

**THE REGULAR MEETING
OF THE VILLAGE OF NEW HARTFORD
BOARD OF TRUSTEES
WAS HELD ON JANUARY 8, 2024 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler (remote), Trustee John J. Grygiel and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: DPW Superintendent Thomas Hughes, Police Lieutenant Tom Hulser, Codes Officer Gary Schreppel, Attorney Gustave DeTraglia, Village Clerk Sarah Dobson, and Fire Chief Tom Bolanowski (arrived at 7:55 pm due to Fire meeting)

ABSENT: Treasurer Daniel Dreimiller

VISITORS: Alanna Meakin, Garrett Meakin, Bill Worden, Angele Worden, Bill Eichinger, Karen Elsenbeck

2. **MINUTES:** Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Alesia:

RESOLUTION 2024-1

RESOLVED, that the Village Board does hereby approve the meeting Minutes from December 11, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the January 8, 2024 report. A copy is attached.
- B. **ABSTRACT:** Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-2

RESOLVED, that the Village Board does hereby approve the Abstract from January 8, 2024.

General Fund Total Claims \$99,908.07

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

- A. **POLICE DEPARTMENT:** Lieutenant Hulser provided a year end wrap up report:

Officers Response to Incidents	13,356
Traffic Stops	1,798
Tickets Issued	1,385
Traffic Accidents	834
Arrests	734
Proactive Patrols	439
Community Policing	135

Lieutenant Hulser advised the Police Department is currently hiring 6 offers due to new positions that have been created as well as officers retiring.

- B. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:
 - Cleaned and serviced and stored all the Fall equipment after leaf season.
 - All Christmas stuff has been taken down and put away.
 - Started servicing Spring equipment such as weed eater and chain saws.

- Took care of 3 sewer issues last month. 2 on Campion Road and 1 on Hartford Terrace. They were backups, not overflows.
- Superintendent Hughes replaced the oil pan on the sander and the transmission lines on the plow truck were rotted and replaced.
- The Village received a letter from Rabbi Charitonow thanking them for arranging a Menorah and Menorah lighting in the Village Green.

C. **FIRE DEPARTMENT:** Chief Bolanowski provided the following reports:

Monthly Incident Report by Area 12/1 - 12/31/23

Town	102
Village	15
<u>Mutual Aid</u>	<u>1</u>
Total Incidents	118

Summary Incident Report 12/1 – 12/31/23

Rescue/EMS	65
Service Calls	19
False Alarms	18
Good Intent	12
Fire	2
<u>Hazardous Condition</u>	<u>2</u>
Total Incidents	118

Yearly Incident Report by Area 1/1 – 12/31/23

Town	1125
Village	179
<u>Mutual Aid</u>	<u>19</u>
Total Incidents	1323

Yearly Summary Incident Report 1/1 – 12/31/23

Rescue/EMS	710
False Alarms	232
Service Calls	179
Good Intent	121
Hazardous Condition	47
Fire	28
Rupture/Explosion	4
<u>Severe Weather</u>	<u>2</u>
Total Incidents	1323

D. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- Issued permit – Roof mounted solar – 100 Oxford Road

- Continuation of property inspections – 73 Oxford Road
- Issued zoning verification letter – 2 Paris Road
- Issued order to remedy – front lawn parking – 73 Oxford Road
- Construction and property inspections: 100 Oxford Road, 4 Mill Street, 20 Hartford Terrace, 12 Genesee Street, 2 Paris Road, 18 Pearl Street, 73 Oxford Road

5. OTHER BUSINESS:

- A. **FLOODING CONCERN:** Resident Bill Eichinger was in attendance to ask for the Villages’ help with flooding in his basement. He stated the flooding has been increasingly worse the past few months. He has a sump pump that is running every 10 to 15 minutes to remove water from his basement. Superintendent Hughes stated he will look further into the issue to make sure all catch basins are properly cleaned and will try to determine if any pipes/drains are leaking. Superintendent Hughes will be in touch with the resident to try and alleviate his issues.
- B. **GROW BREWING CO:** Alanna and Garrett Meakin were in attendance to propose a new business opportunity to the Board. They provided their business history, along with building specs for their new business at 2 Campion Road. The Board referred them to Codes Officer Schreppel for a building permit.
- C. **CAUCUS:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2024-3

