

**THE REGULAR MEETING  
OF THE VILLAGE OF NEW HARTFORD  
BOARD OF TRUSTEES  
WAS HELD ON FEBRUARY 12, 2024 IN  
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:** Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler (remote), Trustee William Freiberger III, and Trustee Richard C. Sherman

**VILLAGE OFFICIALS PRESENT:** DPW Superintendent Thomas Hughes, Fire Chief Tom Bolanowski, Police Lieutenant Tom Hulser, Attorney Gustave DeTraglia, Treasurer Daniel Dreimiller, Councilman David Reynolds and Village Clerk Sarah Dobson

**ABSENT:** Codes Officer Gary Schreppel

**VISITORS:** Jan Swartwout, Don McHarris, Bill Cole, Bill and Angele Worden

2. **OATH OF OFFICE:** Trustee William Freiberger III accepted the Oath of Office as a newly appointed Board member.
3. **MINUTES:** Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

**RESOLUTION 2024-8**

**RESOLVED**, that the Village Board does hereby approve the meeting Minutes from January 8, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Abstained
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was carried and duly **ADOPTED**.

4. **FINANCIALS:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the February 12, 2024 report. A copy is attached.
- B. **ABSTRACT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Butler:

**RESOLUTION 2024-9**

**RESOLVED**, that the Village Board does hereby approve the Abstract from February 12, 2024.

**General Fund Total Claims    \$48,532.16**

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **BUDGET ADJUSTMENT:** Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2024-10**

**RESOLVED**, that the Village Board does hereby approve the following budget adjustments:

Increase A5110.4 Street Maintenance – Contractual	\$12,587.27
Increase A7110.4 Parks – Contractual	\$601.80
Increase A8120.4 Sanitary Sewer – Contractual	\$2,908.66
Increase A8560.4 Shade Trees – Contractual	\$17,212.78
Decrease A5112.4 Street Improvement – Contractual	\$33,310.51

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye

Trustee Sherman      Aye

Mayor Ryan            Aye

The Resolution was unanimously carried and duly **ADOPTED**.

**5. DEPARTMENT REPORTS:**

**A. FIRE DEPARTMENT:**

I. Chief Bolanowski provided the following report:

**Monthly Incident Report by Area 1/1 – 1/31/24**

Town	100
Village	13
<u>Mutual Aid</u>	<u>1</u>
Total Incidents	114

**Summary Incident Report 1/1 – 1/31/24**

Rescue/EMS	67
False Alarm	20
Service Call	11
Good Intent	10
Hazardous Condition	3
Fire	2
<u>Natural Disaster</u>	<u>1</u>
Total Incidents	

II. Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2024-11**

**RESOLVED**, that the Village Board does hereby approve the following new member of the New Hartford Fire Department:

Cody Wilson    58 Sunnyside Drive, Utica NY 13501

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- III. Trustee Freiberger introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

**RESOLUTION 2024-12**

WHEREAS, the Village is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the New Hartford Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, as required by GML §219-a(2)(c), the New Hartford Fire Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those volunteers who earned at least fifty (50) points during 2023 to qualify for service credit;

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Village to be in effect during calendar year 2023, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members;

WHEREAS, GML §219-a(2)(d) requires the Board of Trustees (Board) to review and approve the attached list, then return it to the Fire Department to be posted for thirty (30) days; and

WHEREAS, the Board has completed its review of the attached list; NOW, THEREFORE BE IT

RESOLVED, that the Board of Trustees approves the attached list of volunteer firefighters of the New Hartford Fire Department and the points earned by these firefighters during calendar year 2023; and be it further

RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for a posting for a minimum of thirty (30) days.

The Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye

Trustee Freiburger     Aye  
Trustee Sherman        Aye  
Mayor Ryan                Aye

The Resolution was unanimously carried and duly **ADOPTED**.

**B. POLICE DEPARTMENT:**

- I. Lt. Hulser advised that 2 Officers, Matt Sica and Jordan Spinella have retired. The Police Department has added 4 additional positions for a total of 6 new Officers. 3 new Officers have been hired, with one having already started.
- II. Lt. Hulser provided the following report:

Officers Response to Incidents	1,011
Arrests	71
Traffic Stops	120
MVA	68
Traffic Tickets	107
Neighborhood Patrols	269
Traffic Details	4
Community Policing	4
Village Calls	16

**C. DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:

- Water issue at 76 Hartford Terrace has been resolved. A clogged storm sewer was found to be the problem.
- Due to light winter this far, the Spring equipment has been serviced and is ready
- Sewer mains have been flushed
- Radar speed sign is broken. The batteries are no longer charging. Superintendent Hughes reached out to manufacturer and replacement batteries are being sent under warranty.

