

**THE REGULAR MEETING OF THE  
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES  
WAS HELD ON MARCH 10, 2025 IN  
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:** Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee William Freiberger III, and Trustee Richard C. Sherman

**VILLAGE OFFICIALS PRESENT:** Fire Chief Tom Bolanowski, DPW Superintendent Tom Hughes, Attorney Gustave DeTraglia, Treasurer Daniel Dreimiller, Codes Officer Gary Schreppel, Fire Inspector Steve Karrat, Councilman David Reynolds, Deputy Clerk Shelby Puleo, and Village Clerk Sarah Dobson

**ABSENT:** Trustee David W. Butler and Police Lieutenant Tom Hulser

**VISITORS:** Rick Boehlert, Justin Nackley, Joe Salerno, Frank Denato, Michelle Holbrook, Scott Holbrook, Karen Elsenbeck, Mary MacEnroe

2. **MINUTES:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-21**

**RESOLVED**, that the Village Board does hereby approve the Board meeting Minutes from February 10, 2025.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **ABSTRACT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

**RESOLUTION 2025-22**

**RESOLVED**, that the Village Board does hereby approve the Abstract from March 10, 2025.

**General Fund Total Claims    \$109,223.29**

The Village Board voted upon roll, resulting as follows:

Trustee Alesia	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **TREASURER’S REPORT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-23**

**RESOLVED**, that the Village Board does hereby approve the Treasurer’s Report submitted by Treasurer Dreimiller. The 2/28/25 balance is \$1,933,451.47.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

**4. DEPARTMENT REPORTS:**

**A. FIRE DEPARTMENT:**

- I. Chief Bolanowski provided the following report for February 2025:

**Monthly Incident Report by Area 2/1 – 2/28/25**

Town	84
Village	15
Mutual Aid	4
Total	103

**Summary Incident Report 2/1 – 2/28/25**

Rescue/EMS	46
False Alarm	27
Good Intent	14
Service Call	11
Hazardous Condition	4
Fire	1
<hr/>	
Total Incidents	103

- II. Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-24**

**RESOLVED**, that the Village Board does hereby approve the following new member of the New Hartford Fire Department:

Matt Sica                      New Hartford

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:

- The crew has been working on fixing potholes and equipment
- They have begun getting the sweeper ready for spring
- The crew will finally start taking down the Christmas decorations now that the snow banks allow
- Superintendent Hughes advised he and Don Bathke have completed the MS4 report. It is available for viewing in the Village Clerk's office until April 1 when it will be submitted and filed. The MS4 report summarizes the progress made towards implementing the conditions of the Village SPEDES general permit for stormwater discharges from small municipal storm sewers, permit # NYRA20A132 for the year ending 2024.

- C. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- Issued permit – 44 Genesee Street – apartment renovations
- Complaint of snow blower in basement of Village Point Apartment. Upon inspection, the snow blower was located outside behind the storage shed.
- Complaint by resident that he wasn't satisfied with the replacement floor in his apartment in Village Point. Referred to maintenance.
- Complaint of hallways being too cold in Village Point. Referred to maintenance.
- Complaint of hallway floors being slippery at Village Point. Referred to maintenance.
- Complaint of inadequate snow removal at Village Point. Referred to maintenance.
- Issued compliance letter to 40 Hartford Terrace. Completed renovation from fire damage.
- Issued Zoning compliance letter for 85 & 87 Genesee Street for realtor.
- Issued Zoning compliance letter for 40 Genesee Street for realtor.
- Received several complaints about resident at 73 Oxford Road for flying American Flag upside down.
- Continuation of property inspections and photographs – 73 Oxford Road
- Construction/property inspections – 40 Hartford Terrace, 120 Genesee Street, 44 Genesee Street, 73 Oxford Road, 105 Genesee Street, 26 Hoffman Road and 85-87 Genesee Street

**5. OTHER BUSINESS:**

- A. **MEMORIAL DAY PARADE:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-25**

**RESOLVED**, that the Village Board does hereby approve the application for the Memorial Day Parade to be held on Monday, May 26, 2025, starting at 6 pm at the NH Shopping Center and along Genesee Street, Pearl Street Sanger Ave, Oxford Road and Mills Street.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **CHURCH VILLAGE GREEN LEASE:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2025-26**

