

**THE REGULAR MEETING OF THE  
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES  
WAS HELD ON JUNE 9, 2025 IN  
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance of the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:** Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, Trustee William Freiberger III, and Trustee Richard C. Sherman

**VILLAGE OFFICIALS PRESENT:** Fire Chief Tom Bolanowski, DPW Superintendent Tom Hughes, Attorney Gustave DeTraglia, Police Lieutenant Tom Hulser, Codes Officer Gary Schreppel, Councilman David Reynolds and Village Clerk Sarah Dobson

**ABSENT:** Treasurer Daniel Dreimiller, Fire Inspector Steve Karrat

**VISITORS:** Rick Boehlert, Patty McHarris, Michelle Holbrook, Scott Holbrook, Mary MacEnroe, Karen Elsenbeck

2. **MINUTES:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

**RESOLUTION 2025-52**

**RESOLVED**, that the Village Board does hereby approve the Board meeting Minutes from May 12, 2025.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **ABSTRACT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-53**

**RESOLVED**, that the Village Board does hereby approve the Abstract from June 9, 2025.

**General Fund Total Claims      \$261,692.70**

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **TREASURER’S REPORT:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

**RESOLUTION 2025-54**

**RESOLVED**, that the Village Board does hereby approve the Treasurer’s Report submitted by Treasurer Dreimiller. The May 31, 2025 General Fund balance is \$1,610,727.01.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

**4. DEPARTMENT REPORTS:**

**A. POLICE DEPARTMENT:**

- I. Lt. Hulser provided the following report for May 2025:

<u>Town Wide Incidents</u>	<u>1,142</u>
Traffic Stops	385
Traffic Tickets	363
Neighborhood Patrols	191
Arrests	52
MVAs	46
Community Policing	5
<u>Village Wide Incidents</u>	<u>37</u>
Community Policing	12
Calls for Service	25

- II. Superintendent Hughes advised there has been a lot of overnight parking in the Village that he has noticed while street sweeping. He asked Lt. Hulser to increase patrols and write tickets or have cars moved as necessary.
- III. Mayor Ryan has received numerous calls regarding speeding in the Village, especially near the school. More information will be gathered regarding lowering the speed limit in those areas and possibly the entire Village.

**B. FIRE DEPARTMENT:**

- I. Chief Bolanowski provided the following report:

**Monthly Incident Report by Area 5/1 – 5/31/25**

Town	74
<u>Village</u>	<u>9</u>
Total	97

**Summary Incident Report 5/1 – 5/31/25**

Rescue & EMS	39
False Alarm	14
Good Intent Call	12
Service Call	10
Hazardous Condition	5
<u>Fire</u>	<u>3</u>
Total Incidents	83

- II. Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

**RESOLUTION 2025-55**

**RESOLVED**, that the Village Board does hereby approve the following new members of the New Hartford Fire Department:

Tyler Rodriguez	18 Sherman Street, New Hartford
Restricted Member Haylee Hawkins	9546 Chapman Road, New Hartford

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:

- I. Superintendent Hughes provided the following report:
  - The Hometown Heroes banners are delivered and hung. There is a 2<sup>nd</sup> round of 14 additional banners that will be delivered and will be hung up by July 4<sup>th</sup>.
  - The flowers throughout the Village have been planted.
  - Superintendent Hughes ordered a Stop for Pedestrians sign that will be placed in the crosswalk by Village Point. He hopes this will get drivers to slow down and stop for those crossing the road.
  - A resident in attendance pointed out a low hanging wire on Genesee Street by the vacant lot. Superintendent Hughes will check on and take care of.
  - The crew has been repairing and filling road edges that got washed out.
  - Sidewalk repair will begin next week.
  - There will be a dumpster at the DPW this Saturday, June 14<sup>th</sup> from 8 am until 4 pm for Village residents.
  - The rocks on the Village Green will be moved. With the addition of the curb, there isn't a need from them anymore.
  - Superintendent Hughes will work on the traffic light pattern by the school with the NYSDOT.
- II. Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2025-56**

**RESOLVED**, that the Village Board does hereby approve the hiring of the following summer employees for the DPW:

Allen Brown  
Steve Karrat Jr.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

D. **FIRE INSPECTIONS:** Inspector Karrat provided the following written report:

- 10 inspections were completed

- There were 6 failures. 4 inspections were re-inspections which are now all in compliance.

