

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON NOVEMBER 13, 2023 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee John J. Grygiel

VILLAGE OFFICIALS PRESENT: DPW Superintendent Tom Hughes, Police Lieutenant Tom Hulser, Fire Chief Tom Bolanowski, Treasurer Daniel Dreimiller, Codes Enforcer Gary Schreppel, Attorney Gustave DeTraglia, and Village Clerk Sarah Dobson

ABSENT: Trustee David W. Butler and Trustee Richard C. Sherman

VISITORS: Barbara and Jan Swartwout, Don McHarris, and William Freiburger III

2. **MINUTES:** Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-62

RESOLVED, that the Village Board does hereby approve the meeting Minutes from October 10, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the November 13, 2023 report.

B. ABSTRACTS:

- I. Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2023-63

RESOLVED, that the Village Board does hereby approve the Abstract from November 13, 2023.

General Fund	\$91,676.97
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The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- II. Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2023-64

RESOLVED, that the Village Board does hereby approve the Capital Fund Abstract from November 13, 2023.

Capital Project	\$96,501.57
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The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- III. Treasurer Dreimiller proposed a budget adjustment in the amount of \$18,025.89.

Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2023-65

RESOLVED, that the Village of New Hartford will make the following Budget Adjustment for Insurance Recovery Expenses:

Increase A3410.4 (FD Contractual)	\$13,479.89
Increase A5110.2 (Street Maint. Equip)	\$1,274.30
Increase A8120.4 (Sewer-Contractual)	\$3,271.70
Increase A2680 (Insurance Recoveries)	\$18,025.89

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

4. DEPARTMENT REPORTS:

A. POLICE DEPARTMENT: Lieutenant Hulser provided the following report:

Proactive Patrols	5
<u>Calls for Service</u>	<u>15</u>
Total Village Calls	20

B. FIRE DEPARTMENT: Chief Bolanowski provided the following report:

Summary Incident Report 10/1 – 10/31/23

Rescue & EMS	53
False Alarm	23
Service Call	12
Good Intent	5
Hazardous Cond.	3
<u>Fire</u>	<u>2</u>
Total Incidents	98

Monthly Incident Report by Area 10/1-10/31/23

Town	86
Village	10
<u>Mutual Aid</u>	<u>2</u>
Total Incidents	98

C. CODES DEPARTMENT: The following report was provided by Codes Officer Schreppel:

- Issued permit for cell tower – 4 Mill Street
- Issued order to remedy-trash accumulation-11 Sanger Ave
- Construction complete at 23 Pearl Street
- Continuation of property inspections – 73 Oxford Road
- Construction and property inspections: 23 Pearl St, 13 Oxford Road, 11 Sanger Ave, 20 Hartford Terrace, 12 Genesee Street, 2 Paris Road, 118 Genesee Street, 104 Genesee Street, 18 Pearl Street, and 73 Oxford Road.

D. DEPARTMENT OF PUBLIC WORKS:

- I. Superintendent Hughes advised that 2 used Village pickup trucks were sold at auction for \$33,100.
- II. The DPW has removed all the Veteran’s banners from the poles. They will be stored and put back up in the spring.
- III. New trees are being delivered this week and will be planted in the tree planting ceremony to celebrate receiving grant funds.
- IV. The plows are ready for the upcoming winter season. The sander needed some repairs but they have been completed and is now in working order.
- V. Christmas decorations will start going up this week so they are done for the Believe Christmas event in the Village.
- VI. The new loader has been broken since purchased. Company purchased from has taken it back to repair and has left a loaner in the mean time.

5. OTHER BUSINESS:

- A. **FENCE PERMIT:** The Village Board re-reviewed a fence permit that was submitted by 73 Oxford Road in 2022. Codes Officer Schreppel will speak to residents and advise criteria for having permit approved.
- B. **BELIEVE CHRISTMAS FESTIVAL:** Bill Freiburger was in attendance to thank the Board for their continued support with event. The 2nd Annual Festival is scheduled for Saturday, November 18th in the Village Green and another successful event is expected.
- C. **VILLAGE POINT:** Several residents were in attendance to voice their continued concerns with Village Point Apartments and various activities that have occurred. Lt. Hulser said he would increase foot patrols and presence in the area. Attorney DeTraglia stated it may be time to move forward with a nuisance abatement suit against the management company who runs Village Point.

- D. **ELECTION:** Trustee Alesia introduced the following Resolution and it was seconded by Trustee Grygiel:

RESOLUTION 2023-66

RESOLVED, that the Village Board does hereby approve the date of the 2024 elections to be Tuesday, March 19, 2024 for the position of 2 Trustees.