**RESOLVED**, that the Village Board does hereby approve signing a one year lease with the New Hartford Presbyterian Church for the amount of \$1/year.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **RESIDENT LETTER:** Mayor Ryan read an email from a resident who wanted to show appreciation to the DPW for all their hard work and efforts during the recent snow storms.
- D. **CHABAD LUBAVITCH LETTER:** Mayor Ryan read a letter from Rabbi Levi Charitnow thanking the Mayor and the Village for allowing them to celebrate Hanukah in the Village Green with a menorah lighting.
- E. **RETIREMENT INSURANCE:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2025-27**

**RESOLVED**, that the Village Board does hereby approve selecting the Group Medicare MAPD PPO Plan 4 for all Village retirees and their spouses for a premium of \$543.00.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- F. **FEE SCHEDULE:** Mayor Ryan presented the Board with a spreadsheet comparing the Village's fee schedule to other fee schedules of neighboring municipalities. The Village's fee schedule has not been revised in over 20 years. The Board will review the schedules and will discuss further at another Board meeting if deemed changes should be made.
- G. **HOTEL SIZE RESTRICTION:** Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Mayor Ryan:

**RESOLUTION 2025-28**

**RESOLVED**, that the Village Board does hereby approve recommending the Planning Board set a limit of hotel height to 3 stories.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Nay
Trustee Freiburger	Aye
Trustee Sherman	Nay
Mayor Ryan	Aye

The Resolution was not passed; vote was 2 to 2. Resolution 2025-28 **DID NOT PASS.**

- H. **WINBERG PHYSICAL THERAPY:** Mayor Ryan advised the Board that Winberg Physical Therapy reached out regarding a dedicated parking spot for their business. There is 1 parking spot parallel to the building that is right outside their door. They would like to put a sign stating parking for their establishment only. It was determined by use of maps that the parking spot in question does belong to 50 Genesee Street and they can sign the spot how they chose.
- I. **PLANNED DEVELOPMENT & HOTEL:** Attorney DeTraglia explained the Planned Development code and its steps to those in attendance. He explained per the code and how it is written, the Planning Board is the sole deciding Board in this matter. He also explained that a public vote is not an option for this project. There were some questions on the Full Environmental Assessment Form submitted regarding approval. Backup documentation was provided to backup the claims on the form. The Village will move forward with sending the GML 239 to the County for review.
- J. **ST. JOHN'S RECTORY:** A resident was in attendance regarding the possible purchase of the St. John's Rectory. There were questions regarding the zoning of the parcel. It is currently zoned as Residential. The potential buyer would like to use the space as professional offices. It was stated that a zoning change could be

possible following the proper procedures. A realtor also in attendance stated the property is already under contract. Nothing will be done until further information is received.

6. **ADJOURNMENT:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2025-29**

**RESOLVED**, that the Village Board does hereby approve the adjournment of the March 2025 Village Board meeting at 8:10 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson  
Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 03/10/2025

NUMBER 010

TOTAL CLAIMS: \$109,223.29

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3068	<b>Charter Communications</b> 0005079020325/Internet - DPW	A5141.4	114.99	2550 02/12/2025
3069	<b>Utica National Insurance Group</b> 205383221:2025/3/1/25 - 3/1/26	A1910.41	46,224.05	2551 02/27/2025
3070	<b>MVWA</b> 41326:2/25/FD Water & Sewer	A3410.4	275.96	2552 03/03/2025
3070	<b>MVWA</b> 41324:2/25/DPW Water & Sewer	A5110.4	158.26	2552 03/03/2025
3071	<b>Verizon Communications Inc.</b> 651-741-248-0001-77:2/25/Phone Bill	A1010.4	220.47	2553 03/03/2025
3072	<b>AT&amp;T</b> 1718040381001:2/25	A1010.4	14.76	2554 03/03/2025
3073	<b>National Grid</b> February 2025	A3410.4	2,627.58	2555 03/03/2025
3073	<b>National Grid</b>	A5110.4	3,793.31	2555 03/03/2025
3073	<b>National Grid</b>	A5141.4	37.55	2555 03/03/2025
3073	<b>National Grid</b>	A5182.4	1,150.98	2555 03/03/2025
3073	<b>National Grid</b>	A7110.4	149.09	2555 03/03/2025
3074	<b>Otis Elevator Company</b> 100401844573/Maintenance 3/1/2025- to 2/28/2026	A3410.4	3,011.88	2557 03/11/2025
3075	<b>Airgas USA LLC</b> 9158146484/Oxygen USP	A3410.4	18.27	2558 03/11/2025
3076	<b>Hamilton College Print Shop</b> 20250131/NHFD PCR	A3410.4	284.50	2559 03/11/2025
3077	<b>Yorkville Battery, Inc.</b> 570/Batteries	A3410.4	18.00	2560 03/11/2025
3078	<b>Grainger</b> 9401434056/Cleaning Supples	A3410.4	2,441.86	2561 03/11/2025
3079	<b>One Beat Medical</b> 343920/EMS Equipment	A3410.4	1,520.00	2562 03/11/2025
3080	<b>Nimey's Auto Repair</b> 20251002/Inspection/EMS-1	A3410.4	21.00	2563 03/11/2025
3081	<b>AT&amp;T Mobility</b> 287321905064X02082025/Wireless Communications	A3410.4	266.20	2564 03/11/2025
3082	<b>Arlott Office Products</b> 26403/Replacement Copier	A3410.2	2,740.00	2565 03/11/2025
3083	<b>Fully Involved Reliable Elect</b> 1186/Emergency Lighting/ 2023 Tahoe	A3410.4	2,620.00	2566 03/11/2025
3084	<b>Mountainside Medical Equipment</b> 326141/EMS Supplies	A3410.4	417.10	2567 03/11/2025
3085	<b>W. S. Darley &amp; Company</b> 413674/Turnout Gear	A3410.4	799.50	2568 03/11/2025

