

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON SEPTEMBER 12, 2023 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMEBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee John J. Grygiel, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Attorney Gustave DeTraglia, Police Lieutenant Tom Hulser, Codes Enforcer Gary Schreppel, and Fire Chief Tom Bolanowski (arrived at 7:40 pm)

ABSENT: Treasurer Daniel Dreimiller

VISITORS: John Collis, John Collis, Tina Klar, Mike Klar, Karen Elsenbeck

2. **MINUTES:** Trustee Alesia introduced the following Resolution for adoption and it was duly seconded by Trustee Grygiel:

RESOLUTION 2023-44

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIAL:**

A. TREASURER'S REPORT: Treasurer Dreimiller provided the September 11, 2023 report.

B. ABSTRACT: Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2023-45

RESOLVED, that the Village Board does hereby approve the Abstract from September 11, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **CAPITAL FUND ABSTRACT:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2023-46

RESOLVED, that the Village Board does hereby approve the Capital Project Abstract from September 11, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Abstained
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

A. POLICE DEPARTMENT:

- I. Lieutenant Hulser advised the Board that the New Hartford Police Department has received their certification in the New York State Professional Policing Act (NYSPPA). The NYSPPA was signed into law in 2021 effectuating revisions and updates to numerous statues in relation to the policing profession.

II. Lieutenant Hulser provided the following report:

Proactive Patrols	8
Calls for Service	15
Animal Control	2
<u>Panhandling Issue</u>	<u>1</u>
Total	26

B. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- Issued permit at 6 Glen Street for deck
- Issued permit at 59 Paris Road for cellar entrance
- Issued Order to Remedy at 6 Winmar Cres. for grass and weeds
- Issued Order to Remedy ay 9 Sanger Abe for grass and weeds
- Issued Order to Remedy at 23 Overbrook Cres. for grass, weeds and trash
- Continuation of compliance at 73 Oxford Road
- Completed several construction/property inspections throughout Village

C. **FIRE DEPARTMENT:**

I. Chief Bolanowski provided the following report:

Summary Incident Report 8/1 – 8/31/23

Total Incidents	133
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Monthly Incident Report 8/1 – 8/31/23

Town	116
Village	16
<u>Mutual Aid</u>	<u>1</u>
Total Incidents	133

II. Trustee Alesia introduced the following Resolution and it was seconded by Trustee Sherman:

RESOLUTION 2023-47

RESOLVED, that the Village of New Hartford does hereby approve the following New Hartford Fire Department member:

Daniel Aubert, 14 Hilltop Terrace

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

D. DEPARTMENT OF PUBLIC WORKS:

- I. Superintendent Hughes advised they have ground up trees and stumps from the past 2 years. He submitted list of additional trees to be reviewed by Trustee Alesia.
- II. Superintendent Hughes said he will be ordering and planting more trees soon. He is expecting between 15 and 20 new trees.
- III. The DPW has replaced the sidewalks on parts of Oxford Road and Woodland Place. Residents in attendance said a nice job was done by DPW.
- IV. Superintendent Hughes is working on leaf box. Expected to be all set for upcoming Fall season.
- V. Contractors are working on the DPW roof project. The work is going good and ice shield has been installed. Once metal has arrived, work will be completed.
- VI. Superintendent Hughes stated his crew has been street sweeping two to three times per week in an effort to keep roadways clean from ongoing construction throughout the Village.

E. PLANNING BOARD:

- I. Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-48

RESOLVED, that the Village of New Hartford does hereby approve the applications approved and submitted for review by the Planning Board for the following:

John Collis – 12 Genesee Street

Parking Spaces

Daniel Dreimiller – 104 Genesee Street Sign

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

5. OTHER BUSINESS:

- A. **CHANGE ORDER:** A change order in the amount of \$ 4,875.79 was received for additional work to the DPW roof. Upon removing existing roof, it was discovered additional work and material will be needed for roof vents.
 - B. **BLACK RIVER TESTING:** The asbestos report received from Black River Testing regarding the DPW showed no evidence of asbestos.
 - C. **NYSERDA GRANT:** A \$5,000 grant was received from NYSERDA for the Village of New Hartford becoming a Clean Energy Community. Superintendent Hughes will advise which project he would like funds to be applied to so letter of commitment can be sent.
6. Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2023-49

RESOVLED, that the Village of New Hartford Board does hereby approve entering into Executive Session at 7:49 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

7. Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-50

RESOLVED, that the Village of New Hartford Board does hereby approve closing the Executive Session at 8:10 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

8. Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2023-51

RESOLVED, that the Village of New Hartford Board does hereby approve reopening the Public Meeting at 8:11 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

9. Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-52

RESOLVED, that the Village Board does hereby approve sending Violation notice to residents at 73 Oxford Road regarding removal of junk from property per the Supreme Court order. If not removed, the Board approves starting Contempt of Court

proceeding. The Village Board also approved to send the bills for previous junk removal to the residents at 73 Oxford Road.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

10. ADJOURNMENT: Trustee Alesia introduced the following Resolution for adoption and it was duly seconded by Trustee Grygiel:

RESOLUTION 2023-52

RESOLVED, that the Village of New Hartford Board does hereby approve the adjournment of the Regular Board meeting at 8:25 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Sarah L. Dobson
Village Clerk

