

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES WAS HELD
ON OCTOBER 11, 2022
NEW HARTFORD, NY
AND
A PUBLIC HEARING RE: A STOP SIGN ON
THE NORTHEAST CORNER OF HOFFMAN ROAD**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.
2. Mayor Ryan opened the Public Hearing at 7:00pm

VILLAGE BOARD MEMBERS PRESENT:

Mayor Donald J. Ryan
Trustee Andrew N. Alesia
Trustee Richard C. Sherman
Trustee David Butler
Trustee John J. Grygiel

VILLAGE OFFICIALS PRESENT: Attorney Gustave DeTraglia, Village Clerk Janet M. Durr, Police Lieutenant Michael Kowalski, Superintendent Tom Hughes, Fire Chief Tom Bolanowski, Town Councilman Dave Reynolds, Richard Fountain, Planning Board.

ABSENT: Treasurer Dan Dreimiller, Codes Officer Gary Schreppel

VISITORS: Michelle McKenna, Daughters of the American Revolution, Ryan Mower, 125 Hartford Terrace

2. **MINUTES:** Upon motion by Trustee Alesia, seconded by Trustee Sherman, the September 12, 2022 minutes were approved by the Village Board.

3. FINANCIAL REPORT:

- A. **ABSTRACT:** Upon motion by Trustee Butler, seconded by Trustee Sherman, the Village Board approved the following abstract:

General: \$59,163.66

- B. Treasurer Dreimiller submitted his September monthly report:

REGULAR VILLAGE BOARD MEETING

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4. Mayor Ryan introduced Michelle McKenna, representing the Daughters of the American Revolution. She presented a booklet showing veterans banners hanging on the Memorial Parkway honoring past veterans from all wars. The Village is interested in hanging banners of local Veterans from the Village poles on Genesee St., Oxford Road and Champion Road. Mrs. McKenna will be happy to advise us. Dick Fountain motivated and inspired the project. Mayor Ryan said we would organize a committee to work on the project and include Mrs. McKenna on the committee. She said the families would purchase the banners and provide a picture, name, date and war. The banners cost approximately \$125. The hardware is approximately \$65. The committee will determine projects to raise money. Superintendent Hughes will count the number of poles that could be used safely. The banners would survive weather conditions for about 6 years. They would be put up on Memorial Day and taken down on Columbus Day. Mrs. McKenna said a veterans website will be installed in February.

5. DEPARTMENT REPORTS:

A. FIRE DEPARTMENT:

1. Chief Bolanowski submitted his September Report:

| | | |
|---------|-----|-----------|
| Town: | 104 | Incidents |
| Village | 14 | Incidents |
| Total | 118 | Incidents |

| | |
|----------------------|----|
| Fires: | 4 |
| Rescue & Emergency | 61 |
| Hazardous Conditions | 6 |
| Service Calls | 14 |
| Good Intent | 15 |
| False Alarms | 18 |

2. The Fire Department is preparing for a Halloween parade and party on October 31st at 6PM at the firehouse.

3. The Fire Department is also sponsoring Christmas Festivities in the Park on Saturday, November 19, at 12pm, chaired by Bill Freiberger.

4. The Village Board approved for Mayor Ryan to sign the LOSAP (Length of Service Award Program) agreement.

B. CODES DEPARTMENT:

1. Codes Officer Schreppel submitted the following September report and read by Mayor Ryan:

ISSUED ORDER TO REMEDY:

| | |
|-------------------|-------------------------------|
| 95 Genesee Street | trash accumulation |
| 73 Oxford Road | trash and construction debris |
| 73 Oxford Road | unauthorized fence |

Received fence permit application 73 Oxford Road status under review.
Checked Village Point Apartments for trash accumulation at time of inspection all trash was removed

CONSTRUCTION/PROPERTY INSPECTIONS:

