

**THE REGULAR MEETING  
OF THE VILLAGE OF NEW HARTFORD  
BOARD OF TRUSTEES WAS HELD  
ON NOVEMBER 14, 2022  
NEW HARTFORD, NY**

1. Mayor Donald Ryan opened the regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:**

Trustee John J. Grygiel  
Trustee Andrew N. Alesia  
Trustee Richard C. Sherman  
Trustee David W. Butler

**VILLAGE OFFICIALS PRESENT:** Fire Chief Tom Bolanowski, Attorney Gustave DeTraglia, Police Lieutenant Mike Kowalski, DPW Superintendent Tom Hughes, Codes Enforcement Officer Gary Schreppel, Village Clerk Janet Durr, Town Councilman Dave Reynolds

Absent: Treasurer Daniel Dreimiller

Visitors: see attachment

2. **MINUTES:** Upon motion by Trustee Butler, seconded by Trustee Grygiel, the November 14, 2022 minutes were approved by the Village Board.
3. **FINANCIAL REPORT:**
  - A. **ABSTRACT:** Upon motion by Trustee Butler, seconded by Trustee Alesia, the following abstract was approved:

<b>GENERAL:</b>	\$126,939.20
<b>CAPITAL:</b>	\$ 1,212.12
  - B. Treasurer Dreimiller submitted his October report (see attached).
4. Mayor Ryan introduced the visitors and they presented their concerns: Councilman Reynolds submitted pictures showing code violations at 18 Pearl St. Guns were brought into the house and there is unusual activity at the house. Joseph Sewell is the absentee landlord and has been contacted. He responded that he would resolve the problem. Neighbors substantiated Mr. Reynolds comments with their personal experience. They said the activity has been going on for a number of months. Mr. and Mrs. McHarris have had similar issues in their neighborhood at 80 Genesee St. The tenant at 72 Genesee St.

is in the process of being evicted and the activity has quelled. They have observed persons trying to get into their cars via cameras. Residents are afraid to walk into the Village alone. Lieutenant Kowalski explained the process of the police and advised how the residents could help:

- a. Be aware of unusual activity by being a witness.
- b. Document what you hear and see.
- c. Call 911 for police.

Only with enough facts will we be able to proceed with the "Nuisance Abatement Law.

COMMENTS:

- a. 13-17 year olds are involved and the law protects them.
  - b. State controls the gun laws.
  - c. Lock cars and make residents aware of issues.
  - d. A national problem, not just village.
  - e. Children are coming from outside the Village.
  - f. Lieutenant Karwowski will research cameras for the Village
5. Steve Frisbee, 245 Oxford Road in the Town of New Hartford, questioned the new "Stop" sign on the northeast corner of Hoffman Road and Hartford Terrace, and why there wasn't a stop sign going down Hoffman Road. Mayor Ryan exclaimed it was a safety issue for children that live and play on the corner. There were only a few houses on Hoffman Road in the Town of New Hartford and did not appear to be a speeding or safety problem. The residents exited.

**4. DEPARTMENT REPORTS:**

**A. POLICE DEPARTMENT**

1. Lieutenant Karwowski gave a verbal report of October incidents

- a. Traffic Stops 8
- b. Welfare Checks 2
- c. Alarms 3
- d. Harassment 2
- e. Lost property 1
- f. Petit larceny 2
- g. Suspicious activity 3
- h. Grand larceny 2 DPW property theft, Online scam  
\$100,000
- i. Criminal tampering 1 arrest
- j. DWI arrest 1

- k. Argument/fight 1
- l. CPW arrest 1

**B. PUBLIC WORKS DEPARTMENT:**

1. Existing signs "No Parking from Here to Corner" will be moved back 100' on the northeast sides of Bohling Road in order to keep vehicles from parking and causing a visibility issue exiting Bohling Road onto Oxford Road.
2. Superintendent Hughes reported:
  - a. Picking up leaves and brush
  - b. Putting up Christmas decorations
  - c. 68 Paris Road: erected a temporary fence for access to easement.
  - d. Equipment being readied for snow
  - e. Received an estimate of \$98,000 for a new leaf truck. Mr. Hughes will talk to Treasurer Dreimiller regarding the grant money.
  - f. \$13,000 worth of storm water grapes are being stolen.
  - g. G.H.D. Consulting Service: a grant for \$100,000. shared between the Village of New Hartford and the Village of New York Mills must be paid by individual villages before receiving money. Upon motion by Trustee Sherman, seconded by Trustee Alesia, the Village Board approved the grant.

