

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON JUNE 12, 2023 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT:

Mayor Donald J. Ryan
Trustee Andrew N. Alesia
Trustee David W. Butler
Trustee John J. Grygiel
Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: Fire Chief Tom Bolanowski, Attorney Gustave DeTraglia, DPW Superintendent Tom Hughes, Village Clerk Sarah Dobson, Lieutenant Michael Kowalski, David Reynolds, Codes Enforcer Gary Schreppel

ABSENT: Treasurer Daniel Dreimiller

2. **RESIDENT CONCERNS:** Residents from Genesee Street and Woodland Road voiced their concerns regarding an uptick of crime in the Village and their neighborhoods. Residents from Woodland recently had a bicycle stolen from their garage. The residents suggested putting cameras and lights at the end of Woodland to prevent pedestrians from hanging around at the dead end and crossing into the Village parking lot from Woodland. Another resident was concerned regarding the tenants and crime at the Village Point Apartments. The resident stated he has called Millenia several times to complain and raise awareness to the conditions and has never received a call back. The residents were urged to call the police department when they have safety concerns. The Village cannot go to Millenia with nuisance abatement if there haven't been any formal complaints recorded.
3. **MINUTES:** Trustee Grygiel introduced the following Resolution for adoption and was duly seconded by Trustee Butler:

RESOLUTION 2023-21

RESOLVED, that the Village of New Hartford Board does hereby approve the May 8, 2023 Village Board Meeting Minutes.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. **FINANCIAL:**

- A. **TREASURER’S REPORT:** Treasurer Dreimiller submitted the June 12, 2023 report (copy attached).
- B. **ABSTRACT:** Trustee Grygiel introduced the following Resolution for adoption and was duly seconded by Trustee Alesia:

RESOLUTION 2023-22

RESOLVED, that the Village of New Hartford Board does hereby approve the Abstract from June 12, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **CAPITAL FUND ABSTRACT:** Trustee Butler introduced the following resolution for adoption and was duly seconded by Trustee Sherman:

RESOLUTION 2023-23

RESOLVED, that the Village of New Hartford Board does hereby approve the Capital Fund Abstract from June 12, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

5. DEPARTMENT REPORTS:

A. CODES DEPARTMENT: Codes Officer Schreppel provided the following report for May 2023.

- I. Inspection of 17 Pearl Street with Social Services. Violation notices sent.
- II. Continuation of Brady photos
- III. Issued Permit – 1 ½ Hartford Terrace – Michael Skolba, Inground Pool
- IV. Issued Permit – 43 Hillside Ave – Richard Cornell, Deck Addition
- V. Septic backup at 102 Oxford Road
- VI. Occupant of 66 Genesee Street complained of mice and fruit flies in apartment. Upon inspection, tenant does not keep apartment clean or remove trash in a timely manner. Occupant is being evicted.
- VII. Received permit for shed at 48 Paris Road. Notified resident permit not required as shed is under square footage.
- VIII. Checked 21 Pearl Street for unsafe tree in back yard. Resident is complaining of leaves and small branches. The tree does not meet criteria for removal.
- IX. Issued Certificate of Occupancy for 1 Genny for completion of permit 22-007.
- X. Issued Order to Remedy 84 Hartford Terrace for grass and weeds.
- XI. Construction/Property Inspections – 93 Hartford Terrace, 17 Pearl Street, 48 Paris Road, 26 Campion Road, 72 Paris Road, 43 Hillside Ave, 26 Campion Road, 28 Oxford Road, 9 Campion Road, 34 Genesee Street, 1 Genesee Street, 73 Oxford Road.
- XII. Codes Officer Schreppel also provided information on marijuana and local municipalities. He suggested the Village adopt a Resolution and local law that allows residents to grow marijuana with stipulations that it must be kept secure and not accessible to any person under age 21. Lieutenant Kowalski said invite Investigator Freiburger from the Narcotics Division would need to be involved in such action. The laws are very loose these days regarding marijuana.
- XIII. Mr. Scott Brady appeared before the Board to find out where he stood with the Village regarding the cleanup of his property. He was advised that there is still work to complete and all the junk/equipment needs to be fully removed. He was also advised that the civil fine issued for previous citations is still outstanding and needs to be paid at the NH Town Court. No questions or comments from Mr. Brady.

