

**THE REGULAR MEETING  
OF THE VILLAGE OF NEW HARTFORD  
BOARD OF TRUSTEES WAS HELD  
ON MAY 9, 2022  
NEW HARTFORD, NY**

1. Deputy Mayor John Grygiel opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD OF TRUSTEES PRESENT:**

Deputy Mayor John Grygiel  
Trustee Andrew N. Alesia  
Trustee Richard C. Sherman  
Trustee David W. Butler

**ABSENT:** Mayor Donald J. Ryan

**VILLAGE OFFICIALS PRESENT:** Fire Chief Scott Nicotera, Attorney Gustave DeTraglia, Village Clerk Janet M. Durr, Police Lieutenant Mike Kowalski, DPW Superintendent Tom Hughes.

**ABSENT:** Codes Enforcement Officer Gary Schreppel, Treasurer Daniel Dreimiller

2. **MINUTES:** Trustee Butler requested One Genny resolution be researched and be added to the April minutes before approving.
3. **FINANCIAL REPORT:**
  - A. **TREASURER'S REPORT:** The April 2022 Treasurer's Report was submitted. (See attached)
  - B. **ABSTRACT:** Upon motion by Trustee Alesia, seconded by Trustee Sherman, the Village Board approved the following abstract:

**GENERAL: \$95,529.91**
4. **ONE GENNY: 1 GENESEE ST:** discussion was held regarding parking issues at 1 Genny. Attorney DeTraglia will contact Attorney Borrill, representing One Genny, regarding additional parking as well as obtaining a liquor license for outside drinking.
5. **GATES-COLE INSURANCE:** Representative Bill Cole presented the revised insurance agreement with bids to be voted on. A few adjustments will be made so Mr. Cole will return in June with the revisions for signing.

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**6. DEPARTMENT REPORTS:**

**A. PUBLIC WORKS DEPARTMENT:**

1. **MS4:** Review the stormwater management program's annual MS4Report summarizing progress made towards implementing the conditions of the Village SPDES general permit GP-10-002for stormwater discharges from municipal storm sewers for the year ending March 9, 2022. Upon motion by Trustee Sherman seconded by Trustee Butler MS4 was approved.
2. **Study Sewer Grant:** Upon motion by Trustee Sherman, seconded by Trustee Butler the Village Board approved a study sewer grant (see attached).
3. **Engineering Plan:** Upon motion by Trustee Alesia, seconded by Trustee Butler the Village Board approved the engineering plan (see attached).
4. **Hazard Mitigation:** Upon motion by Trustee Sherman seconded by Trustee Butler the Village Board approved the Hazard Mitigation Proposal (see attached).
5. Annual pick up has been completed and was successful.
6. Street trees are being trimmed.
7. Park committee for 39 Genesee St. met and because of the state curbing project nothing is able to be done until 2023.
8. NYS DOT will hold an open house on Wednesday, May 11, 2022 to present plans to interested persons of proposed renovations in the Village of New Hartford. There were a number of residents present to review plans and voice their concerns.
9. **42<sup>nd</sup> Street:** Upon motion by Trustee Butler, seconded by Trustee Sherman the Village Board approved the following resolution.

**PROPOSED RESOLUTION**

**42nd STREET**

It is hereby resolved by the Village Board of the Village of New Hartford, that 42<sup>nd</sup> Street, is bounded and described as follows:

ALL THAT PIECE OR PARCEL OF LAND, situate in the Village of New Hartford,

County of Oneida, State of New York, designated on a map entitled "MAP OF PROPOSED VILLAGE STREET, 42"" STREET", dated August 20, 2018, made by Anthony R. DeNigro, bounded and described as follows: Beginning at an iron pipe found on the Southeasterly boundary of an existing Village Street, Genesee Street, at its intersection with the division line between the property now or formerly owned by John &