**C. CODES DEPARTMENT**

1. Codes Enforcement Officer Gary Schreppel submitted the following report:

Issued Order to remedy to:

24 Oxford Road

Vehicle parked on front lawn

Received 5 political sign complaints

Issued 3 Property Maintenance Violations to Jay Cohen 66 Genesee St.

Inspected 7 Oxford Road for damage when vehicle hit building

Issued permit 22-015 K& R Wilson Ventures, LLC 26 Campion Road  
Renovations

Construction/Property Inspections-

28 Oxford Road,  
52 Hartford Terrace  
66 Genesee St.  
73 Oxford Road

15 Huntington Place  
7 Oxford Road

34 Genesee St.

2. Mr. Schreppel will send a violation letter to Kevin Brady, 73 Oxford Road to remove litter at residence.
3. 24 Oxford Road: A letter will be sent notifying occupant of parked vehicle violating the Village front lawn parking ordinance.

**D. FIRE DEPARTMENT:**

1. Chief Nicotera submitted his October Report:

Total Village Count:	151
Fire	5
Medical Service	84
Hazardous Condition	5
Service Calls	24
Good Intent	6
False Alarms	27

2. Halloween parade and contest at the firehouse was well attended and was successful. Thanks to the firemen for hosting a great community event.
3. Christmas festivities "BELIEVE" will be held on Saturday, November 19<sup>th</sup> beginning with a parade at 12 noon and continuing at the Village Park until 4pm.
4. Upon motion by Trustee Butler, seconded by Trustee Sherman, the Village Board upon recommendation of the fire department approved the following new member

Stephen Schevtzow                      118 Copeland Ct. New Hartford

Total membership is at 97

5. Trustee Alesia has submitted a proposal for renovations in the firehouse and they have been approved by the Village Board. He is proceeding to draw up and submit floor plans.
6. Chief Bolanowski has not heard from the software company regarding return policy of software.

**E. PLANNING BOARD:**

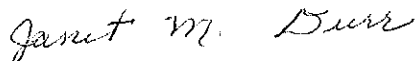
1. 84 Genesee ST.: Upon motion by Trustee Alesia, seconded by Trustee Grygiel, the Village Board approved and signed the Ward Law Firm's sign for 84 Genesee St.
2. 70 Genesee St. Upon motion by Trustee seconded by Trustee Alesia, the Village Board approved the Hi Brow sign and awnings.
3. Upon motion by Trustee Butler, seconded by Trustee Alesia, the Village Board approved the Planning Board minutes.
4. 14 Genesee St.: Codes Officer Schreppel will notify Universal Bookkeeping and 44 Oxford Road to submit sign applications for each of their existing signs.

**4. OTHER BUSINESS:**

**A. Attorney DeTraglia reports:**

1. 5 Hoffman Road property owner RobTerpstra also owns the 150' x 20' island He would like to donate to the Village. Attorney DeTraglia will draw up a lease. The Village will be responsible for its upkeep. The Village Board accepted Ryan Mower's, 125 Hartford Terrace, offer to mow and maintain the island.
2. Grant writer Don Hall submitted an agreement for Oneida County Main Street. The 5 million grant will include 11 municipalities. Upon motion by Trustee Sherman, seconded by Trustee Grygiel, the Village Board unanimously approved the document for signing. Mayor Ryan signed the agreement and will send to County Executive for approval and signing.
5. **ADJOURNMENT:** Since there was no further business, the Village Board approved to adjourn the meeting at 8:59 pm.