RESOLVED, that the Village Board does hereby approve January 29, 2024 at 5:30 pm for the Republican Caucus to be held at Butler Hall.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- D. **ELECTION:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2024-4

RESOLVED, that the Village Board does hereby approve the Village Election to be held on March 19, 2024 from the hours of 12:00 pm to 9:00 pm at the New Hartford Fire Department, 4 Oxford Road, New Hartford.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- E. **ASSESSMENT SUNDAY:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2024-5

RESOLVED, that the Village of New Hartford Board does hereby approve Assessment Sunday to be held on Sunday, February 11, 2024 at 10 am at Butler Hall, 48 Genesee Street.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- F. **VILLAGE POINT:** Bill Worden introduced himself as an employee of Millenia and the new building manager of Village Point Apartments. Bill wanted to address the concerns the Board and residents have had. He stated he is available at the building daily from 8 am to 5 pm for any concerns the residents may have. He also stated that he is in the process of removing troublesome tenants in addition to making the tenants feel safe and comfortable airing their grievances to management. He provided the Mayor and Board with his personal cell phone number in an effort to assist with any upcoming issues/problems.

- G. **ELECTION INSPECTORS:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Grygiel:

RESOLUTION 2024-6

RESOLVED, that the Village of New Hartford Board of Trustees does hereby approve Peter and Cheryl Mody to be Election Inspectors for the upcoming election on March 19, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Grygiel introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2024-7

RESOLVED, that the Village of New Hartford Board of Trustees does hereby approve the adjournment of the Regular Board meeting at 8:28 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Grygiel	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 01/08/2024

NUMBER 008

TOTAL CLAIMS: \$99,908.07

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2344	AT&T phone bill	A1010.4	33.76	1809 01/02/2024
2345	Verizon phone bill	A1010.4	216.14	1810 01/02/2024
2346	MVWA water	A3410.4	237.59	1811 01/02/2024
2346	MVWA water	A5141.4	98.50	1811 01/02/2024
2347	National Grid gas and electric	A3410.4	210.23	1812 01/02/2024
2347	National Grid	A5110.4	3,193.06	1812 01/02/2024
2347	National Grid	A5141.4	34.75	1812 01/02/2024
2347	National Grid	A5182.4	782.97	1812 01/02/2024
2347	National Grid	A7110.4	146.00	1812 01/02/2024
2348	Delage Landen Public Finance Chevrolet/Tahoe	A3410.4	18,482.79	1813 01/09/2024
2349	GPP cancer policy renewal	A1910.41	8,902.00	1814 01/09/2024
2350	Mohawk Valley Communications pager repair	A3410.4	598.50	1815 01/09/2024
2351	Firematic Supply Company, Inc. apparatus mainenance	A3410.4	2,665.45	1816 01/09/2024
2352	JPJ Electronic Comm. Inc. warning light replacement	A3410.4	295.44	1817 01/09/2024
2353	AT&T Mobility cellular phones	A3410.4	266.95	1818 01/09/2024
2354	Sirennet.com warning light replacement	A3410.4	267.75	1819 01/09/2024
2355	Morris-Croker LLC gear repair	A3410.4	131.84	1820 01/09/2024
2356	Steet Toyota apparatus repair	A3410.4	21.00	1821 01/09/2024
2357	W. S. Darley & Company gas meter	A3410.4	824.35	1822 01/09/2024
2358	Grainger building supplies	A3410.4	668.49	1823 01/09/2024
2359	IHealth Utica, LLC OSHA Physical	A3410.4	138.00	1824 01/09/2024
2360	Witmer Public Safety GroupInc fire fighting equipment	A3410.4	476.98	1825 01/09/2024
2361	Mohawk Valley Freightliner apparatus maintenance	A3410.4	2,811.79	1826 01/09/2024