**E. CODES DEPARTMENT:** Codes Officer Schreppel provided the following report for May 2025:

- Issued permit – 8 Bonnie Ave – Roof Mounted Solar Array
- Issued permit – 78 Genesee Street – renovation
- Issued permit – 10 Croft Road – porch
- Issued permit – 117 Oxford Road – storage shed
- Issued permit – 26 Croft Road – fence
- Issued permit – 6 Allport Place – fence
- Issued Order to Remedy for Grass & Weeds – 77 Oxford Road, 11 Colonial Drive, 32 Hartford Terrace, 8 Hartford Terrace, 54 Hartford Terrace, 11 Sherman Street, 6 Winmar Crescent and 48 Oxford Road
- Issued Order to Remedy for Garage Collapse – 120 Genesee Street, NHSC
- Complaint of tall grass at Village Point Apts – referred to maintenance
- Complaint of political signs up prior to 45 days before election. Upon research, the official date is at start of early voting. No violation.
- Continuation of property inspections and photos – 73 Oxford Road
- Construction/Property Inspections – 44 Oxford Road, 78 Genesee Street, 12 Craig Ave, 120 Genesee Street, 44 Genesee Street, 73 Oxford Road, 105 Genesee Street, 11 Colonial Drive, 32 Hartford Terrace, 8 Hartford Terrace, 54 Hartford Terrace, 11 Sherman Street, 6 Winmar Crescent, 48 Oxford Road, 6 Allport Place, 26 Croft Road

**5. OTHER BUSINESS:**

- A. BAN:** Mayor Ryan advised the Board that the Village is going to try and establish a BAN. The BAN will cover several expenses such as a new pumper truck for the Fire Department, DPW vehicles, Fire Department renovations which will make the Firehouse ADA compliant, and replacing the roofs on the 3 gazebos around the Village. The Board will vote when all information has been gathered.
- B. LEGAL FEES:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

**RESOLUTION 2025-57**

**RESOLVED**, that the Village Board does hereby approve the payment of 2 bills submitted by Gustave DeTraglia Law Firm for legal fees above and beyond the normal scope of work totaling \$3950. Bills submitted were for work on the easement project on Paris Road in addition to certiorari proceedings.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- C. **FENCE PERMIT – 3 BONNIE AVE:** The Village Board reviewed a fence application submitted by 3 Bonnie Ave. The application was incomplete. Residents in attendance stated the fence is already up before the permit was approved or issued. Codes Officer Schreppel is going to issue a stop work order and reach out to the resident in order to get necessary information.
  
- D. **HOTEL UPDATE:** Mayor Ryan and Attorney DeTraglia advised the Board and those in attendance that all the SEQR requests that have been sent out have been returned. The next step will be having the finals plans submitted by developer reviewed by an engineer hired by the Village.

- 6. **ADJOURNMENT:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Butler:

**RESOLUTION 2025-58**

**RESOLVED**, that the Village Board does hereby adjourn the June 2025 Village Board meeting at 8:20 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson  
Village Clerk

# Visitors - 6/9/25

Name

Address

P. McHarris  
Scott + Michelle Hoobool

80 Genesee St.  
11 Woodland Rd

Rick Boehlert

2 Paris Rd

Mary MacEnroe

Bohling Rd

Karen Ewenbeck

11 Sherman

## MONTHLY REPORT OF TREASURER

### TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of May, 2025:

DATED: June 6, 2025

  
 TREASURER

	Balance 04/30/2025	Increases	Decreases	Balance 05/31/2025
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	12,850.65	473,495.76	472,952.49	13,393.92
CASH - SAVING	1,734,492.98	263,374.63	425,210.52	1,572,657.09
HRA Account	6,548.99	12.33	986.93	5,574.39
CASH FROM OBLIGATIONS	19,101.61	0.00	0.00	19,101.61
TOTAL	1,772,994.23	736,882.72	899,149.94	1,610,727.01
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	288.07	0.00	0.00	288.07
CAPITAL SAVINGS ACCOUNT	19,918.86	42.29	0.00	19,961.15
TOTAL	20,206.93	42.29	0.00	20,249.22
<b>SS SEWER FUND</b>				
	0.00	0.00	0.00	0.00
MONEY MARKET	923,302.51	120,465.34	101,370.00	942,397.85
TOTAL	923,302.51	120,465.34	101,370.00	942,397.85
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	35,943.19	47,143.58	59,176.69	23,910.08
TOTAL	35,943.19	47,143.58	59,176.69	23,910.08
TOTAL ALL FUNDS	2,752,446.86	904,533.93	1,059,696.63	2,597,284.16