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bounded and described as follows: Beginning at an iron pipe found on the Southeasterly boundary of an existing Village Street, Genesee Street, at its intersection with the division line between the property now or formerly owned by John & James Collis on the East and the parcel herein described on the West, said point being located on a bearing of North 67° 51' 23" East along said Street boundary, a distance of 371.17 feet from its intersection with the Southeasterly boundary of Oxford Road; thence on a bearing of South 12° 39' 27" East along said division line, also being the Easterly boundary of an Alley, a distance of 151.63 feet to a found PK nail; thence on a bearing of South 17° 55' 17" East continuing along the last mentioned division line, a distance of 158.06 feet to a point of curvature; thence southerly along said curve to the right, having a Radius of 10.3 feet, a distance of 12.66 feet to a point of tangency; thence the following three courses through land now or formerly owned by One Oxford Realty, LLC, 1. South 79° 31' 23" West, a distance of 82.33 to a point of curvature; 2. Southerly along said curve to the left having a radius of 33.8 feet, a distance of 49.05 feet to a point of tangency; 3. South 03° 42' 57" East, a distance of 56.71 feet to a PK nail set on Northerly boundary of the NYS Route #8 on Ramp; thence on a bearing of South 79° 40' 01" West, along said last mentioned Highway boundary, a distance of 24.16 feet to a comer; thence the following four courses through the land now or formerly owned by One Oxford Realty, LLC, 1. North 03° 42' 57" West, a distance of 110.82 feet to a comer, 2. North 79° 31' 23" East, a distance of 112.33 feet to a point of curvature, 3. Northeasterly on a curve to the left, having a Radius of 10.3 feet, a distance of 12.63 feet to a point of tangency, 4. North 18° 04' 41" West, a distance of 132.33 feet to an iron rod found on the division line between the property now or formerly owned by Roger L. Beggs & Patricia M. Rizzo on the North and the parcel herein described on the South; thence on a bearing of North 74° 39' 39" East along the last mentioned division line, a distance of 8.40 feet to its intersection with the Westerly boundary of the first mentioned Alley; thence on a bearing of North 12° 39' 27" West along the last mentioned Alley boundary, a distance of 150.43 feet to a point on the southerly boundary of Genesee Street; thence on a bearing of North 67° 51' 23" East along said Genesee Street, a distance of 10.16 feet to the point of beginning containing 9789 square feet or 0.225 acre of land.

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Having been used by the public and maintained by the Village for more than ten years pursuant to Village Law Section 6-626 - Streets by Prescription: "All lands within the village which have been used by the public as a street for ten years or more continuously, shall be a street with the same force and effect as if it had been duly laid out and recorded as such."

Upon motion by Trustee Butler, seconded by Trustee Sherman, the Village Board approved the resolution.

**B. CODES DEPARTMENT:**

1. Codes Officer Schreppel submitted the following report:

- A. Completed ISO codes assessment
- B. Inspected complaints at Village Point Apartments. Most complaints were unfounded or corrected at time of inspection. Remaining complaint is roof that needs repair due to minor leak and will be corrected when materials become available
- C. Trash violations at 95 Genesee St., Bassin & Hession Orthodontics, Lab Corp, and Arul Kannan MD. Problem will be corrected with new secure trash receptacles.
- D. Meeting with Canadian Management team at Shopping Center was cancelled due to Covid by the management team.
- E. Issued Permit 22-004 to Phyllis Christiano, 2 Croft Road., Above ground pool.
- F. Construction/Property Inspections- 2 Paris Road, 2 Croft Road, 95 Genesee St., 14 Genesee St., 120 Genesee St., 118 Genesee St.
- G. The Village Board approved a 300' privacy fence at 72 Paris Road as recommended by the codes Officer.
- H. Requested Codes Officer check the New Hartford Shopping Center roof progress again.
- I. Check the sandwich sign at Daylight Donuts again. It has not been removed.

**C. FIRE DEPARTMENT:**

1. Chief Nicoterra submitted the following report:

Fire	2
Medical	67

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Good Intent	6
False Alarm	24
Natural Disaster	2

2. Chief Nicotera said they have a garage door problem and a roof leak. Both of these problems will have to be addressed soon.
3. Memorial Day events will be held on May 31<sup>st</sup> at 6pm. They will have drums and a march up Pearl St., over Sanger Ave, down Oxford Road to the Village Green where the honor roll will be read.

**D. POLICE DEPARTMENT:**

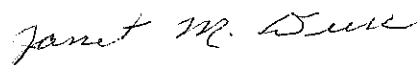
Total Incidents	62
Alarms	12
Domestic, Felony arrest	1
Harassments	3
Assault Investigation	1
Intoxicated person	1

The remaining incidents were made up of resident assists, traffic stops, trespassing, civil disputes.

2. Lieutenant Kowalski said they were trying to divert congestion from the parade and park busses in the Old Byrne Dairy, currently owned by the Sneaker Store. Lieutenant Kowalski will contact the owner.
3. Lieutenant Kowalski said in order to monitor cutting through 42<sup>nd</sup> St. to Mill St., they would have to put up signs saying "No through traffic". They could only monitor from Genesee St. to the end of the building.