28 Oxford Road
2 Croft Road
52 Hartford Terrace
14 Genesee St.
73 Oxford Road.
15 Huntington Place
58 Pearl St..
26 Pearl St.
1 Genesee St.
6 Winmar Crescent

2. Codes Officer will check an existing temporary fence at One Genny.
3. Attorney DeTraglia notified Mr. Jay Cohen, 66-70 Genesee St. about numerous complaints in his building. He has violations against our Nuisance Abatement Law. He requested Mr. Cohen attend the Village Board Meeting on October 11, before we commenced court proceedings against him, in hopes of resolving the problems.
4. A fence application was reviewed from Kevin Brady, 73 Oxford Road. The Village Board unanimously approved to table the application conditioned upon the residents correcting the violations on their property.
5. A resident of Bohling Road said the Bradys at 73 Oxford Road have moved the "NO PARKING FROM HERE TO CORNER" SIGN toward Oxford Road for their parking advantage.

C. POLICE DEPARTMENT:

1. Lieutenant Kowalski read his monthly report:

| | |
|-------------------------|---|
| Motor Vehicle incidents | 6 |
| Traffic Stops | 5 |

REGULAR VILLAGE BOARD MEETING

OCTOBER 11, 2022

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| | |
|---------------------|---|
| Domestic | 2 |
| Criminal Mischief | 1 |
| Alarms | 3 |
| DWI arrests | 1 |
| MHL Arrests | 3 |
| Disorderly Conduct | 1 |
| Grand Larceny | 1 |
| Petit Larceny | 1 |
| Harassment | 1 |
| Suspicious Activity | 2 |

C. PUBLIC WORKS DEPARTMENT:

1. Superintendent Tom Hughes reported:
 - a. Experimenting with picking up garbage and recyclables during the day, starting at 4am, due to lack of employees.
 - b. Curb side pick-up was held on Monday, October 10 and was successfully completed the same day.
 - c. Superintendent Hughes will postpone removing 2 pine trees in the park until the spring.
 - d. Still waiting to hear back from surveyors for 68 Paris Road. DPW will set up a temporary fence in the meantime.
 - e. Continuing to work on catch basins.
 - f. Pearl Street: The MVWA are removing the lead lines.

D. PLANNING BOARD:

1. No report

5. **OTHER BUSINESS:**

- A. Attorney DeTraglia reported on the following:
 1. Has not heard back from the Blue Devil Data, LLC regarding a refund for software that was incompatible with the firehouse's software. He will continue to follow up on it.
 2. Court date for Kevin and Scott Brady is in the process of being scheduled for multiple violations.
 3. Mr. DeTraglia has not heard anything regarding the telephone cell tower. He will continue to follow through.
 4. Town Councilman Dave Reynolds said the Town has increased our fire contract up \$15,000 in the preliminary Town budget.

REGULAR VILLAGE BOARD MEETING

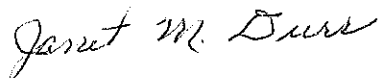
OCTOBER 11, 2022

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5. Upon motion by Trustee Butler, seconded by Trustee Alesia the Village Board approved a Proclamation for Breast Cancer Awareness Month.

 6. Mayor Ryan closed the Public Hearing regarding a 'STOP' sign at the North East corner of Hoffman Road. Upon motion by Trustee Butler, seconded by Trustee Sherman the Village Board unanimously approved the stop sign. Superintendent Hughes will erect the sign.
6. **ADJOURNMENT:** Since there was no further business, the meeting was adjourned at 8:29 p.m.