The Village Board voted on upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2023-67

RESOLVED, that the Village Board does hereby approve entering into Executive Session at 8:08 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

7. Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2023-68

RESOLVED, that the Village Board does hereby approve closing the Executive Session at 8:45 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye

Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

8. Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2023-69

RESOLVED, that the Village Board does hereby approve re-opening the Public Meeting at 8:45 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

9. Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2023-70

RESOLVED, that the Village Board does hereby approve hiring a commercial appraiser to appraise the El-Mar property for assessment litigation.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

10. Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2023-71

RESOLVED, that the Village of New Hartford Board of Trustees does hereby approve the adjournment of the Regular Board meeting at 9:00 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Grygiel	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

CAPITAL PROJECT

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 11/13/2023

NUMBER 006

TOTAL CLAIMS: \$96,501.57

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
12	Beebe Construction Service Inc 23-114-03/Roof payment DPW	HA5110.3	67,300.61	12 11/14/2023
13	James Bray Paving and Excav patch - Georgio's and Salt Barn	HA522	29,200.96	13 11/14/2023

Total:

96,501.57

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayer at

the above Village this 13th day of November, 20 23

Donald J. Ryan
Signature

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 11/13/2023

NUMBER 006

TOTAL CLAIMS: \$91,676.97

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2204	Herkimer Oneida County Compreh National Flood Insurance Class	A8020.4	10.00	1669 10/11/2023
2205	Clemente Fane concrete sidewalks	A5410.4	1,445.97	1670 10/11/2023
2206	Charter Communications tv	A5110.4	6.02	1671 10/11/2023
2207	GM Financial advance payment on lease	A5141.2	22,343.97	1672 10/30/2023
2208	Donald J. Ryan assessors stipend	A1355.1	750.00	1673 11/01/2023
2209	David Butler assessors stipend	A1355.1	100.00	1674 11/01/2023
2210	John J. Grygiel assessors pay	A1355.1	100.00	1675 11/01/2023
2211	Andrew Alesia assessors stipend	A1355.1	100.00	1676 11/01/2023
2212	Richard Sherman assessors stipend	A1355.1	100.00	1677 11/01/2023
2213	AT&T phone bil	A1010.4	26.23	1678 11/01/2023
2214	GPP policy premium	A1910.41	194.00	1679 11/01/2023
2215	MVWA fire dept water bill	A3410.4	249.48	1680 11/01/2023
2215	MVWA water bill dpw	A5110.4	118.09	1680 11/01/2023
2216	Verizon phone	A1010.4	218.48	1681 11/01/2023
2217	National Grid gas and electric	A3410.4	816.17	1682 11/01/2023
2217	National Grid	A5110.4	2,991.12	1682 11/01/2023
2217	National Grid	A5141.4	31.83	1682 11/01/2023
2217	National Grid	A5182.4	434.83	1682 11/01/2023
2217	National Grid	A7110.4	61.05	1682 11/01/2023
2218	NextGen CarCare LLC inspection	A3410.4	20.00	1683 11/09/2023
2219	GPP 2024 policy premium	A1910.41	673.00	1684 11/14/2023
2220	Office of Real Prop Tax Servie RPS annual license fee	A1355.4	850.00	1685 11/14/2023
2221	Arlott Office Products office supplies	A1010.4	115.43	1686 11/14/2023

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Voucher #	Claimant	Account #	Amount	Check
2222	Gustave J. DeTraglia Jr. Brady - default order	A1110.41	200.00	1687 11/14/2023
2223	Northland Communications phone	A3410.4	386.26	1688 11/14/2023
2224	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	12,788.28	1689 11/14/2023
2225	Oneida Electrical Contractors emegency generator repairs	A3410.4	4,020.42	1690 11/14/2023
2226	Witmer Public Safety GroupInc firefighting equipment	A3410.4	1,158.44	1691 11/14/2023
2227	Thomas Bolanowski expenses	A3410.4	228.57	1692 11/14/2023
2228	Firematic Supply Compamy, Inc. apparatus repairs	A3410.4	795.00	1693 11/14/2023
2229	Municipal Emergency Serv. Inc helmets, hose, lime vests	A3410.4	3,063.45	1694 11/14/2023
2230	Mohawk Valley Freightliner apparatus parts	A3410.4	15.34	1695 11/14/2023
2231	JPJ Electronic Comm. Inc. pager repair	A3410.4	99.00	1696 11/14/2023
2232	Valley Signs apparatus equipment	A3410.4	245.00	1697 11/14/2023
2233	A&P Master Images EMS supplies	A3410.4	345.00	1698 11/14/2023
2234	United Radio, Inc. alarm system repairs	A3410.4	3,314.77	1699 11/14/2023
2235	IHealth Utica, LLC OSHA physical	A3410.4	138.00	1700 11/14/2023
2236	James Monahan expenses	A3410.4	21.45	1701 11/14/2023
2237	Big Apple of New Hartford vehicle repair	A3410.4	550.00	1702 11/14/2023
2238	HJ Brandeles Corp furnace parts	A3410.4	126.00	1703 11/14/2023
2239	AT&T Mobility cellular phones	A3410.4	260.62	1704 11/14/2023
2240	Volo's Auto Supply, Inc. auto parts	A3410.4	149.90	1705 11/14/2023
2241	Emergency Medical Supply EMS supplies	A3410.4	138.60	1706 11/14/2023
2242	TR Enterprizes test backflow/annual	A3410.4	270.00	1707 11/14/2023
2243	Fully Involved Reliable Elect vehicle repairs	A3410.4	1,694.00	1708 11/14/2023
2244	Grainger boiler repairs	A3410.4	2,811.31	1709 11/14/2023