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3086	Jay K Independent Lumber Corp. 55784/Tools-Shovels	A3410.4	45.98	2569 03/11/2025
3087	Thomas Bolanowski 319057698996/Expenses	A3410.4	51.24	2570 03/11/2025
3088	JC SMITH, INC 1798700/Tools-Shovels	A3410.4	236.95	2571 03/11/2025
3089	DC Efficiency Consulting 25-963/Records Management	A1010.4	3,335.00	2556 03/06/2025
3089	DC Efficiency Consulting 25-966/Records Management	A1010.4	3,335.00	2556 03/06/2025
3090	JC SMITH, INC 1800134/Air Hoses	A5112.4	189.18	2572 03/11/2025
3091	Tracey Road Equipment, Inc X107038690:01/Truck Parts	A8160.4	451.62	2573 03/11/2025
3091	Tracey Road Equipment, Inc X107038643:01/Truck Parts	A8160.4	486.07	2573 03/11/2025
3091	Tracey Road Equipment, Inc X107038434:02/Truck Parts	A8160.4	23.53	2573 03/11/2025
3091	Tracey Road Equipment, Inc X107038434:01/Truck Parts	A8160.4	23.53	2573 03/11/2025
3091	Tracey Road Equipment, Inc X107038626:01/Truck Parts	A8160.4	354.74	2573 03/11/2025
3092	Volo's Auto Supply, Inc. 562004/Engine Oil	A5110.4	23.96	2574 03/11/2025
3093	Clinton Tractor & Implement Co IE73161/Ventrac Parts	A5141.4	27.60	2575 03/11/2025
3093	Clinton Tractor & Implement Co IE73041/Ventrac Parts	A5141.4	121.84	2575 03/11/2025
3093	Clinton Tractor & Implement Co IE72748/Ventrac Parts	A5141.4	164.05	2575 03/11/2025
3094	Lead Car Chevrolet Yorkville 5017536/Wiper Blades	A5110.4	39.98	2576 03/11/2025
3095	Factory Motor Parts 288-014570/Truck Service Parts	A5110.4	68.71	2577 03/11/2025
3095	Factory Motor Parts 288015191/Truck Service Parts	A5110.4	136.26	2577 03/11/2025
3096	Marcy Hydraulics & Equipment 0105196402/Plow Markers	A5141.4	343.76	2578 03/11/2025
3097	Tom Hughes Expenses Feb 2025/Fuel subscription, food, gas	A5110.4	530.18	2579 03/11/2025
3098	Warner Sales and Service Inc. 01-102508/Bobcat Parts	A5141.4	281.14	2580 03/11/2025
3099	Fleet Pride 123705414/Air Dryer - garbage truck	A8160.4	281.99	2581 03/11/2025
3100	Noregon Systems 96268/J Pro Annual Software	A8160.4	2,199.00	2582 03/11/2025