Respectfully submitted,



Janet M. Durr
Village Clerk

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2022:

DATED: October 3, 2022

Daniel D. Driscoll
TREASURER

| | Balance 08/31/2022 | Increases | Decreases | Balance 09/30/2022 | |
|-------------------------------------|-----------------------|------------|------------|-----------------------|---|
| A GENERAL FUND - VILLAGEWIDE | | | | | |
| CASH - CHECKING | 34,852.04 | 149,982.69 | 163,490.14 | 21,344.59 | ✓ |
| CASH - SAVING | 1,564,155.71 | 116.02 | 247,250.00 | 1,317,021.73 | ✓ |
| HRA Account | 6,862.66 | 0.28 | 260.52 | 6,602.42 | ✓ |
| TOTAL | 1,605,870.41 | 150,098.99 | 411,000.66 | 1,344,968.74 | |
| HA CAPITAL PROJECT | | | | | |
| CASH - CHECKING | 286.11 | 0.00 | 0.00 | 286.11 | ✓ |
| CAPITAL FIRE EQUIPMENT | 462,955.49 | 19.02 | 0.00 | 462,974.51 | ✓ |
| TOTAL | 463,241.60 | 19.02 | 0.00 | 463,260.62 | |
| SS SEWER FUND | | | | | |
| MONEY MARKET | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 742,431.35 | 61.02 | 0.00 | 742,492.37 | ✓ |
| TOTAL | 742,431.35 | 61.02 | 0.00 | 742,492.37 | |
| TA TRUST & AGENCY | | | | | |
| CASH - CHECKING | 13,294.22 | 43,454.52 | 43,463.32 | 13,285.42 | ✓ |
| TOTAL | 13,294.22 | 43,454.52 | 43,463.32 | 13,285.42 | |
| TOTAL ALL FUNDS | 2,824,837.58 | 193,633.55 | 454,463.98 | 2,564,007.15 | |

VILLAGE OF NEW HARTFORD

GENERAL FUND - VILLAGEWIDE

DETAIL OF REVENUES

SEPTEMBER 30, 2022

| | | Modified budget | Earned 2022-23 | Unearned Balance | % |
|---|---|--------------------|-------------------|---------------------|-------|
| REAL PROPERTY TAXES | | | | | |
| A1001 | REAL PROPERTY TAX | 405,000.00 | 491,887.11 | -86,887.11 | 0.0 |
| | TOTAL REAL PROPERTY TAXES | 405,000.00 | 491,887.11 | -86,887.11 | 0.0 |
| REAL PROPERTY TAX ITEMS | | | | | |
| A1081 | SUNSET WOOD MSA | 38,387.00 | 38,387.00 | 0.00 | 0.0 |
| A1082 | POINT SCHOOL APT. LEASE | 18,448.00 | 2,081.00 | 16,367.00 | 88.7 |
| A1090 | INTEREST & PENALTY DELING. TAXES | 1,500.00 | 1,607.05 | -107.05 | 0.0 |
| | TOTAL REAL PROPERTY TAX ITEMS | 58,335.00 | 42,075.05 | 16,259.95 | 27.9 |
| NON-PROPERTY TAX ITEMS | | | | | |
| A1120 | ONEIDA COUNTY SALES TAX | 475,000.00 | 153,532.34 | 321,467.66 | 67.7 |
| A1170 | CABLE TV FRANCHISE TAX | 35,000.00 | 8,873.94 | 26,126.06 | 74.6 |
| | TOTAL NON-PROPERTY TAX ITEMS | 510,000.00 | 162,406.28 | 347,593.72 | 68.2 |
| DEPARTMENTAL INCOME | | | | | |
| A1256 | TAX SEARCHES | 650.00 | 300.00 | 350.00 | 53.8 |
| A1603 | VITAL STATISTICS FEES | 300.00 | 0.00 | 300.00 | 100.0 |
| A1720 | PARKING LOT LEASE FEES | 8,700.00 | 2,900.00 | 5,800.00 | 66.7 |
| A2122 | SPECIAL SEWER ASSESSMENT | 3,000.00 | 2,755.00 | 245.00 | 8.2 |
| A2122A | SEWER REHAB FEES (TRANS. FROM PROP TAX) | 94,994.00 | 475.00 | 94,519.00 | 99.5 |
| | TOTAL DEPARTMENTAL INCOME | 107,644.00 | 6,430.00 | 101,214.00 | 94.0 |
| INTERGOVERNMENTAL CHARGES | | | | | |
| A2262 | TOWN FIRE DISTRICT CONTRACT | 799,566.00 | 0.00 | 799,566.00 | 100.0 |
| | TOTAL INTERGOVERNMENTAL CHARGES | 799,566.00 | 0.00 | 799,566.00 | 100.0 |
| USE OF MONEY AND PROPERTY | | | | | |
| A2401 | INTEREST FROM INVESTMENTS | 700.00 | 459.25 | 240.75 | 34.4 |
| A2414 | EQUIPMENT RENTAL - NYS | 500.00 | 0.00 | 500.00 | 100.0 |
| A2414A | EQUIPMENT RENTAL - RESIDENT | 2,500.00 | 677.58 | 1,822.42 | 72.9 |
| | TOTAL USE OF MONEY AND PROPERTY | 3,700.00 | 1,136.83 | 2,563.17 | 69.3 |
| LICENSES AND PERMITS | | | | | |
| A2590 | PERMITS | 3,000.00 | 1,856.00 | 1,144.00 | 38.1 |
| | TOTAL LICENSES AND PERMITS | 3,000.00 | 1,856.00 | 1,144.00 | 38.1 |
| FINES AND FORFEITURES | | | | | |
| A2610 | NYS FINES AND PENALTIES | 0.00 | 0.00 | 0.00 | 0.0 |
| | TOTAL FINES AND FORFEITURES | 0.00 | 0.00 | 0.00 | 0.0 |
| SALE OF PROPERTY & COMPENSATION FOR LOSS | | | | | |
| A2665 | EQUIPMENT SALES | 10,000.00 | 0.00 | 10,000.00 | 100.0 |
| | TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS | 10,000.00 | 0.00 | 10,000.00 | 100.0 |