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COUNTY, NEW YORK

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Voucher #	Claimant	Account #	Amount	Check
2245	Brenden Duan Training insurance - OSHA	A3410.4	400.00	1710 11/14/2023
2246	Ameduri's Automotive apparatus tire replacement	A3410.4	1,515.88	1711 11/14/2023
2247	New Hartford Benevolent Assoc. Believe Event	A7110.4	1,500.00	1712 11/14/2023
2248	Dan Yates work boots	A5110.4	215.00	1713 11/14/2023
2249	RH Crown Co., Inc. supplies	A8160.4	1,859.00	1714 11/14/2023
2250	Dan Hughes work boots	A5110.4	206.61	1715 11/14/2023
2251	Tom Hughes boots/truck tool box / shirts	A5110.4	402.29	1716 11/14/2023
2252	Northern Safety Co., Inc. gloves/supplies	A5110.4	215.37	1717 11/14/2023
2253	Fire Fighting Equipment Co. extinguisher inspections	A5110.4	114.00	1718 11/14/2023
2254	Buell Fuel SB diesel fuel	A5989.4	4,033.53	1719 11/14/2023
2255	JM Door Co., Inc. replace 3 door sectioning	A5110.4	2,120.00	1720 11/14/2023
2256	Yorkville Battery, Inc. 3 replacement batteries	A5110.4	279.00	1721 11/14/2023
2257	Reliable Products gloves - cleaning supplies	A8160.4	297.90	1722 11/14/2023
2258	Heidelberg Materials Northeast stone	A5410.4	207.86	1723 11/14/2023
2259	Cyncon Equipment, Inc. parts for sweeper	A8170.4	336.90	1724 11/14/2023
2260	Alta Equipment Company parts for old loader	A5141.4	331.22	1725 11/14/2023
2261	Oneida Herkimer Solid Waste tipping fees	A8160.4	4,953.73	1726 11/14/2023
2262	Lowe's supplies	A5110.4	25.90	1727 11/14/2023
2263	Home Depot Credit Services	A3410.4	136.83	1728 11/14/2023
2263	Home Depot Credit Services paint for DPW and tools for sidewalk	A5410.4	1,005.11	1728 11/14/2023
2264	Town of New Hartford	A3410.4	391.18	1729 11/14/2023
2264	Town of New Hartford gasoline	A5989.4	428.76	1729 11/14/2023
2265	JPJ Electronic Comm. Inc. lights/radios for loader and new pickup	A5141.4	2,251.85	1730 11/14/2023

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VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 11/13/2023

NUMBER 006

TOTAL CLAIMS: \$91,676.97

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2266	Humphrey Motor Sales two inspections	A5110.4	40.00	1731 11/14/2023
2267	Snap On torx bit set for trash truck	A8160.4	540.00	1732 11/14/2023
2268	Jay K Independent Lumber Corp. lumber sidewalks	A5410.4	59.88	1733 11/14/2023
2269	Charles D Stahl Sales&Ser. Inc lights/mounting bracket	A5141.4	842.98	1734 11/14/2023
2270	Reddington Ready Mix woodland road sidewalks	A5410.4	1,729.13	1735 11/14/2023
2271	Fleet Pride parts	A8160.4	30.34	1736 11/14/2023
2272	Frank's Body Works, LLC inspections	A5110.4	42.00	1737 11/14/2023
2273	Auto Plus parts	A5110.4	13.49	1738 11/14/2023
2274	McQuade and Bannigan, Inc. signs/supplies	A5112.4	576.15	1739 11/14/2023

Total:

91,676.97

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the

Village Board

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as

Mayor

at

the above Village this

13th

day of

November

, 20 23

Donald Ryan
Signature

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of October, 2023:

DATED: November 8, 2023



 TREASURER

	Balance 09/30/2023	Increases	Decreases	Balance 10/31/2023
A GENERAL FUND - VILLAGEWIDE				
CASH - CHECKING	24,636.67	222,563.42	209,974.08	37,226.01
CASH - SAVING	1,366,741.01	3,087.16	282,547.29	1,087,280.88
HRA Account	4,934.13	5,015.19	2,062.07	7,887.25
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
TOTAL	1,410,684.81	230,665.77	494,583.44	1,146,767.14
HA CAPITAL PROJECT				
CASH - CHECKING	287.20	62,547.47	62,547.29	287.38
CAPITAL SAVINGS ACCOUNT	144,749.59	368.81	0.00	145,118.40
TOTAL	145,036.79	62,916.28	62,547.29	145,405.78
SS SEWER FUND				
	0.00	0.00	0.00	0.00
MONEY MARKET	802,133.97	2,043.79	0.00	804,177.76
TOTAL	802,133.97	2,043.79	0.00	804,177.76
TA TRUST & AGENCY				
CASH - CHECKING	12,978.97	49,691.23	48,725.39	13,944.81
TOTAL	12,978.97	49,691.23	48,725.39	13,944.81
TOTAL ALL FUNDS	2,370,834.54	345,317.07	605,856.12	2,110,295.49