**D. CODES DEPARTMENT:**

- I. Codes Officer Schreppel provided the following report:
  - Property inspection – 40 Hartford Terrace – from fire
  - Issued 26 violations to Sky Buffett, NH Shopping Center
  - Issued Order to Remedy – 70 Genesee – insufficient heat

- Completed 2023 Census survey
- Continuation of property inspections – 73 Oxford Road
- Construction/Property Inspections – 120 Genesee Street, 70 Genesee Street, 40 Hartford Terrace, 100 Oxford Road, 4 Mill Street, 12 Genesee Street, 2 Paris Road, 18 Pearl Street, 73 Oxford Road

II. Bill Worden, property manager for Village Point apartments advised the Board that maintenance and repairs are underway inside the building. He said a repairman has been out to look at the hot water heater. They thought it was working satisfactorily but tenants are still complaining of not having hot water. The repairman would be back out to look at hot water heater and Mr. Worden expected it to be back in fully working order by the end of the week. He will call Village office with update. Mr. Worden advised that they have begun painting inside the building. About 20 doors have also been painted. Mr. Worden is aware there is still a lot of work to be done but wanted Board to know he is working on it.

**6. OTHER BUSINESS:**

A. **PLANNING BOARD:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2024-13**

**RESOLVED,** that the Village Board does hereby reject the hotel application; submitted by the Planning Board for review; due to height.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED.**

B. **MEMORIAL DAY PARADE:** Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2024-14**

**RESOLVED**, that the Village Board does hereby approve the application for the Memorial Day Parade to be held on Monday, May 27, 2024 starting at 6 pm at the NH Shopping Center along Genesee Street, Pearl Street, Sanger Ave, Oxford Road and Mill Street.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

7. **ADJOURNMENT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2024-15**

**RESOLVED**, that the Village of New Hartford Board of Trustees does hereby approve the adjournment of the Regular Board meeting at 8:06 pm.

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson  
Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 02/12/2024

NUMBER 009

TOTAL CLAIMS: \$48,532.16

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2393	Charter Communications Internet	A5141.4	107.98	1859 01/17/2024
2394	US Postal Service (Quadiant) 08043685/postage for meter	A1010.4	500.00	1860 01/23/2024
2395	MVWA water bill	A3410.4	268.61	1861 02/01/2024
2396	Verizon phone bill	A1010.4	216.04	1862 02/01/2024
2397	AT&T long distance	A1010.4	9.51	1863 02/01/2024
2398	National Grid gas and electric	A5110.4	3,361.78	1864 02/01/2024
2398	National Grid	A5141.4	34.19	1864 02/01/2024
2398	National Grid	A5182.4	864.65	1864 02/01/2024
2398	National Grid	A7110.4	142.56	1864 02/01/2024
2399	Williamson Law Book Co. payroll software support	A1010.4	1,218.00	1866 02/13/2024
2400	Williamson Law Book Co. 1099 Forms	A1010.4	12.36	1867 02/13/2024
2401	PETTY CASH (TAX COLLECTOR) replenish petty cash	A1010.4	25.00	1865 02/06/2024
2402	Gary Schreppel ink cartridge	A9664.4	56.38	1868 02/13/2024
2403	Arlott Office Products dater	A1010.4	54.40	1869 02/13/2024
2404	Gannett Holdings Northeast newspaper	A1010.4	111.80	1870 02/13/2024
2405	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	13,609.66	1871 02/13/2024
2406	Charter Communications tv and internet	A1010.4	100.95	1872 02/13/2024
2406	Charter Communications tv	A5410.4	5.69	1872 02/13/2024
2407	Northland Communications phone	A3410.4	390.22	1873 02/13/2024
2408	Grainger building supplies	A3410.4	30.92	1874 02/13/2024
2409	Firematic Supply Company, Inc. apparatus repair	A3410.4	82.50	1875 02/13/2024
2410	ABC Fire Extinguisher Co, Inc. annual service	A3410.4	149.00	1876 02/13/2024
2411	CDW Government computer equipment	A3410.4	981.95	1877 02/13/2024