VILLAGE OF NEW HARTFORD

GENERAL FUND - VILLAGEWIDE

DETAIL OF REVENUES

SEPTEMBER 30, 2022

| | | Modified budget | Earned 2022-23 | Unearned Balance | % |
|------------------------------------|--|---------------------|-------------------|---------------------|--------------|
| MISCELLANEOUS LOCAL SOURCES | | | | | |
| A2701 | REFUND OF PRIOR YEARS EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.0 |
| A2702 | SERVICE AWARD BENEFITS | 0.00 | 0.00 | 0.00 | 0.0 |
| A2770 | MISCELLANEOUS INCOME | 15,000.00 | 2,225.93 | 12,774.07 | 85.2 |
| A2770A | DELINQ. WATER CHARGES | 0.00 | 15,380.13 | -15,380.13 | 0.0 |
| | TOTAL MISCELLANEOUS LOCAL SOURCES | 15,000.00 | 17,606.06 | -2,606.06 | 0.0 |
| STATE AID | | | | | |
| A3000 | NYS GRANTS | 0.00 | 0.00 | 0.00 | 0.0 |
| A3002 | NYS PER CAPITA AID/AIM | 17,000.00 | 17,021.00 | -21.00 | 0.0 |
| A3005 | MORTGAGE TAX | 15,000.00 | 11,286.14 | 3,713.86 | 24.8 |
| A3501 | NYS DOT CHIPS | 40,000.00 | 0.00 | 40,000.00 | 100.0 |
| | TOTAL STATE AID | 72,000.00 | 28,307.14 | 43,692.86 | 60.7 |
| FEDERAL AID | | | | | |
| A4000 | FEDERAL GRANTS - FEMA | 0.00 | 0.00 | 0.00 | 0.0 |
| A4089 | FEDERAL AID - COVID | 0.00 | 0.00 | 0.00 | 0.0 |
| | TOTAL FEDERAL AID | 0.00 | 0.00 | 0.00 | 0.0 |
| INTERFUND TRANSFERS | | | | | |
| A5001 | Sewer Fund - Debt Service | 16,632.00 | 0.00 | 16,632.00 | 100.0 |
| A5001A | Sewer Fund - Sewer Maintenance | 115,700.00 | 0.00 | 115,700.00 | 100.0 |
| A5031 | TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.0 |
| | TOTAL INTERFUND TRANSFERS | 132,332.00 | 0.00 | 132,332.00 | 100.0 |
| | TOTAL REVENUES: | 2,116,577.00 | 751,704.47 | 1,364,872.53 | 64.5 |