Respectfully submitted,



Janet M. Durr  
Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 11/14/2022

NUMBER 006

TOTAL CLAIMS: \$126,839.20

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1546	Dennis Duymaz dpw curbside pick up	A8160.4	150.00	1008 10/24/2022
1547	Mark Wegiel dpw pickup curbside	A8160.4	270.00	1009 10/24/2022
1548	AT&T phone bill	A1010.4	12.90	1010 11/01/2022
1549	MVWA water bills	A3410.4	238.82	1011 11/01/2022
1549	MVWA	A5110.4	237.62	1011 11/01/2022
1550	Verizon phone bill	A1010.4	212.80	1012 11/01/2022
1551	National Grid gas and electric	A3410.4	1,186.98	1013 11/01/2022
1551	National Grid	A5141.4	35.58	1013 11/01/2022
1551	National Grid	A5182.4	3,591.85	1013 11/01/2022
1551	National Grid	A7110.4	98.05	1013 11/01/2022
1552	Verizon Wireless cell phones	A3410.4	354.29	1014 11/07/2022
1553	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	12,198.44	1015 11/15/2022
1554	NYS & Local Retirement System 2023 pension contribution	A9020.8	43,477.00	1016 11/15/2022
1555	General Codes eCode annual maintenance	A1010.4	1,195.00	1017 11/15/2022
1556	Don Hall grant writing	A1355.4	1,000.00	1018 11/15/2022
1557	Arlott Office Products supplies	A3410.4	442.72	1019 11/15/2022
1558	Brady Printing vouchers	A1010.4	180.00	1020 11/15/2022
1558	Brady Printing Planning Board letterhead	A8020.4	145.00	1020 11/15/2022
1559	Commissioner of Taxation & Fin RPS Annual Licensing	A1355.4	850.00	1021 11/15/2022
1560	Quadient Leasing USA, Inc. mail machine	A1010.4	208.92	1022 11/15/2022
1561	Gateshouse Media NY Holdings public hearing	A1010.4	36.40	1023 11/15/2022
1562	Charter Communications internet and tv	A1010.4	89.95	1024 11/15/2022
1562	Charter Communications internet	A3410.4	199.99	1024 11/15/2022

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1562	Charter Communications internet	A5110.4	97.98	1024 11/15/2022
1563	GHD Consulting Services, Inc. inflow and infiltration	A630	26,366.80	1025 11/15/2022
1564	Northland Communications phone and work order	A3410.4	359.29	1026 11/15/2022
1565	IHealth Utica, LLC OSHA physical	A3410.4	138.00	1027 11/15/2022
1566	CDW Government computer parts and equipment	A3410.4	278.33	1028 11/15/2022
1567	Fully Involved Reliable Elect Radio equipment and repairs	A3410.4	2,891.00	1029 11/15/2022
1568	Fire End & Croker Corp. firefighting equipment	A3410.4	171.27	1030 11/15/2022
1569	Kevin Monahan class tuition expense	A3410.4	50.00	1031 11/15/2022
1570	Sherman Air Services, LLC compressor annual PM	A3410.4	1,188.00	1032 11/15/2022
1571	Precision Art Ltd vehicle decals replacement	A3410.4	601.00	1033 11/15/2022
1572	Industrial Scientific gas meter repair	A3410.4	798.72	1034 11/15/2022
1573	NYS Association of Fire Chiefs dues	A3410.4	320.00	1035 11/15/2022
1574	Emergency Medical Supply EMS supplies	A3410.4	103.02	1036 11/15/2022
1575	McKesson Medical - Surgical EMS Supplies	A3410.4	108.60	1037 11/15/2022
1576	Witmer Public Safety GroupInc firefighting equipment	A3410.4	1,836.22	1038 11/15/2022
1577	JPJ Electronic Comm. Inc. pagers - alarm system repairs	A3410.4	2,341.36	1039 11/15/2022
1578	Otis Elevator Company service fee	A3410.4	125.00	1040 11/15/2022
1579	ESO Solutions, Inc. software annual update	A3410.4	1,690.90	1041 11/15/2022
1580	VFPASNY dues	A3410.4	120.00	1042 11/15/2022
1581	Sirennet.com emergency warning light repairs	A3410.4	527.56	1043 11/15/2022
1582	Sunny Communications, Inc. replacement radio	A3410.4	1,699.00	1044 11/15/2022
1583	Municipal Emergency Services firefighting/ems equipment	A3410.4	1,976.75	1045 11/15/2022
1584	Tessco Incorporated vehicle charger batteries	A3410.4	1,317.30	1046 11/15/2022