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Voucher #	Claimant	Account #	Amount	Check
2412	On Scene Tags accountability tags	A3410.4	390.00	1878 02/13/2024
2413	Municipal Emergency Serv. Inc firefighting tools	A3410.4	225.10	1879 02/13/2024
2414	JPJ Electronic Comm. Inc. siren speakers	A3410.4	766.00	1880 02/13/2024
2415	AT&T Mobility wireless service	A3410.4	266.13	1881 02/13/2024
2416	James Monahan expense	A3410.4	107.35	1882 02/13/2024
2417	A&P Master Images fire police vests	A3410.4	94.50	1883 02/13/2024
2418	Steet Toyota apparatus maintenace	A3410.4	119.96	1884 02/13/2024
2419	TAS Electronics computer network equipment	A3410.4	2,765.00	1885 02/13/2024
2420	Airgas USA LLC oxygen refills	A3410.4	18.84	1886 02/13/2024
2421	Sherman Air Services, LLC air bottle fill station/annual	A3410.4	1,183.00	1887 02/13/2024
2422	Wharton Creative Co. Vehicle graphics	A3410.4	850.00	1888 02/13/2024
2423	Fully Involved Reliable Elect emergency warning lights	A3410.4	2,900.00	1889 02/13/2024
2424	Nimey's Auto Repair oil change	A3410.4	109.99	1890 02/13/2024
2424	Nimey's Auto Repair apparatus repairs	A3410.4	261.50	1890 02/13/2024
2425	Crane Commercial Services Inc. plumbing repair	A3410.4	309.94	1891 02/13/2024
2426	Emergency Medical Supply EMS supplies	A3410.4	337.69	1892 02/13/2024
2427	Thomas Bolanowski helmet parts	A3410.4	118.70	1893 02/13/2024
2428	Volo's Auto Supply, Inc. Parts - filters	A8160.4	75.94	1894 02/13/2024
2429	Tom Hughes amazon, home depot, staples	A8160.4	230.53	1895 02/13/2024
2430	Clinton Tractor & Implement Co filters	A5410.4	22.33	1896 02/13/2024
2431	Cargill, Inc. bulk salt	A5141.4	5,410.33	1897 02/13/2024
2432	JPJ Electronic Comm. Inc. radio repairs	A5141.4	562.26	1898 02/13/2024
2433	Buell Fuel SB diesel fuel	A5989.4	1,782.31	1899 02/13/2024

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COUNTY, NEW YORK

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TOTAL CLAIMS: \$48,532.16

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2434	Tracey Road Equipment, Inc oil pan and parts	A8160.4	106.86	1900 02/13/2024
2435	Jay K Independent Lumber Corp. supplies	A5410.4	52.68	1901 02/13/2024
2436	Snap On Tools Inc cut off wheels	A5410.4	90.05	1902 02/13/2024
2437	EZ Street Company cold patch	A5112.4	840.00	1903 02/13/2024
2438	Town of New Hartford	A3410.4	204.28	1904 02/13/2024
2438	Town of New Hartford gasoline	A5989.4	535.28	1904 02/13/2024
2439	Reliable Products cleaning supplies	A8160.4	260.98	1905 02/13/2024
2440	Home Depot Credit Services	A3410.4	91.40	1906 02/13/2024
2440	Home Depot Credit Services supplies	A5410.4	244.93	1906 02/13/2024
2441	Lowe's supplies	A5410.4	72.59	1907 02/13/2024
2442	Midway Industrial Supply bearings	A5410.4	18.95	1908 02/13/2024
2443	MVWA water bill	A5410.4	132.35	1909 02/13/2024
2444	Oneida Herkimer Solid Waste construction and demolition	A8160.4	4,399.64	1910 02/13/2024
2445	Gannett New York New Jersey legal notices caucus and assess roll	A1010.4	41.62	1911 02/13/2024
2446	Yorkville Battery, Inc. batteries	A3410.4	199.00	1912 02/13/2024
Total:			48,532.16	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the VILLAGE BOARD  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 12<sup>th</sup> day of FEBRUARY, 20 24

Donald J. Ryan  
Signature

## MONTHLY REPORT OF TREASURER

### TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of January, 2024:

DATED: February 5, 2024

  
 \_\_\_\_\_  
 TREASURER

	Balance 12/31/2023	Increases	Decreases	Balance 01/31/2024
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	12,376.70	145,692.99	151,865.50	6,204.19 ✓
CASH - SAVING	828,866.14	1,870.26	135,000.00	695,736.40 ✓
HRA Account	6,676.97	16.15	1,287.07	5,406.05 ✓
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
TOTAL	862,292.81	147,579.40	288,152.57	721,719.64
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	287.58	0.00	0.00	287.58 ✓
CAPITAL SAVINGS ACCOUNT	116,530.62	296.91	0.00	116,827.53 ✓
TOTAL	116,818.20	296.91	0.00	117,115.11
<b>SS SEWER FUND</b>				
	0.00	0.00	0.00	0.00
MONEY MARKET	808,214.71	2,059.28	0.00	810,273.99 ✓
TOTAL	808,214.71	2,059.28	0.00	810,273.99
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	21,321.55	51,349.45	57,995.91	14,675.09 ✓
TOTAL	21,321.55	51,349.45	57,995.91	14,675.09
TOTAL ALL FUNDS	1,808,647.27	201,285.04	346,148.48	1,663,783.83