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/12/2022

NUMBER 005

TOTAL CLAIMS: \$59,163.66

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant | Account # | Amount | Check |
|-----------|--|-----------|-----------|-------------------|
| 1498 | AT&T phone | A1010.4 | 8.26 | 960 10/03/2022 |
| 1499 | MVWA | A3410.4 | 238.82 | 961 10/03/2022 |
| 1499 | MVWA water bills | A5110.4 | 123.57 | 961 10/03/2022 |
| 1500 | Verizon phone | A1010.4 | 214.77 | 962 10/03/2022 |
| 1501 | National Grid gas and electric | A3410.4 | 1,423.19 | 963 10/03/2022 |
| 1501 | National Grid | A5110.4 | 176.55 | 963 10/03/2022 |
| 1501 | National Grid | A5141.4 | 36.01 | 963 10/03/2022 |
| 1501 | National Grid | A5182.4 | 3,493.68 | 963 10/03/2022 |
| 1501 | National Grid | A7110.4 | 91.70 | 963 10/03/2022 |
| 1502 | Verizon Wireless cell phone | A3410.4 | 354.92 | 964 10/03/2022 |
| 1503 | Connecting Point power cord and hdmi | A1010.4 | 26.94 | 965 10/13/2022 |
| 1504 | HOCCPP local share 2022 budget | A1010.4 | 780.00 | 966 10/13/2022 |
| 1505 | NYS Teamsters Health/Hosp Fund health insurance | A1910.4 | 10,754.27 | 967 10/13/2022 |
| 1506 | General Security, Inc. alarm maintenance building | A3410.4 | 195.88 | 968 10/13/2022 |
| 1507 | Emergency Medical Supply EMS equipment | A3410.4 | 145.27 | 969 10/13/2022 |
| 1508 | Magnum Electronics, Inc replacement radio and parts | A3410.4 | 1,889.35 | 970 10/13/2022 |
| 1509 | James Monahan email expenses | A3410.4 | 133.76 | 971 10/13/2022 |
| 1510 | Grainger Building supplies | A3410.4 | 395.96 | 972 10/13/2022 |
| 1511 | JPB Fire Services apparatus repair | A3410.4 | 8,210.16 | 973 10/13/2022 |
| 1512 | Sunny Communications, Inc. replacement radio | A3410.4 | 1,699.00 | 974 10/13/2022 |
| 1513 | Thomas Bolanowski expenses - office supplies | A3410.4 | 310.01 | 975 10/13/2022 |
| 1514 | IHealth Utica, LLC OSHA physicals | A3410.4 | 3,843.00 | 976 10/13/2022 |
| 1515 | Target Solutions Learning, LLC inventory software | A3410.4 | 1,517.08 | 977 10/13/2022 |