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Voucher #	Claimant	Account #	Amount	Check
3101	Steel Sales, Inc. 250723/Plow Blades	A5141.4	841.00	2583 03/11/2025
3102	Reliable Products 32818/Spray Cleaner & Supplies	A8160.4	328.40	2584 03/11/2025
3103	Timothy Hughes Work Boots 2025/boots	A5110.4	250.00	2585 03/11/2025
3104	Cook Brothers Truck Parts 2315713/Truck Parts	A5141.4	45.67	2586 03/11/2025
3105	Fisher Auto Parts, Inc. 217-577026/Wiper Blades	A5141.4	35.96	2587 03/11/2025
3106	Buell Fuel SB 93691/Diesel Fuel	A5989.4	2,359.26	2588 03/11/2025
3107	American Rock Salt Company 0790875/Road Salt	A5141.4	3,309.82	2589 03/11/2025
3107	American Rock Salt Company 0792097/Road Salt	A5141.4	2,184.79	2589 03/11/2025
3108	Tolls by Mail Payment Process 18231428982/Tolls - Parts Run	A5110.4	7.46	2590 03/11/2025
3109	Oneida Herkimer Solid Waste 1043424/Tipping Fees	A8160.4	2,896.58	2591 03/11/2025
3110	Wynn Hospital 3985/Narcotic Box	A3410.4	15.00	2592 03/11/2025
3111	Mohawk Valley Communications 202/Replacement Radio Pagers	A3410.4	1,376.90	2593 03/11/2025
3112	Quadient Leasing USA, Inc. Q1758765/Lease 4/4-7/3/25	A1010.4	237.36	2594 03/11/2025
3113	Arlott Office Products 26334/ink - B. Freiburger	A1010.4	143.64	2595 03/11/2025
3114	Office World, LLC 00591/FireKing Cabinets	A1010.4	12,093.04	2596 03/11/2025
3115	GPE 335808131/Policy Premium	A1910.41	788.00	2597 03/11/2025
3116	PJ Green Inc. B-354832/Letterhead	A1010.4	185.00	2598 03/11/2025
3117	Charter Communications 143616601030125/Internet	A5110.4	112.58	2599 03/11/2025
3118	MVWA 000041324:3/25/Water & Sewer	A5110.4	147.92	2600 03/11/2025
3119	Home Depot Credit Services 6035322531957342:2/25/Misc Fire Dept. Supplies	A3410.4	188.29	2601 03/11/2025

Total:

109,223.29

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this MARCH 10 day of MARCH, 20 25

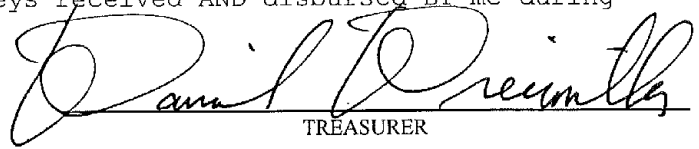
Donald J. Ryan  
Signature

## MONTHLY REPORT OF TREASURER

### TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of February, 2025:

DATED: March 3, 2025

  
 TREASURER

	Balance 01/31/2025	Increases	Decreases	Balance 02/28/2025
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	16,450.04	286,214.04	303,683.28	-1,019.20
CASH - SAVING	945,848.26	126,698.27	111,000.00	961,546.53
HRA Account	11,086.69	20.84	611.73	10,495.80
CASH FROM OBLIGATIONS	19,101.61	0.00	0.00	19,101.61
TOTAL	992,486.60	412,933.15	415,295.01	990,124.74
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	288.07	0.00	0.00	288.07
CAPITAL SAVINGS ACCOUNT	19,797.92	37.97	0.00	19,835.89
TOTAL	20,085.99	37.97	0.00	20,123.96
<b>SS SEWER FUND</b>				
MONEY MARKET	917,696.96	1,759.97	0.00	919,456.93
TOTAL	917,696.96	1,759.97	0.00	919,456.93
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	13,273.28	57,063.01	66,590.45	3,745.84
TOTAL	13,273.28	57,063.01	66,590.45	3,745.84
TOTAL ALL FUNDS	1,943,542.83	471,794.10	481,885.46	1,933,451.47

# Visitors - 3/10/25

Name

Address

Rick BOEMBERT

2 PARIS RD.

JUSTIN NACKLEY

15 Hillside Ave.

Joe Salerno

2034 Tilden Ave

Frank DeNato

SCOTT & MICHELLE HOLBROOK

11 Woodland Rd

Karen Eisenbeck

11 Sherman St

Mary MacEnroe