**7. ADJOURNMENT:** The Village Board approved to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,



Janet M. Durr, Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 05/09/2022

NUMBER 012

TOTAL CLAIMS: \$95,529.91

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1248	Don Hall agreement for professional services	A1010.4	1,000.00	708 04/12/2022
1249	Spectrum DPW internet and tv	A5110.4	97.98	709 04/12/2022
1250	MVWA	A3410.4	250.52	710 05/02/2022
1250	MVWA Water bill	A5110.4	104.53	710 05/02/2022
1251	Verizon phone bill	A1010.4	210.26	711 05/02/2022
1252	AT&T phone bill	A1010.4	10.55	712 05/02/2022
1253	National Grid gas and electric	A3410.4	1,283.40	713 05/02/2022
1253	National Grid	A5110.4	153.76	713 05/02/2022
1253	National Grid	A5141.4	32.78	713 05/02/2022
1253	National Grid	A5182.4	3,441.82	713 05/02/2022
1253	National Grid	A7110.4	75.16	713 05/02/2022
1254	Verizon Wireless cell phone	A3410.4	353.80	714 05/02/2022
1255	US Postal Service (Quadient) postage meter refill	A1010.4	500.00	715 05/02/2022
1256	Williamson Law Book Co. software contract accounting budget	A1010.4	1,081.00	717 05/10/2022
1257	Quadient Leasing USA, Inc. mail machine lease	A1010.4	208.92	718 05/10/2022
1258	NYS Teamsters Council health benefits	A1910.4	10,272.88	719 05/10/2022
1259	Arlott Office Products color copier and supplies	A1010.4	206.75	720 05/10/2022
1259	Arlott Office Products	A5110.4	1,100.00	720 05/10/2022
1260	GHD Consulting Services, Inc. inflow and infiltration investigation	A5001A	42,732.40	721 05/10/2022
1261	Yorkville Battery, Inc. Rescue 2 Batteries	A3410.4	267.00	722 05/10/2022
1262	Jay K Independent Lumber Corp. supplies	A3410.4	15.99	723 05/10/2022
1263	Witmer Public Safety Group Inc EMS Gear	A3410.4	49.99	724 05/10/2022
1264	Utica Garage Door Co. emergency service overhead door	A3410.4	650.00	725 05/10/2022

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Voucher #	Claimant	Account #	Amount	Check
1265	JPJ Electronic Comm. Inc. pager charging bases	A3410.4	749.95	726 05/10/2022
1266	Municipal Emergency Services EMS Gear	A3410.4	212.70	727 05/10/2022
1267	Mohawk, LTD portable pump repair	A3410.4	116.25	728 05/10/2022
1268	Utica Valley Elect. Supply Inc photo calls	A5110.4	36.04	729 05/10/2022
1269	Matco Tools sander pads	A5110.4	18.40	730 05/10/2022
1270	Jay K Independent Lumber Corp. wood for shop door	A5110.4	604.16	731 05/10/2022
1271	Volo's Auto Supply, Inc. truck parts	A8160.4	121.26	732 05/10/2022
1272	Tom Hughes work boots	A5110.4	250.00	733 05/10/2022
1272	Tom Hughes garden hose	A5110.4	50.00	733 05/10/2022
1273	Home Depot Credit Services supplies	A3410.4	299.57	734 05/10/2022
1273	Home Depot Credit Services supplies	A5110.4	364.51	734 05/10/2022
1274	RH Crown Co., Inc. supplies	A5110.4	1,083.12	735 05/10/2022
1275	Care Free Lawn Service, Inc. spring application	A7110.4	230.00	736 05/10/2022
1276	Yocum Full Service, Inc. fuel system repair	A5989.4	462.50	737 05/10/2022
1277	Thomson Reuters - West subscription	A5110.4	68.10	738 05/10/2022
1278	Snap On cut off wheels	A8160.4	47.55	739 05/10/2022
1279	Cargill, Inc. road salt	A5141.4	14,121.64	740 05/10/2022
1280	Connecting Point computer repair	A5110.4	255.00	741 05/10/2022
1281	Harbor Freight Tools hose reel	A8160.4	79.99	742 05/10/2022
1282	Utica Mack, Inc. sweeper brooms	A8170.4	955.49	743 05/10/2022
1283	Charles D Stahl Sales&Ser. Inc weed eater with broom	A5112.4	924.79	744 05/10/2022
1284	Dan Yates work boots	A5110.4	168.55	745 05/10/2022
1285	GREG LEWIS work boots	A5110.4	175.49	746 05/10/2022