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/12/2022

NUMBER 005

TOTAL CLAIMS: \$59,163.66

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant | Account # | Amount | Check |
|-----------|---|-----------|----------|-------------------|
| 1516 | CDW Government computer equipment | A3410.4 | 73.80 | 978 10/13/2022 |
| 1517 | JPJ Electronic Comm. Inc. radio pager equipment repairs | A3410.4 | 1,789.70 | 979 10/13/2022 |
| 1518 | McKesson Medical - Surgical medical supplies | A3410.4 | 609.81 | 980 10/13/2022 |
| 1519 | Fully Involved Reliable Elect PA radio amplifier replacement | A3410.4 | 1,115.00 | 981 10/13/2022 |
| 1520 | Nimey's Auto Repair vehicle repairs | A3410.4 | 845.50 | 982 10/13/2022 |
| 1521 | Jay K Independent Lumber Corp. building supplies | A3410.4 | 42.97 | 983 10/13/2022 |
| 1522 | ABC Fire Extinguisher Co, Inc. annual inspection and service | A3410.4 | 1,328.26 | 984 10/13/2022 |
| 1523 | Charter Communications | A1010.4 | 89.95 | 985 10/13/2022 |
| 1523 | Charter Communications internet service | A3410.4 | 199.99 | 985 10/13/2022 |
| 1523 | Charter Communications dpw tv | A5110.4 | 2.84 | 985 10/13/2022 |
| 1523 | Charter Communications dpw internet | A5110.4 | 102.97 | 985 10/13/2022 |
| 1524 | Hoffman Radio Network, LLC replacement radio equipment | A3410.4 | 1,839.22 | 986 10/13/2022 |
| 1525 | ESO Solutions, Inc. FD records software | A3410.4 | 1,690.90 | 987 10/13/2022 |
| 1526 | Arlott Office Products service copier | A1010.4 | 520.00 | 988 10/13/2022 |
| 1527 | Kaman Industrial Technologies parts | A5110.4 | 38.74 | 989 10/13/2022 |
| 1528 | Volo's Auto Supply, Inc. parts | A5110.4 | 52.31 | 990 10/13/2022 |
| 1529 | Oneida Herkimer Solid Waste tipping fees | A8160.4 | 4,248.45 | 991 10/13/2022 |
| 1530 | Home Depot Credit Services | A3410.4 | 776.38 | 992 10/13/2022 |
| 1530 | Home Depot Credit Services supplies | A5110.4 | 425.11 | 992 10/13/2022 |
| 1531 | Buell Fuel SB diesel | A5989.4 | 2,463.80 | 993 10/13/2022 |
| 1532 | Core & Main storm basins | A5112.4 | 839.32 | 994 10/13/2022 |
| 1533 | RH Crown Co., Inc. supplies and pallet oil dri | A5110.4 | 1,637.87 | 995 10/13/2022 |
| 1534 | Care Free Lawn Service, Inc. fall application | A7110.4 | 270.00 | 996 10/13/2022 |

ABSTRACT OF AUDITED VOUCHERS
GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 10/12/2022

NUMBER 005

TOTAL CLAIMS: \$59,163.66

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant | Account # | Amount | Check |
|-----------|--|-----------|--------|--------------------|
| 1535 | JC SMITH, INC tool kit | A5110.4 | 239.00 | 997 10/13/2022 |
| 1536 | Pat's Tire Service, Inc leaf sucker tires | A5110.4 | 256.00 | 998 10/13/2022 |
| 1537 | JPJ Electronic Comm. Inc. new roof strobe | A5141.4 | 247.75 | 999 10/13/2022 |
| 1538 | Marcy Hydraulics & Equipment truck parts | A8160.4 | 311.16 | 1000 10/13/2022 |
| 1539 | Town of New Hartford | A3410.4 | 233.91 | 1001 10/13/2022 |
| 1539 | Town of New Hartford gasoline | A5989.4 | 263.73 | 1001 10/13/2022 |
| 1540 | Reliable Products supplies | A5110.4 | 111.97 | 1002 10/13/2022 |
| 1541 | Hanson Aggregates NY LLC blacktop | A5112.4 | 126.06 | 1003 10/13/2022 |
| 1542 | Yorkville Battery, Inc. wire connectors | A5110.4 | 4.00 | 1004 10/13/2022 |
| 1543 | UDIG NY call fee's | A5110.4 | 31.00 | 1005 10/13/2022 |
| 1544 | General Security, Inc. inspection | A5110.4 | 86.64 | 1006 10/13/2022 |
| 1545 | Northland Communications Phone bill | A3410.4 | 187.40 | 1007 10/13/2022 |

Total: 59,163.66

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature