

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON JULY 8, 2024 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee William Freiberger III, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Police Lieutenant Tom Hulser, Fire Chief Tom Bolanowski, Attorney Gustave DeTraglia, Councilman David Reynolds, Codes Officer Gary Schreppel, and Village Clerk Sarah Dobson

ABSENT: Treasurer Dan Dreimiller

VISITORS: Nancy Giglio, Eric Sloma, Angele Worden, Bill Worden, Sharon Groah, Michelle Holbrook, Scott Holbrook, Luke Radel

2. **MINUTES:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2024-61

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from June 10, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the July 8, 2024 report. A copy is attached.

- B. **ABSTRACT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2024-62

RESOLVED, that the Village Board does hereby approve the Abstract from July 8, 2024.

General Fund Total Claims \$183,707.26

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. **DEPARTMENT REPORTS:**

- A. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- Issued permit – 44 Hartford Terrace – renovation
- Issued permit – 1 Colonial Drive – fence
- Assisted FD – 32 Pearl Street – resident and owner follow up
- Inspection – 93 Hartford Terr – installing stone patio, no permit needed
- Inspection – 29 Hartford Terr – replacing rear deck, no permit needed
- Issued order to remedy – 54 Hartford Terr – grass and weeds
- Meeting with potential occupants – 2 Campion Road
- Continuation of property inspections – 73 Oxford Road
- Construction/Property Inspections – 2 Campion Road, 29 Hartford Terrace, 32 Pearl Street, 80 Genesee Street, 118 Oxford Road, 19 Sanger Ave, 1 Colonial Drive, 44 Hartford Terrace, 19 Winmar Crescent, 12 Genesee Street, 73 Oxford Road

- B. **POLICE DEPARTMENT:** Lt. Hulser provided the following report:

Officer Response	1271
Arrests	52
Traffic Stops	378
Accidents	66

Traffic Detail	6
Proactive Patrol	186
Community Policing	4
Village Proactive Patrol	13
Village Calls for Service	9

C. FIRE DEPARTMENT:

- I. Chief Bolanowski provided the following report:

Monthly Incident Report by Area 6/1 – 6/30/24

Town	78
Village	14
<u>Mutual Aid</u>	<u>2</u>
Total Incidents	94

Summary Incident Report 6/1 – 6/30/24

Rescue/EMS	51
False Alarms	17
Service Call	12
Good Intent Call	7
Hazardous Condition	6
<u>Fire</u>	<u>1</u>
Total Incidents	94

- II. Mayor Ryan advised the Board of an ongoing issue with the Fire Department being called continually for Lift Assists. Mayor Ryan said that these types of calls are using valuable resources and time and taking away from other types of calls. As the Mayor explained, the Fire Department will always be willing and readily available to help the residents in need however these types of calls should be handled by an ambulance staff. The Mayor will try to work with the County and the Office of the Aging to come to a solution where the volunteer Fire Department can have some assistance with these types of calls. An update will be provided when available.

D. DEPARTMENT OF PUBLIC WORKS:

- I. Superintendent Hughes provided the following report for the month of June:
- Superintendent Hughes advised that the DPW has added a concrete pad to the gazebo and re-did the sidewalk in the Village Green.
 - The stamped concrete work has begun on Genesee Street.

- Superintendent Hughes stated that one summer employee began last week and another one will start next week.
 - Superintendent Hughes has requested quotes for replacing and extending the roof on the gazebo in the green.
 - Residents in attendance requested stripes be placed down Oxford Road. They stated people have been careless while driving down Oxford and not maintaining their lane. The Board did not have an objection. Superintendent Hughes said he will put stripes down Oxford.
- II. Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2024-63

RESOLVED, that the Village Board does hereby approve Allen Brown as a summer employee for the DPW.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

5. OTHER BUSINESS:

- A. **FENCE PERMIT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2024-64

RESOLVED, that the Village Board does hereby approve the fence application submitted by 9 Pearl Street to erect a 6 foot fence.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Nay
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye

Mayor Ryan Aye

The Resolution was carried and duly **ADOPTED**.

- B. **NHLL LEASE:** Attorney DeTraglia will review lease and insurance terms and will provide feedback/approval for signing updated lease.
- C. **CANNABIS LAW:** The Board discussed establishing the same laws and regulations as set forth by the Town. It was agreed upon that this is a new subject and more research will need to be done on this topic. Permitting fee and allowable locations of such shops will be determined at a later date once more information has been obtained.
- D. **FOOD TRUCK PERMITS:** Councilman Reynolds asked the Board about a joint food truck permit for the Town and Village. It was determined that the Village will require their own permit for food trucks who decide to do business in the Village in addition to any permit issued by the Town. A Town issued food truck permit will not be honored in the Village.

E. **INSURANCE:**

- I. Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-65

RESOLVED, that the Village Board does hereby approve adding \$50,000 Drone Coverage to the policy to cover the Fire Department drone.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- II. Trustee Freiburger advised the Board that Sexual Harassment and Workplace Violence training materials have been distributed to the Fire Department. The members of the Fire Department will complete the training.

III. Trustee Freiberger stated that the CRIME coverage will be increased. He needs confirmation from the Treasurer. Once received, the policy will be increased.

6. **ADJOURNMENT:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-66

RESOLVED, that the Village Board does hereby approve the adjournment of the Regular Board meeting at 8:21 PM.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Sarah L. Dobson
Village Clerk