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COUNTY, NEW YORK

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NUMBER 006

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Voucher #	Claimant	Account #	Amount	Check
1585	Thomas Bolanowski expenses - computer equip.	A3410.4	47.03	1047 11/15/2022
1586	JPB Fire Services apparatus repairs	A3410.4	1,628.03	1048 11/15/2022
1587	Grainger building equipment repairs	A3410.4	146.46	1049 11/15/2022
1588	Tom Hughes new computer software	A5110.4	271.86	1050 11/15/2022
1589	Oneida Herkimer Solid Waste tipping fees	A8160.4	5,577.82	1051 11/15/2022
1590	Harbor Freight Tools tools for garbage truck	A8160.4	299.02	1052 11/15/2022
1591	Alta Equipment Company parts for loader	A5110.4	337.89	1053 11/15/2022
1592	Matco Tools tools for garbage truck	A8160.4	269.77	1054 11/15/2022
1593	Tractor Supply Company parts and post hole	A8560.4	901.68	1055 11/15/2022
1594	Home Depot Credit Services work station garbage truck	A3410.4	48.15	1056 11/15/2022
1594	Home Depot Credit Services	A8160.4	657.12	1056 11/15/2022
1595	Joe Laclair works boots	A5110.4	58.62	1057 11/15/2022
1596	Buell Fuel SB diesel	A5989.4	2,261.14	1058 11/15/2022
1597	Town of New Hartford	A3410.4	282.04	1059 11/15/2022
1597	Town of New Hartford gasoline	A5989.4	301.52	1059 11/15/2022
1598	General Security, Inc. inspection	A5110.4	80.00	1060 11/15/2022
1599	Cook Brothers Truck Parts parts	A8160.4	23.44	1061 11/15/2022
1600	Volo's Auto Supply, Inc. parts	A5110.4	10.77	1062 11/15/2022
1601	Cazenovia Equipment Co., Inc. parts	A8160.4	69.51	1063 11/15/2022
1602	Lewis Property Solutions stump grinding (9)	A8560.4	1,700.00	1064 11/15/2022
1603	M&R Heating and Air Condition service call	A3410.4	319.00	1065 11/15/2022
1604	Fastenal Company parts	A5110.4	29.92	1066 11/15/2022

Total:

126,839.20

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the \_\_\_\_\_  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as \_\_\_\_\_ at

the above Village this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature

**ABSTRACT OF AUDITED VOUCHERS**

**CAPITAL PROJECT**

**VILLAGE OF NEW HARTFORD**

**COUNTY, NEW YORK**

**DATE OF AUDIT: 11/14/2022**

**NUMBER 006**

**TOTAL CLAIMS: \$1,212.12**

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
8	EJ USA, Inc. sewer castings	HA522	1,212.12	8 11/15/2022

**Total:** 1,212.12

**To the Treasurer of the above VILLAGE:**

The above listed claims having been presented to the \_\_\_\_\_ of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as \_\_\_\_\_ at

the above Village this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature

## MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of October, 2022:

DATED: November 2, 2022

  
 \_\_\_\_\_  
 TREASURER

	Balance 09/30/2022	Increases	Decreases	Balance 10/31/2022
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	21,344.59	112,523.73	102,585.60	31,282.72
CASH - SAVING	1,317,021.73	376.93	110,000.00	1,207,398.66
HRA Account	6,602.42	0.27	319.37	6,283.32
TOTAL	1,344,968.74	112,900.93	212,904.97	1,244,964.70
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	286.11	0.00	0.00	286.11
CAPITAL FIRE EQUIPMENT	462,974.51	70.40	0.00	463,044.91
TOTAL	463,260.62	70.40	0.00	463,331.02
<b>SS SEWER FUND</b>				
	0.00	0.00	0.00	0.00
MONEY MARKET	742,492.37	225.80	0.00	742,718.17
TOTAL	742,492.37	225.80	0.00	742,718.17
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	13,285.42	43,001.94	43,003.86	13,283.50
TOTAL	13,285.42	43,001.94	43,003.86	13,283.50
TOTAL ALL FUNDS	2,564,007.15	156,199.07	255,908.83	2,464,297.39