. Superintendent Hughes advised they have about 3 to 4 more pours this year. Next year they will continue down Campion Road and any other area with existing pavers to be replaced.
- The DPW has begun getting the leaf and winter equipment ready.
- There are 4 trees that will be planted in the next month.
- Superintendent Hughes stated he has received several complaints about sewer flies. He has a call into Oneida County to see if they have any recommendations on how to treat. He suspects residents that are experiencing this problem do not have drain screens. He will wait for call back about possibly remedy.
- The roll off has been listed on Auctions International. A minimum bid of \$25,000 will be required which Superintendent Hughes feels is a fair number for the equipment.
- The Village garbage truck broke last month. A garbage truck was loaned from the Town of New Hartford and Village of Yorkville for 1 day each while the Village truck was being repaired. All repairs were completed in house.
- Fall curbside junk pickup will take place on Monday, October 14th. Junk is to be placed out the night before as the crew starts at 5 am.

D. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- No permits issued for August 2024
- Received 5 Concern for Occupancy messages from Village Point residents. Complaints ranged from bed bugs, lights flickering, trash in hallways, screaming people at night, and drug activity. These complaints were referred to building maintenance and residents advised to call the NH Police.
- Issued compliance certificate for childcare at First Methodist Church, 105 Genesee Street
- Received pothole complaint at NH Shopping Center. Referred to maintenance.

- Received complaint of removal of Emergency pull cords at Village Point Apartments. Advised residents and management that if pull cords are installed, they must be maintained per NYS Code.
- Continuation of property inspections at 73 Oxford Road
- Construction/property inspections – 120 Genesee Street, 2 Campion Road, 17 Hillside Drive, 73 Oxford Road, 44 Hartford Terrace, 19 Sanger Ave, 1 Colonial Drive, 105 Genesee Street, 2 Sanger Ave, and 19 Winmar Crescent

5. OTHER BUSINESS:

- A. **EPG PROJECT COMPLETION:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-77

RESOLVED, that the Village Board does hereby approve the signing of the Project Completion Certificate in order to obtain remaining funds from the EPG Grant the Village was awarded in 2022.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **EPG GRANT DISBURSEMENT REQUEST FORM:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2024-78

RESOLVED, that the Village Board does hereby approve the signing of the Grant Disbursement Request Form in order to obtain remaining funds from the EPG Grant the Village was awarded in 2022.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye

Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **FIREFLY ENGAGEMENT LETTER:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2024-79

RESOLVED, that the Village Board does hereby approve the signing of the Engagement Letter with Firefly Admin, Inc for the Fire Department Service Awards Program through December 31, 2027.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia Aye
Trustee Butler Aye
Trustee Freiberger Aye
Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- D. **HOMECOMING DANCE:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2024-80

RESOLVED, that the Village Board does hereby approve the New Hartford High School application to hold a Homecoming Dance on October 12, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia Aye
Trustee Butler Aye
Trustee Freiberger Aye
Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- E. **HOMECOMING PARADE & BONFIRE:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2024-81

RESOLVED, that the Village Board does hereby approve the New Hartford High School application to hold a Homecoming Parade and Bonfire on October 12, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- F. **VILLAGE POINT CONCERNS:** An email was received from a resident whose relative lives in Village Point. She wanted to let the Board know that Village Point is being affected by bed bugs. She stated phone calls and emails to management at Village Point have been left unanswered. She said someone came out to inspect her relative's apartment and said there was no evidence of bedbugs however her relative is covered in bites and is collecting bedbugs in a jar. She also provided the NYS laws and standards for owning buildings and providing care to tenants which have not been met by Village Point management. Mayor Ryan advised that the Village will contact the Health Department for recommendations as to how to handle this situation.
- G. **117 OXFORD ROAD:** Josue Pagan was in attendance to speak to the Board regarding the proposed plan to subdivide a current lot and erect a new building/house. Attorney DeTraglia said he spoke with the Town Attorney Cully who said the Town would like to be involved due to proximity to Town line. The Board asked Mr. Pagan to provide an updated plan showing his alternate house plan on the lot so setbacks and other information can be reviewed. Mayor Ryan questioned the parking spaces for current existing home if lot were to be subdivided. That issue will be looked at when new plans are provided. Neighboring Town residents were in attendance to voice their opposition to the addition of a new house. They stated they are already experiencing water issues in their basement and are concerned the problem will get worse if another structure is added. Trustee Sherman advised there are not any storm drains on Sherrill Lane and would advise about possibly adding storm drain to help alleviate the current water issue.
- H. **CELL TOWER:** Trustee Sherman stated that cell service has greatly improved since the cell tower has been built which is a great improvement for the Village.