B. FIRE DEPARTMENT:

- I. Chief Bolanowski presented the following report:

Summary Incident Report 5/1-5/31/23

Total Incidents	95
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Monthly Incident Report 5/1 – 5/31/23

Town	79
Village	15
Mutual Aid	1
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Total Incidents	95

- II. Trustee Alesia introduced the following Resolution and it was seconded by Trustee Sherman:

RESOLUTION 2023-24

RESOLVED, that the Village of New Hartford does hereby approve the following New Hartford Fire Department member:

Isabel Silva, 4 Beechwood Road (restricted member)

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- III. Trustee Alesia introduced the following Resolution and it was seconded by Trustee Grygiel:

RESOLUTION 2023-25

RESOLVED, that the Village of New Hartford does hereby approve the following individuals to be employed as summer workers:

Corey Sweezey - painting and testing hydrants
Chris Chafee - painting and testing hydrants
Amanda Turnbull - Farmer's Market

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- IV. Chief Bolanowski thanked the Village Board for their support towards the Memorial Day Parade. It was a successful event. A thank you letter was also submitted by William Randall.

C. POLICE DEPARTMENT:

- I. Lieutenant Kowalski gave a verbal report of the activities this month.

Community Policing	2
Suspicious Activity	2
Motor Vehicle Accidents	2
Area Checks	4
Traffic Stops	7
Identity Theft Investigation	1
Disorderly Conduct	1
Mental Health Check	1
<u>Welfare Check</u>	<u>2</u>
Total	22

- II. Mayor Ryan advised the Board that this will be Lieutenant Kowalski's last Board meeting. He will be retiring at the end of June. The Board wishes him well in his retirement.

D. DEPARTMENT OF PUBLIC WORKS:

- I. Superintendent Hughes advised that all the paving is done. The DPW is finishing striping the crosswalks and lines on the roads.
- II. A tree in front of the gazebo was removed in order to expand the gazebo. Superintendent Hughes stated he has a new tree that will replace the removed tree. He plans to plant the tree during this month's Arbor Day ceremony.
- III. The DPW has been cleaning catch basins and flushing sewers.
- IV. The new radar speed sign has been received. It is currently placed on Paris Road and appears to be working very well. Superintendent Hughes

advised he will move the sign around to other troublesome areas in the Village.

- V. They are continuing stump grinding throughout the Village.
- VI. All the Hometown Banners have been hung. He is awaiting 17 more banners which have been ordered but not received.
- VII. The hanging flowers and flower boxes have been put out in the Village. There has been excellent feedback from the Board and residents.
- VIII. The DPW repaired a light circuit on Campion Road. There was a corroded wire under the ground.
- IX. Superintendent Hughes stated he will add additional lighting and a camera in the Village parking lot/Woodland Road area.
- X. The DOT has not contacted Superintendent Hughes with any pricing or information on the pavers needed for sidewalk project.
- XI. The DPW will start working on fixing and repairing the sidewalks throughout the Village beginning next week.

