

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON JULY 10, 2023 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee John J. Grygiel, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: Fire Chief Tom Bolanowski, Attorney Gustave DeTraglia, DPW Superintendent Tom Hughes, Village Clerk Sarah Dobson, Treasurer Daniel Dreimiller, Codes Enforcer Gary Schreppel

2. **MINUTES:** Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-32

RESOLVED, that the Village of New Hartford Board does hereby approve the June 12, 2023 Village Board Meeting Minutes.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIAL:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller submitted the July 10, 2023 report (copy attached).

- B. **ABSTRACT:** Trustee Sherman introduced the following Resolution for adaption and it was duly seconded by Trustee Grygiel:

RESOLUTION 2023-33

RESOLVED, that the Village of New Hartford does hereby approve the Abstract from July 10, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. Over Budget Items – First Correction: Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Sherman:

RESOLUTION 2023-34

RESOLVED, that the Village of New Hartford does hereby approve increasing accounts A3000 and A3410 in the amount of \$1500.00 to correct over budget items for the current fiscal year.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

D. Over Budget Items – Second Correction: Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2023-35

RESOLVED, that the Village of New Hartford Board does hereby approve increasing accounts A2680 and A3410 in the amount of \$10,206.29 to correct over budget items for the current fiscal year.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
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Trustee Butler Aye
Trustee Grygiel Aye
Trustee Sherman Aye
Mayor Ryan Aye

E. **Over Budget Items – Third Correction:** Trustee Alesia introduced the following resolution for adoption and was duly seconded by Trustee Sherman:

RESOLUTION 2023-34

RESOLVED, that the Village of New Hartford does hereby approve adjusting budget accounts for the previous fiscal year (2022-2023) as noted below:

Acct	Name	Budget Amt	Over Budget as of 5/31/23	Account Budget Adjustment Made To:										Total			
				A1990.4	A5110.1	A8120.1	A5410.4	A5182.4	A7110.1	A8021.4	A8120.1	A5410.2	A8120.4				
A1110.41	Judicial - Contractual	\$1,000.00	(\$1,500.47)	\$1,500.47													\$1,500.47
A5110.4	Street Maint - Contractual	\$30,000.00	(\$3,489.32)	\$3,489.32													\$3,489.32
A5989.4	Gasoline - Contractual	\$25,000.00	(\$3,269.45)				\$2,656.94				\$158.51	\$454.00					\$3,269.45
A7110.4	Parks - Contractual	\$8,200.00	(\$289.42)	\$289.42													\$289.42
A8160.1	Garbage, Refuse - Personnel	\$92,406.00	(\$15,294.10)		\$294.10			\$1,843.58	\$2,706.97	\$3,000.00	\$4,200.88			\$3,248.57			\$15,294.10
A9728.61	Bond Principle - Tower Truck	\$6,249.00	(\$0.13)	\$0.13													\$0.13
A1325.12	Deputy Treasurer - Personnel	\$8,386.41	(\$168.41)	\$168.41													\$168.41
A1410.1	Village Clerk - Personnel	\$32,000.00	(\$1,177.20)	\$1,177.20													\$1,177.20
A1411.1	Deputy Clerk - Personnel	\$38,617.00	(\$660.05)	\$660.05													\$660.05
A1620.4	Butler Hall Rent	\$7,500.00	(\$7,500.00)	\$7,500.00													\$7,500.00
A5141.4	Snow Removal - Contractual	\$45,000.00	(\$5,777.46)			\$5,107.31					\$670.13						\$5,777.44
A7270.4	Band Concerts - Contractual	\$2,000.00	(\$1,200.00)	\$1,200.00													\$1,200.00
A8020.1	Planning and Zoning - Personnel	\$7,635.04	(\$274.04)	\$274.04													\$274.04
			(\$40,600.05)	\$14,785.00	\$1,768.14	\$5,107.31	\$2,656.94	\$1,843.58	\$2,706.97	\$3,000.00	\$5,029.52	\$454.00	\$3,248.57				\$40,600.03