He did suggest that Verizon add slats to the chain link fence surrounding the tower in an effort to make it look nicer. The Board agreed.

- I. **CANNABIS PUBLIC HEARING:** Trustee Alesia introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2024-82

RESOLVED, that the Village of New Hartford does hereby approve scheduling a public hearing regarding the Cannabis Law in the Village.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2024-83

RESOLVED, that the Village Board does hereby approve the adjournment of the Regular Board meeting at 8:17 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 09/09/2024

NUMBER 004

TOTAL CLAIMS: \$104,729.72

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2767	NYS Teamsters Health/Hosp Fund Health insurance	A1910.4	13,609.66	2238 08/13/2024
2768	Utica National Insurance Group commercial package renewal	A1910.41	416.00	2239 08/15/2024
2769	Column Software PBC 65396521-0003/Public notice	A1010.4	45.28	2240 08/28/2024
2770	AT&T phone	A1010.4	9.13	2241 09/03/2024
2771	MVWA water bill	A3410.4	263.16	2242 09/03/2024
2771	MVWA	A5110.4	133.22	2242 09/03/2024
2772	Verizon phone	A1010.4	210.60	2243 09/03/2024
2773	National Grid gas and electric	A3410.4	1,062.08	2244 09/03/2024
2773	National Grid	A5110.4	3,072.30	2244 09/03/2024
2773	National Grid	A5141.4	26.17	2244 09/03/2024
2773	National Grid	A5182.4	320.25	2244 09/03/2024
2773	National Grid	A7110.4	91.83	2244 09/03/2024
2774	Care Free Lawn Service, Inc. Lawn application	A5110.4	540.00	2245 09/04/2024
2775	New Hartford Presbyterian Ch lease agreement	A1010.4	1.00	2246 09/10/2024
2776	Community First National Bank lease fire truck principal	A9727.6	48,401.03	2247 09/10/2024
2776	Community First National Bank lease fire truck interest	A9727.61	3,321.20	2247 09/10/2024
2777	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	13,609.66	2248 09/10/2024
2778	Wynn Hospital EMS Supplies	A3410.4	30.00	2249 09/10/2024
2779	JM Door Co., Inc. overhead door repairs	A3410.4	258.00	2250 09/10/2024
2780	Grainger building supplies	A3410.4	716.66	2251 09/10/2024
2781	General Security, Inc. alarm inspection	A3410.4	155.88	2252 09/10/2024
2782	ABC Fire Extinguisher Co, Inc. inspection	A3410.4	149.00	2253 09/10/2024
2783	Jay K Independent Lumber Corp. building supplies	A3410.4	64.40	2254 09/10/2024

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GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 09/09/2024