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Voucher #	Claimant	Account #	Amount	Check
2362	Yorkville Battery, Inc. replacement batteries	A3410.4	76.00	1827 01/09/2024
2363	Fully Involved Reliable Elect emergency warning install	A3410.4	2,850.00	1828 01/09/2024
2364	Emergency Medical Supply EMS Supply	A3410.4	62.00	1829 01/09/2024
2365	A&P Master Images EMS Supplies	A3410.4	104.00	1830 01/09/2024
2366	Thomas Bolanowski expenses - radio internet equipment	A3410.4	1,440.93	1831 01/09/2024
2367	MICHAEL'S GREENHOUSE pointsettas and tree	A1010.4	148.97	1832 01/09/2024
2368	NYS Teamsters Health/Hosp Fund healthl insurance	A1910.4	13,609.66	1833 01/09/2024
2369	Fiscal Advisors&Marketing Inc fee for professional services	A1355.4	2,563.00	1834 01/09/2024
2370	Donald J. Ryan annual zoom fee	A1010.4	159.90	1835 01/09/2024
2371	Firefly Admin. Inc. 2024 Retainer	A3410.42	3,600.00	1836 01/09/2024
2372	Firefly Admin. Inc. payment services	A3410.42	438.90	1837 01/09/2024
2374	Shaun Loomis work boots	A5110.4	250.00	1838 01/09/2024
2375	R. Humphreys Motor Sales inspections	A5110.4	60.00	1839 01/09/2024
2376	JC SMITH, INC delineators	A5112.4	372.10	1840 01/09/2024
2377	Home Depot Credit Services	A3410.4	49.96	1841 01/09/2024
2377	Home Depot Credit Services supplies	A8160.4	346.57	1841 01/09/2024
2378	UDIG NY call fee's	A5110.4	22.00	1842 01/09/2024
2379	Fire Fighting Equipment Co. fire extinguishers - reissued check	A5110.4	144.00	1843 01/09/2024
2380	Buell Fuel SB diesel fuel	A5989.4	1,323.81	1844 01/09/2024
2381	Volo's Auto Supply, Inc. filter - garbage truck	A8160.4	82.12	1845 01/09/2024
2382	Harbor Freight Tools parts	A8160.4	133.93	1846 01/09/2024
2383	Clinton Tractor & Implement Co filters	A5110.4	22.33	1847 01/09/2024
2384	Fastenal Company hardware	A5110.4	87.26	1848 01/09/2024

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(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2385	Auto Plus truck parts	A5110.4	57.95	1849 01/09/2024
2386	Tracey Road Equipment, Inc parts for sander	A5141.4	1,042.71	1850 01/09/2024
2387	Utica Valley Elect. Supply Inc new DPW flood lights	A5110.4	282.84	1851 01/09/2024
2388	Charter Communications Internet	A1010.4	101.00	1852 01/09/2024
2388	Charter Communications TV DPW	A5141.4	6.02	1852 01/09/2024
2389	Town of New Hartford gasoline	A3410.4	402.68	1853 01/09/2024
2389	Town of New Hartford	A5989.4	399.53	1853 01/09/2024
2390	Oneida Herkimer Solid Waste constructin and demo	A8160.4	4,031.04	1854 01/09/2024
2391	Northland Communications phone bill	A3410.4	382.53	1855 01/09/2024
2392	Family Tree Service Removal trees 2023 and trimming	A8560.4	23,750.00	1856 01/09/2024

Total:

99,908.07

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 8th day of January, 2024

Donald J. Ryan
Signature

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of December, 2023:

DATED: January 3, 2024



 TREASURER

	Balance 11/30/2023	Increases	Decreases	Balance 12/31/2023
A GENERAL FUND - VILLAGEWIDE				
CASH - CHECKING	219,895.98	104,690.27	312,209.55	12,376.70 ✓
CASH - SAVING	917,452.54	142,310.16	230,896.56	828,866.14 ✓
HRA Account	7,706.35	17.70	1,047.08	6,676.97 ✓
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
TOTAL	1,159,427.87	247,018.13	544,153.19	862,292.81
HA CAPITAL PROJECT				
CASH - CHECKING	287.54	8,990.35	8,990.31	287.58 ✓
CAPITAL SAVINGS ACCOUNT	116,234.46	296.16	0.00	116,530.62 ✓
TOTAL	116,522.00	9,286.51	8,990.31	116,818.20
SS SEWER FUND				
	0.00	0.00	0.00	0.00
MONEY MARKET	806,160.66	2,054.05	0.00	808,214.71 ✓
TOTAL	806,160.66	2,054.05	0.00	808,214.71
TA TRUST & AGENCY				
CASH - CHECKING	37,053.86	47,734.16	63,466.47	21,321.55 ✓
TOTAL	37,053.86	47,734.16	63,466.47	21,321.55
TOTAL ALL FUNDS	2,119,164.39	306,092.85	616,609.97	1,808,647.27