

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON FEBRUARY 13, 2023
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 p.m.

VILLAGE BOARD MEMEBERS PRESENT:

Mayor Donald J. Ryan
Trustee Andrew N. Alesia
Trustee John Grygiel
Trustee David W. Butler (remote)

ABSENT:

Trustee Richard C. Sherman
Codes Enforcement Officer Gary Schreppel

VILLAGE OFFICIALS PRESENT: Fire Chief Tom Bolanowski, Attorney Gustave DeTraglia, Village Clerk Janet Durr, Sarah Dobson, Superintendent Thomas Hughes, Lieutenant Michael Kowalski, Councilman David Reynolds, Treasurer Daniel Dremiller

VISITORS: David Maier

2. **OATH OF OFFICE:** Attorney DeTraglia administered the Oath of Office to Village Clerk Sarah Dobson.
3. **MINUTES:** Upon motion by Trustee Grygiel, seconded by Trustee Alesia, the January 9, 2023 Minutes were approved by the Village Board.

Upon motion by Trustee Butler, seconded by Trustee Alesia, the January 31, 2023 Public Hearing Minutes were approved by the Village Board.

4. **FINANCIAL REPORT:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller submitted the February 13, 2023 report (see attached).
- B. **ABSTRACT:** Upon motion by Trustee Grygiel, seconded by Trustee Butler, the following abstract was approved:
GENERAL: \$83,463.44

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- C. Treasurer Dreimiller proposed adjusting budgets on the following to properly account for the first Tahoe lease down payment:

Increase A3410.4 by \$15,000
Decrease A3410.45 by \$15,000

Upon motion by Trustee Alesia, seconded by Trustee Grygiel, the proposed budget change was approved by the Village Board.

- D. Treasurer Dreimiller met with Bill Cole, Gates-Cole Insurance, regarding insurance premiums. There will be a slight increase in policy for next year. 2022- \$44,699.54 2023 - \$45,898.88. Total increase of \$1,290.34.

Upon motion by Trustee Grygiel, seconded by Trustee Alesia, the insurance policy was approved.

5. DEPARTMENT REPORTS:

A. POLICE DEPARTMENT:

1. Oneida County Mental Health is going to reach out to the Brady family to see if they can offer any support.
2. The new No Parking signs on Bohling Road have been installed. The sign seems to be working and the residents are obeying the No Parking orders.
3. Lieutenant Kowalski gave a verbal report on the activities for the month.

Domestic Incidents	3
Suspicious Activities	4
ACO Incidents	2
Traffic Stops	4
Alarms	6
MVA	2
911 Call Check	3
Aggravated Harassment Investigation	1
Found Property Complaints	2
Area Checks	2
Welfare Checks	2
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Total Calls Received	33

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B. FIRE DEPARTMENT:

1. Chief Bolanowski presented the following monthly report:

a. Summary Incident Report	1/1/23 – 1/31/23
Total Incidents	103

b. Month Incident Report	1/1/23 – 1/31/23
Town	86
Village	13
<u>Mutual Aid</u>	<u>4</u>
Total Incidents	103

2. Upon motion by Trustee Butler, seconded by Trustee Grygiel, the Village Board approved the following member:

Anthony Lapolla 97 Chestnut Hill, New Hartford

3. Chief Bolanowski has been working on the budget and a long term plan. He asked the Board for consideration of replacing a 2003 American LaFrance Pumper Truck. The current pumper is getting older and costing more and more money to repair and keep running. American LaFrance is no longer in business and it is getting more difficult to find spare and replacement parts. It is about 20 years old. Chief Bolanowski has reached out to a few manufacturers and the lead time on a new Pumper Truck is 33 to 38 months to deliver. Mayor Ryan said we should move forward with purchase. The Village Board also agrees to move forward with purchase. Chief Bolanowski is going to provide specs to be reviewed.

4. The Village Board signed the Fire Protection Contract for 2023.

C. DEPARTMENT OF PUBLIC WORKS

Superintendent Hughes provided the following verbal report:

1. They have removed all the Christmas decorations from the village.
2. The DPW is cold patching needed areas of roads and parking lots weekly.
3. Private parking signs have been installed at the Fire Department to prevent non-Fire department visitors from parking in the lot.
4. GHD is going to be working with DPW on the sanitary storm sewer. GHD will be performing additional smoke testing to prevent crossover from the sewer lines

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crossing into the storm water lines. Superintendent Hughes was told that water from the Town pipes are infiltrating the Village pipes at the intersections.

5. Working on budget
6. DPW is still waiting on additional quotes for the roof work on DPW garage. He has only received one thus far and hasn't been able to receive a call back from others.
7. Radar signs have been ordered but not delivered.

D. PLANNING BOARD

1. Upon motion by Trustee Grygiel, seconded by Trustee Alesia, the Village Board approved the In Bloom Yoga sign and awning.

E. CODES

Codes Officer Gary Schreppel provided written report for January 2023:

1. Issue order to remedy at 9 Sanger Ave due to trash accumulation.
2. Meeting with new Shopping Center management team.
3. Contacted Byrne Dairy to get permit for cooler installation.
4. Issue permit 23-001, 34 Genesee Street for renovation at In Bloom Yoga.
5. Completed 30 hours of NYS Codes in service training hours.
6. Conducted construction/property inspections at the following locations:
28 Oxford Road, 9 Sanger Ave, 34 Genesee Street, 1 Genesee Street, 73 Oxford Road

6. OTHER BUSINESS:

1. **GRIEVANCE DAY** will be held February 21, 2023 at Butler Memorial Hall:
4 pm-6pm Trustee Sherman, Trustee Grygiel
6 pm-8pm Trustee Alesia, Mayor Ryan
2. Mayor Ryan stated that the resolution provided to the State regarding the eminent domain on the corner of Genesee needed to be re-done. The state sent an example of how the resolution should appear.
3. The New Hartford Public Library still needs to complete and return the lease agreement. Attorney DeTraglia is going to review lease. Will discuss further at next meeting.
4. Mayor Ryan announced that the village was approved for Tree City again for 2023.

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5. A letter from resident Elaine Harrigan regarding the Christmas houses that were set up in the past in the park by the Fire Department. Councilman Reynolds advised that a committee was being set up to try and bring the houses back.
 6. A \$1,000 check was received from Blue Devil Data.
 7. Chris Russo from Baker Legal reached out to the Village in order to collect an unpaid debt from the Point School. Mayor Ryan spoke with him. Attorney DeTraglia is looking in to.
 8. Attorney DeTraglia stated the \$4,000 fine from the Brady property is still outstanding. He is going to send a letter to Judge Copeland as fine was due at the end of January 2023. Attorney DeTraglia looking into putting lien on house.
 9. A meeting with the cell tower company was held. Superintendent Hughes provided the drain pipe map. Waiting on response/action from cell tower company.
 10. Hoffman Road Park was deeded to the Village. Attorney DeTraglia questioned if vacant parcel should be added to the insurance policy.
 11. Bill Randall has submitted the application to hold the Memorial Day parade in the Village. Unsure of status of Genesee Street conditions at time of parade due to construction by DOT. Mayor Ryan said he was going to reach out to the DOT and get more information.
 12. Trustee Grygiel mentioned a storm sewer grate that is falling in on Bolton Road & Hartford Terrace. Superintendent Hughes said he believed that was the Town's responsibility but he would check it out.
7. Mayor Ryan called for an Executive Session to discuss a personnel issue.
 8. **ADJOURNMENT:** The Village Board approved to adjourn the meeting at 7:52 pm.

Respectfully submitted,

Sarah L. Dobson
Village Clerk

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