NUMBER 004

TOTAL CLAIMS: \$104,729.72

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2784	James Monahan expenses - EMT books, batteries	A3410.4	880.76	2255 09/10/2024
2785	Yorkville Battery, Inc. battery replacements	A3410.4	694.00	2256 09/10/2024
2786	AT&T Mobility wireless cellular	A3410.4	266.13	2257 09/10/2024
2787	Volo's Auto Supply, Inc. automotive parts	A3410.4	11.19	2258 09/10/2024
2787	Volo's Auto Supply, Inc. parts	A5110.4	51.18	2258 09/10/2024
2788	Witmer Public Safety Group Inc firefighting equipment	A3410.4	1,211.63	2259 09/10/2024
2789	Tallman's Tire & Auto Repair tire repair	A3410.4	297.50	2260 09/10/2024
2790	Reliable Products cleaning supplies	A3410.4	120.00	2261 09/10/2024
2791	Buell Fuel SB diesel	A5989.4	1,245.51	2262 09/10/2024
2792	Tom Hughes rain gear supplies/fuel subscription	A5110.4	377.87	2263 09/10/2024
2793	Snap On Tools Inc battery weed eater	A7110.4	260.00	2264 09/10/2024
2794	JC SMITH, INC concrete screed	A5410.4	228.40	2265 09/10/2024
2795	Lewis Property Solutions LLC stump grinding	A8560.4	2,125.00	2266 09/10/2024
2796	Factory Motor Parts parts	A5110.4	119.88	2267 09/10/2024
2797	Fisher Auto Parts, Inc. coolant	A8160.4	45.92	2268 09/10/2024
2798	Leitz Trucking Corp. stone	A5112.4	1,086.08	2269 09/10/2024
2799	CNY Awards and Apparel, Inc. safety shirts	A8160.4	495.00	2270 09/10/2024
2800	Frank's Body Works, LLC inspection	A5110.4	10.00	2271 09/10/2024
2801	Murphy Excavating Corp. top soil	A5410.4	440.00	2272 09/10/2024
2802	Builtwell Fabrication LLC welding on garbage truck	A8160.4	650.00	2273 09/10/2024
2803	Marcy Hydraulics & Equipment garbage truck parts	A8160.4	132.88	2274 09/10/2024
2804	McQuade and Bannigan, Inc. concrete supplies	A5410.4	704.67	2275 09/10/2024
2805	Reliable Products gloves and supplies	A5110.4	107.94	2276 09/10/2024

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 09/09/2024

NUMBER 004

TOTAL CLAIMS: \$104,729.72

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2806	Tracey Road Equipment, Inc garbage radiator repair parts	A8160.4	4,548.82	2277 09/10/2024
2807	Home Depot Credit Services primer and supplies	A5110.4	323.21	2278 09/10/2024
2808	Charter Communications tv and internet	A1010.4	101.00	2279 09/10/2024
2809	Northland Communications internet and tv	A3410.4	390.14	2280 09/10/2024
2810	Quadient Leasing USA, Inc. postage meter lease	A1010.4	237.36	2281 09/10/2024
2811	Gates Cole Associates, Inc. pollution liability	A1910.41	1,061.14	2282 09/10/2024

Total:

104,729.72

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the

Village Board

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as

Mayor

at

the above Village this

9th

day of

September

, 2024

Donald J. Ryan
Signature

ABSTRACT OF AUDITED VOUCHERS

CAPITAL PROJECT

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 09/09/2024

NUMBER 004

TOTAL CLAIMS: \$99,385.00

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
16	James Bray Paving and Excav pave streets	HA522	99,385.00	16 09/10/2024
Total:			99,385.00	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 9th day of September, 2024

Donald J. Ryan
Signature

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of August, 2024:

DATED: September 4, 2024


 TREASURER

	Balance 07/31/2024	Increases	Decreases	Balance 08/31/2024
A GENERAL FUND - VILLAGEWIDE				
CASH - CHECKING	13,401.24	1,576,375.12	1,534,545.20	55,231.16 ✓
CASH - SAVING	1,511,143.99	1,353,624.45	1,388,000.00	1,476,768.44 ✓
HRA Account	5,209.32	11.66	936.56	4,284.42 ✓
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
TOTAL	1,544,127.55	2,930,011.23	2,923,481.76	1,550,657.02
HA CAPITAL PROJECT				
CASH - CHECKING	287.58	0.00	0.00	287.58
CAPITAL SAVINGS ACCOUNT	118,602.67	302.19	0.00	118,904.86 ✓
TOTAL	118,890.25	302.19	0.00	119,192.44
SS SEWER FUND				
	0.00	0.00	0.00	0.00
MONEY MARKET	856,084.64	2,181.25	0.00	858,265.89 ✓
TOTAL	856,084.64	2,181.25	0.00	858,265.89
TA TRUST & AGENCY				
CASH - CHECKING	13,141.52	57,766.61	57,889.94	13,018.19 ✓
TOTAL	13,141.52	57,766.61	57,889.94	13,018.19
TOTAL ALL FUNDS	2,532,243.96	2,990,261.28	2,981,371.70	2,541,133.54