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia Aye
Trustee Butler Aye
Trustee Grygiel Aye
Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

A. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report for June 2023:

- Issued permit at 104 Genesee Street for office renovation

- Issued permit at 3 Scott Ave for a shed
- Issued permit at Sunset Woods for canopy replacement
- Issued permit at 22 Hartford Terrace for porch replacement
- Issued Order to Remedy to 18 ½ Pearl Street regarding paint
- Issued Order to Remedy to 18 ½ Pearl Street regarding roof repair
- Issued Order to Remedy to 11 Sanger Ave regarding grass/weeds
- Issued Order to Remedy to 6 Winmar Cres. regarding grass/weeds
- Issued Order to Remedy to 49 Oxford Road regarding grass/weeds
- Continuation of Brady photos and inspections
- Removes several Utica Mayoral candidate signs from Village
- Construction/Property Inspections: 26 Genesee Street, 6 Winmar Crescent, 1 ½ Hartford Terrace, 118 Genesee Street, 48 Paris Road, 18 ½ Pearl Street, 26 Campion Road, 20 Hartford Terrace, 49 Oxford Road, 34 Genesee Street and 73 Oxford Road

B. FIRE DEPARTMENT:

- I. Chief Bolanowski presented the following report:

Summary Incident Report 6/1 – 6/30/23

Total Incidents	130
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Monthly Incident Report 6/1 – 6/30/23

Town	111
Village	3
Mutual Aid	16
Total Incidents	130

- II. Trustee Sherman introduced the following Resolution and it was seconded by Trustee Butler:

RESOLUTION 2023-35

RESOLVED, that the Village of New Hartford does hereby approve the following New Hartford Fire Department member:

John Calabrese Jr., 12 Catherine Ave

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye

Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. DEPARTMENT OF PUBLIC WORKS:

- I. Superintendent Hughes explained that while working on existing water main project, a sewer pipe was collapsed by CCI. Superintendent Hughes confirmed it was repaired and properly connected.
- II. Superintendent Hughes has contacted the Town of Marcy in order to borrow a camera from them in order to televise some hot spots that need to be reviewed in the Village. The cost to rent is \$100/hours and he should need for about 1 – 2 hours.
- III. A new pickup truck has been ordered to replace the current 2013 pickup truck. The 2013 is requiring more and more work and getting expensive to repair. The old truck will be sold as is.
- IV. Trustee Butler introduced the following Resolution and it was seconded by Trustee Grygiel:

RESOLUTION 2023-36

RESOLVED, that the Village of New Hartford does hereby approve Beebe Construction Services as the lowest bidder for the recent Roof Bid for the DPW. Beebe Construction Services came in as the lowest bid out of 6 bids.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia Abstained
Trustee Butler Aye
Trustee Grygiel Aye
Trustee Sherman Aye
Mayor Ryan Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- V. Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2023-37

RESOLVED, that the Village of New Hartford does hereby approve Steven Karrat as a Department of Public Works summer employee.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

5. OTHER BUSINESS:

- A. Attorney DeTraglia stated a meeting was set with another junk hauler to assist in removing debris from 73 Oxford Road. Residents of 73 Oxford received contempt of court documents and are due back in court on July 26, 2023.
- B. Attorney DeTraglia stated he had not received a response to the letter he sent Millenia regarding the safety and resident concerns in their building. Attorney DeTraglia is going to look into contacting HUD to see if they can offer any assistance with the property. Chief Bolanowski brought up the property is becoming an inconvenience to the Fire Department for the excessive amounts of false alarms recently. Chief Bolanowski is going to provide details of incidents to Attorney DeTraglia.
- C. Mayor Ryan advised that the 2024-2025 assessment rate will be changed from 4.66 to 4.2.
- D. Trustee Butler introduced the following Resolution for adoption and it was duly seconded by Trustee Grygiel:

RESOLUTION 2023-38

WHEREAS, the New York State (NYS) Clean Water Infrastructure Act (CWIA) invests in clean and drinking water infrastructure projects and water quality protection across NYS. As part of CWIA, the NYS Environmental Facilities Corporation (NYSEFC) is offering \$425 million in grants and the NYS Department of Environmental Conservation (NYSDEC) is offering \$75 million for clean and drinking water projects during the 2023-2024 state fiscal year to selected municipalities with infrastructure projects that protect public health and/or improve water quality. The NYSEFC grants are being offered through the NYS

Water Infrastructure Improvements Act (WIIA) and the NYS Intermunicipal Water Infrastructure Grants (IMG) Program and the NYSDEC grants are being offered through the Water Quality Improvements Projects (WQIP) Program, and;

WHEREAS, the existing sanitary sewage and stormwater collection systems are impacted by wet weather conditions and the following improvements are proposed under the Village of New Hartford Inflow and Infiltration Reduction Sewer Rehabilitation Project in order to reduce inflow and infiltration entering the collections systems and other publicly owned treatment works (POTW).

- Clean and remove debris and obstructions from the sanitary sewage and stormwater collection systems
- Repair cracks and other defects in the sanitary sewage stormwater collection systems
- Remove any connections between the sanitary sewage and stormwater collection systems
- Repair or replace sanitary laterals with cracks and other defects, and;

WHEREAS, the project is considered a water quality infrastructure and/or improvement project at a POTW, and includes the repairs and/or replacement of infrastructure through a construction project for compliance with environmental and public health laws and regulations related to water quality, and therefore meets the eligibility requirements necessary to apply for the Clean Water WIIA and WQIP grants, and;

WHEREAS, the WIIA and WQIP grant applications require the submission of environmental review documentation under the New York State Environmental Quality Review Act (SEQRA) and a New York State Historic Preservation Office (SHPO) project review determination letter, both of which were previously completed by the Village, and;

WHEREAS, the WIIA and WQIP grant applications require the submission of a NYSEFC formatted engineering report, project schedule and budget, among other forms, which are being submitted with the WIIA and WQIP grant applications, and;

WHEREAS, the WIIA and WQIP grant applications require the Village to adopt a resolution that authorizes the undertaking of the project, maximum total cost of the project, expenditures for the project including identification of any non-municipal source of funds, obligation of funds necessary to meet any required local match including any cash and/or in-kind services, designation of an authorized representative, and authorization for the submission of the grant application, and;

WHEREAS, the Village is contracted with GHD Consulting Services Inc (GHD) to provide engineering services for NYSEFC formatted engineering report, and;

WHEREAS, the maximum total cost of the project being considered under the WIIA and WQIP grants are anticipated to be approximately \$1.0 million based on a cost estimate prepared for the NYSEFC formatted engineering report. The considered expenditures consist of general construction costs for the project, and;

WHEREAS, an applicant with an eligible clean water project may receive a WIIA grant award of the lesser of \$25 million or 25% or net eligible project costs. Based on a net eligible project cost of \$1.0 million, the Village may be eligible for \$250,000 in WIIA grant funds and;

WHEREAS, an applicant with an eligible water quality improvement project may receive a WQIP grant award up to \$5 million or 75% or net eligible project costs. Based on a net eligible project cost of 1.0 million, the Village may be eligible for \$750,000 in WQIP grant funds, and;

NOW, THEREFORE BE IT RESOLVED that on this 10th day of July 2023:

- The Village Board of Trustees authorizes the undertaking of the project
- A maximum of \$1.0 million in total project construction costs, expenditures is budgeted for the project and shall be appropriated through the Village sewer fund including the required local match less any grants received through WIIA and/or WQIP.
- GHD is authorized to submit the WIIA and WQIP grant applications on behalf of the Village.
- The Village Mayor is designated and authorized to act as the Authorized Representative on behalf of the Village and sign the funding agreement with NYSEFC and or NYSDEC, application signature form, and any associated documents.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Grygiel introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

RESOLUTION 2023-39

RESOLVED, that the Village of New Hartford does hereby approve the adjournment of the Regular Board meeting at 8:29 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Sarah L. Dobson
Village Clerk