6. OTHER BUSINESS:

- A. **YOGA IN THE PARK:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2023-26

RESOLVED, that the Village of New Hartford does hereby approve In Bloom Yoga's request to use the Village Green for yoga classes on Sunday mornings, May through September, weather permitting.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **SOLAR PERMIT:** Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2023-27

WHEREAS, The Village of New Hartford Board of Trustees duly adopted the "NYS Fire Prevention and Building Construction" code to provide minimum

requirements to safeguard the public safety; and

WHEREAS, The Village of New Hartford Code Enforcement Officer, who administers and enforces all provisions of the New York State Uniform Fire Prevention and Building Code, the New York State Energy Code, and the Village of New Hartford Code; and

WHEREAS, The Village of New Hartford requires the issuance of a building permit for the construction, enlargement, alteration, repair, removal or demolition of any building or other structure; and

WHEREAS, The New York State Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar systems; and

WHEREAS, The New York State Energy Research and Development Authority has developed a New York State Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes: and

WHEREAS, The [Village/Town/City/County] [Legislative Body] desires to promote the streamlining of the application process for small-scale photovoltaic system installations under 25 kW in size by adopting the New York State Unified Solar Permit application form and implementing the new procedures,

NOW THEREFORE, BE IT RESOLVED, the Village of New Hartford Board of Trustees hereby adopts the New York State Unified Solar Permit application form and procedures for the installation of small scale photovoltaic systems; and it is further

RESOLVED, The Village of New Hartford Code Enforcement Officer is hereby directed to use said New York State Unified Solar Permit application for and procedures in the issuance of building permits for the installation of small-scale photovoltaic systems; and it is further

RESOLVED, Any further actions required of the Village of New Hartford to effect the foregoing are hereby authorized and the Village Board of Trustees is hereby authorized to execute and deliver any instruments, documents or the like as required to affect the same

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye

Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **BENCHMARKING RESOLUTION:** Trustee Butler introduced the following Resolution for adoption and it was duly seconded Trustee Sherman:

RESOLUTION 2023-28

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Village of New Hartford is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Village of New Hartford desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Village of New Hartford and

WHEREAS, the Village of New Hartford desires to establish procedure or guideline for Village of New Hartford staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Village of New Hartford that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Village of New Hartford Board of Trustees.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy;

(ii) The building address, primary use type, and gross floor area;

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Board of Trustees including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- D. **NYS WIIA AND WQIP GRANT RESOLUTION:** Trustee Alesia introduced the Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2023-29

WHEREAS, the New York State (NYS) Clean Water Infrastructure Act (CWIA) invests in clean and drinking water infrastructure projects and water quality protection across NYS. As part of CWIA, the NYS Environmental Facilities Corporation Conservation (NYSDEC) is offering \$75 million for clean and drinking water projects during the 2023-2024 state fiscal year to selected municipalities with infrastructure projects that protect public health and/or improve water quality. The NYSEFC grants are being offered through the NYS Water Infrastructure Improvements Act (WIIA) and the NYS Intermunicipal Water Infrastructure Grants (IMG) Program and the NYSDEC grants are being offered through the Water Quality Improvement Projects (WQIP) Program, and;

WHEREAS, the existing sanitary sewage and stormwater collection systems are impacted by wet weather conditions and the following improvements are proposed under the Village of New Hartford Inflow and Infiltration Reduction Sewer Rehabilitation Project in order to reduce inflow and infiltration entering the collections systems and other publicly owned treatment works (POTW).

- Clean and remove debris and obstructions from the sanitary sewage and stormwater collection systems
- Repair cracks and other defects in the sanitary sewage and stormwater collection systems
- Remove any connections between the sanitary sewage and stormwater collection systems
- Repair or replace sanitary laterals with cracks and other defects, and;

WHEREAS, the project is considered a water quality infrastructure and/or improvement project at a POTW, and includes the repair and/or replacement of infrastructure through a construction project for compliance with environmental and public health laws and regulations related to water quality, and therefore meets the eligibility requirements necessary to apply for the Clean Water WIIA and WQIP grants, and;

WHEREAS, the WIIA and WQIP grant applications require the submission of environmental review documentation under the New York State Environmental Quality Review Act (SEQRA) and a New York State Historic Preservation Office (SHPO) project review determination letter, both of which were previously completed by the Village, and;

WHEREAS, the WIIA and WQIP grant applications require the submission of a NYSEFC formatted engineering report, project schedule, an budget, among other forms, which are being submitted with the WIIA and WQIP grant applications, and;