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 05/09/2022

NUMBER 012

TOTAL CLAIMS: \$95,529.91

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1286	Great Northern Water & Coffee drinking water	A5110.4	42.00	747 05/10/2022
1287	Town of New Hartford	A3410.4	146.88	748 05/10/2022
1287	Town of New Hartford gasoline	A5110.4	263.74	748 05/10/2022
1288	JM Door Co., Inc. removed wrecked door	A5110.4	337.50	749 05/10/2022
1289	Buell Fuel SB diesel fuel	A5989.4	2,347.65	750 05/10/2022
1290	Auto Plus- New Hartford 10932 supplies	A5110.4	24.06	751 05/10/2022
1291	Northland Communications fire department phone bill	A3410.4	185.16	752 05/10/2022
1292	Max Tires 148.460/tires	A5110.4	2,364.02	753 05/10/2022
1293	Spectrum internet	A1010.4	89.95	754 05/10/2022
1293	Spectrum internet	A3410.4	169.99	754 05/10/2022
1293	Spectrum tv	A5110.4	2.84	754 05/10/2022
1294	Oneida Herkimer Solid Waste tipping fees	A8160.4	4,061.57	755 05/10/2022
Total:			95,529.91	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the \_\_\_\_\_  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as \_\_\_\_\_ at

the above Village this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature

## Resolution

**WHEREAS**, the Village of New Hartford, New York (the "Village") was awarded an Engineering Planning Grant by the New York State Environmental Facilities Corporation (EFC) to complete a sanitary sewer evaluation survey (the "Project"); and

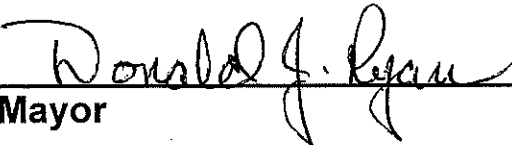
**WHEREAS**, EFC requires identification of an Authorized Representative for the Project; now therefore be it


**RESOLVED**, that the Village Board of the Village of New Hartford declares that the Authorized Representatives for the Project is the Mayor, and the Mayor is authorized to execute a Grant Agreement with the NYS EFC and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Village of New Hartford's obligations under the Grant Agreement; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**ADOPTED** this 9<sup>th</sup> day of May 2022 at a meeting of the Village of New Hartford Board of Trustees.

**Mayor Donald Ryan**  
**Trustee Andy Alesia**  
**Trustee John Grygiel**  
**Trustee David W Butler**  
**Trustee Richard Sherman**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Clerk**

## Resolution

**WHEREAS**, the Village of New Hartford, New York (the "Village") was awarded an Engineering Planning Grant by the New York State Environmental Facilities Corporation (EFC) to complete a sanitary sewer evaluation survey (the "Project"); and

**WHEREAS**, the Engineering Planning Grant requires the recipient to provide a local match of 20 percent of the grant amount in either additional dollars or in-kind services to the Project; and

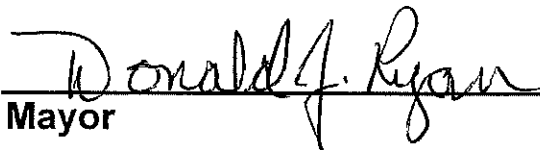
**WHEREAS**, the Village was awarded an Engineering Planning Grant amount of \$100,000.00, and the local match is \$20,000.00; now therefore be it

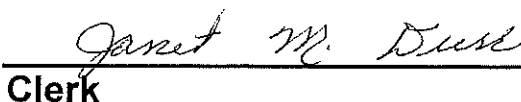
**RESOLVED**, that the Village Board of the Village of New Hartford declares its obligation to finance or provide in-kind services to the value of \$20,000.00 or 20% of the final grant amount. The source of the local match shall be (BANs, bonds, general fund, co-funding sources). The maximum local match shall not exceed \$20,000 based upon a total estimated maximum project cost of \$120,000. The Mayor may meet or partially meet this local match through the use of in kind services without further approval from the Village Board of the Village of New Hartford; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**ADOPTED** this 9<sup>th</sup> day of May 2022 at a meeting of the Village of New Hartford Board of Trustees.