WHEREAS, the WIIA and WQIP grant applications require the Village to adopt a resolution that authorizes the undertaking of the project, maximum total cost of the project, expenditures for the project including identification of any non-municipal source of funds, obligation of funds necessary to meet any required local match including any cash and/or in-kind services, designation of an authorized representative, and authorization for the submission of the grant application, and;

WHEREAS, the Village is contracted with GHD Consulting Services Inc. (GHD) to provide engineering services for NYSEFC formatted engineering report, and;

WHEREAS, the maximum total cost of the project being considered under each WIIA and WQIP grant is anticipated to be approximately \$1.401 million based on a cost estimate prepared for the NYSEFC formatted engineering report. The considered expenditures consist of general construction costs for the project, and;

WHEREAS, an applicant with an eligible clean water project may receive a WIIA grant award of the lesser of \$.350250 million or 25% or net eligible project costs. Based on a net eligible project cost of \$1.401 million, the Village may be eligible for \$350,250.00 in WIIA grant funds, and;

WHEREAS, an applicant with an eligible water quality improvement project may receive a WQIP grant award up to \$5 million or 75% or net eligible project costs. Based on a net eligible project cost of \$1.401 million, the Village may be eligible for \$1.050750 million in WQIP grant funds, and;

NOW, THEREFORE BE IT RESOLVED that on this 12th day of June 2023:

- The Village Board of Trustees authorizes the undertaking of the project.
- A maximum of \$1.401 million in construction cost expenditures is budgeted for the project and shall be appropriated through the Village sewer fund including the required local match less any grants received through WIIA and/or WQIP.
- GHD is authorized to submit the WIIA and WQIP grant applications on behalf of the Village.
- The Village Mayor is designated and authorized to act as the Authorized Representative on behalf of the Village and sign the funding agreement with NYSEFC and or NYSDEC, application signature form, and any associated documents.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- E. **TYPE II SEQRA RESOLUTION:** Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-30

WHEREAS, the Village of New Hartford (Village) is considered a local agency per 6NYCRR Parts 617.2 and 617.3 and the NYS Environmental Conservation Law (ECL), and is responsible to implement the New York State Environmental Quality Review Act (SEQRA), and;

WHEREAS, the Village is proposing to undertake the following collection systems improvements throughout the Village.

- Clean and remove debris and obstructions from the sanitary sewage and stormwater collection systems
- Repair cracks and other defects in the sanitary sewage and stormwater collection systems
- Remove any connections between the sanitary sewage and stormwater collection systems
- Repair or replace sanitary laterals with cracks and other defects (herein after referred to as “said Action”), and;

WHEREAS, said Action requires consideration under SEQRA per 6NYCRR Part 617, and;

WHEREAS said Action is not listed in 6NYCRR Part 617.4 and does not meet the thresholds specified in 6NYCRR Part 617.4, and therefore is not considered a Type I Action, and;

WHEREAS said Action is not anticipated to have a significant adverse impact on the environment based on the criteria specified in 6NYCRR Part 617.7(c), and;

WHEREAS said Action consists of the following Type II Actions as listed in 6NYCRR Part 617.5(c)

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part; and;

NOW, THEREFORE BE IT RESOLVED that on this June 12, 2023, the Village Board of Trustees hereby determines that the said Action constitutes a Type Action II as defined in 6NYCRR Part 617.5(c)(1-2) and is not subject to review under SEQRA.

The Resolution was unanimously carried and duly **ADOPTED**.

F. **DASNY:** Mayor Ryan signed agreements between the Village of New Hartford and DASNY in order to move forward with the grant funds that were awarded to replace the DPW roof.

7. **ADJOURNMENT:** Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2023-31

RESOLVED, that the Village of New Hartford does hereby approve the adjournment of the Regular Board meeting at 8:33 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Sarah L. Dobson
Village Clerk