**Mayor Donald Ryan**  
**Trustee Andy Alesia**  
**Trustee John Grygiel**  
**Trustee David W Butler**  
**Trustee Richard Sherman**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

## RESOLUTION

**WHEREAS**, the Village of New Hartford, New York (the "Village") was awarded an Engineering Planning Grant by the New York State Environmental Facilities Corporation to complete a sanitary sewer evaluation survey (the "Project"); and

**WHEREAS**, the Village desires to comply with New York State Environmental Quality Review Act ("SEQR") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations") with respect to the Project; and

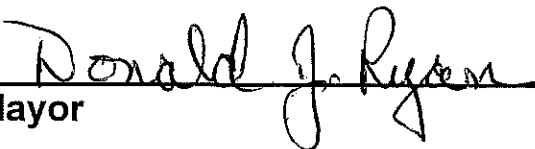
**WHEREAS**, the Project is not subject to review under SEQRA because all aspects of the whole action are listed as a "Type II Action" under 6 NYC RR § 617.5(c), including: Maintenance or repair involving no substantial changes in existing infrastructure - 617.5(c)(1), Replacement, rehabilitation or reconstruction of infrastructure, in kind, on the same site - 617.5(c)(2), Re-paving of existing highways not involving the addition of new travel lanes - 617.5(c)(5), Street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities - 617.5(c)(6), Installation of traffic control devices on existing streets, roads and highways - 617.5(c)(22), Mapping of existing roads, streets, highways, natural resources, land uses and ownership patterns - 617.5(c)(23), Information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action - 617.5(c)(24), Routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment - 617.5(c)(26), Conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action - 617.5(c)(27); now therefore be it

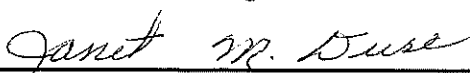
**RESOLVED**, that the Village Board of the Village of New Hartford declares that the Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c) and that no further action under the SEQR Act and the Regulations is required; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**ADOPTED** this 9<sup>th</sup> day of May 2022 at a meeting of the Village of New Hartford Board of Trustees.

**Mayor Donald Ryan**  
**Trustee Andy Alesia**  
**Trustee John Grygiel**  
**Trustee David W Butler**  
**Trustee Richard Sherman**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Clerk**

## PARKS COMMITTEE MINUTES

Tuesday, May 3, at 11:00am

At Butler Hall

1. Chairman Tom Hughes opened the meeting at 11:00am

PRESENT: Chairman Tom Hughes, Mayor Don Ryan, Bernadette DiMeo, Andy Alesia, Emmett Sweeney, Janet Durr

ABSENT: Dean Kelly, Pastor Sue Riggles, Presbyterian Church.

2. Chairman Tom Hughes presented the map the state submitted for proposed curbing and a bike lane going west on Genesee St. and around the corner onto Oxford Road. The cut off on the corner is approximately 480 square feet. The work will be completed in 2023. We would then draw up more specific plans for the park. In the meantime we will take out the railing of the Gazebo, replace the roof and remove the granite walk in the center of the park and plant grass.

### 3. IDEAS DISCUSSED FOR CONSIDERATION

- a. Veterans flags at corner of Genesee St. and Oxford Road representing the 3 services.
- b. Remove walkways entering park from Oxford Road.
- c. Fountain: Bernadette DiMeo asked about the possibility of having a fountain. Tom said, fountains were extremely high maintenance. People throw things in water, bathe their feet in water and generally abuse them. The firehouse eliminated their fountain because it was so troublesome. Bernadette said D'Alessandro's Landscaping on Higby Road had the perfect fountain to prevent all of those problems. Tom will look at it. Bernadette will send a picture to him.
- d. Pastor Sue said she would like to plant a vegetable garden for educational purposes for the nursery school children.
- e. Add more benches. Etch donor names instead of plaques for more durability and permanence.
- f. More trees will be planted. John Massoud will give us a list of appropriate trees.
- g. A street clock was also discussed. If the corner doesn't work, due to visibility or interference with the overhead wires, the triangular island on Genesee St and Campion Road was discussed. Tom is going to send a picture of the area to Verdin Clocks who he has been in communication with.
- h. Also discussed Scanlon Park which is on the corner of Genesee St. and Campion Road. Thoughts of replacing bushes.
- i. Tom and Emmett suggested white square boulders down Genesee and around the corner to act as a preventive barrier to cars and trucks. Emmett showed a picture of the boulders. They were approximately 2' high and very attractive.