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 06/10/2025

NUMBER 014

TOTAL CLAIMS: \$261,692.70

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3257	AT&T 06162025/Phone	A1010.4	43.04	2743 06/03/2025
3258	Verizon Communications Inc. 000177/Phone	A1010.4	219.64	2744 06/03/2025
3259	National Grid 06142025/Electric	A3410.4	980.01	2745 06/03/2025
3259	National Grid 5110.4/Electric	A5110.4	3,022.76	2745 06/03/2025
3259	National Grid 5141.4/Electric	A5141.4	34.32	2745 06/03/2025
3259	National Grid 5182.4/Electric	A5182.4	626.89	2745 06/03/2025
3259	National Grid 7110.4/Electric	A7110.2	93.42	2745 06/03/2025
3260	Utica National Insurance Group 1563820/Package Renewal	A1910.41	263.00	2796 06/11/2025
3261	JM Door Co., Inc. 31515/Door Service	A5110.4	2,547.00	2748 06/10/2025
3262	GPE 68217132/Policy Renewal	A1910.41	6,385.00	2749 06/10/2025
3262	GPE 67870132/Policy Renewal	A1910.41	245.00	2749 06/10/2025
3262	GPE 68148132/Policy Renewal	A1910.41	47,915.76	2749 06/10/2025
3263	Charles Schwab Account# 8963-2910/2025 Contribution	A3410.42	68,398.00	2750 06/10/2025
3264	NYS Teamsters Council 072025/Insurance	A1910.4	13,774.08	2751 06/10/2025
3265	Gates Cole Associates, Inc. 31910/Renewal	A1910.41	1,200.00	2797 06/11/2025
3266	Column Software PBC 65396521-0009/Daily Sentinel	A1010.4	41.29	2753 06/10/2025
3267	Gustave J. DeTraglia Jr. 1/Services	A1110.41	3,500.00	2754 06/10/2025
3267	Gustave J. DeTraglia Jr. 2/Services	A1110.41	450.00	2754 06/10/2025
3268	PJ Green Inc. B-356711/Envelopes	A1010.4	345.00	2755 06/10/2025
3269	Williamson Law Book Co. 206491/Software Support	A1010.4	2,078.00	2756 06/10/2025
3270	Sarah Dobson, Tax Collector 2025/2025 Taxes	A1010.4	1,117.75	2757 06/10/2025
3271	Arlott Office Products 27235/Products	A1010.4	77.47	2758 06/10/2025
3271	Arlott Office Products 25617/Products	A1010.4	104.30	2758 06/10/2025

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Voucher #	Claimant	Account #	Amount	Check
3271	<b>Arlott Office Products</b> 25261/Service Contract	A1010.4	520.00	2758 06/10/2025
3272	<b>Fire End &amp; Croker Corp.</b> 014499/Gear	A3410.4	168.22	2759 06/10/2025
3272	<b>Fire End &amp; Croker Corp.</b> 010220/Gear	A3410.4	6,415.92	2759 06/10/2025
3272	<b>Fire End &amp; Croker Corp.</b> 009257/Gear	A3410.4	8,642.11	2759 06/10/2025
3273	<b>Mohawk Valley Communications</b> 227/New Pagers	A3410.4	1,376.90	2760 06/10/2025
3274	<b>AT&amp;T Mobility</b> 287321905064X05082025/Cellular Charges	A3410.4	266.18	2761 06/10/2025
3275	<b>Steet Toyota</b> 88174/Repairs	A3410.4	747.59	2762 06/10/2025
3276	<b>General Security, Inc.</b> 2075671/Alarm Monitoring	A3410.4	408.00	2763 06/10/2025
3277	<b>Fully Involved Reliable Elect</b> 1207/Repairs	A3410.4	2,165.00	2764 06/10/2025
3278	<b>First Due Services, LLC</b> 25-011/Annual Hose Testing	A3410.4	2,881.50	2765 06/10/2025
3279	<b>Mountainside Medical Equipment</b> 327236/EMS Supplies	A3410.4	288.60	2766 06/10/2025
3280	<b>Firematic Supply Company, Inc.</b> 10501/Apparatis Repair	A3410.4	4,441.76	2767 06/10/2025
3280	<b>Firematic Supply Company, Inc.</b> 10503/Repair	A3410.4	235.16	2767 06/10/2025
3281	<b>Colden Enterprises, Inc</b> 90878/Replacement Hose	A3410.4	6,635.00	2768 06/10/2025
3282	<b>Wynn Hospital</b> 4020/EMS Supplies	A3410.4	15.00	2769 06/10/2025
3283	<b>Grainger</b> 060625/Building Supplies	A3410.4	553.43	2770 06/10/2025
3284	<b>Town of New Hartford</b> 05302025/Fuel	A3410.4	196.12	2771 06/10/2025
3285	<b>Great Northern Trading Company</b> 106-724-0379-2/water	A5110.4	35.50	2772 06/10/2025
3286	<b>Great Northern Trading Company</b> 246008-2/Water	A5110.4	36.00	2773 06/10/2025
3287	<b>Oneida County Workers Comp</b> 6012025/2025 WC Premium	A9040.8	10,488.00	2774 06/10/2025
3288	<b>MVWA</b> 06072025/Water Sewer	A3410.4	276.70	2746 06/06/2025
3289	<b>General Property Maintenance</b> 36334/3 dwarf trees FD	A3410.4	186.12	2775 06/10/2025
3290	<b>Charter Communications</b> 5079/DPW Internet	A5141.4	120.00	2776 06/10/2025

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VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 06/10/2025

NUMBER 014

TOTAL CLAIMS: \$261,692.70

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3291	<b>Tom Hughes</b> 060925/Fuel Sub,work pants, shirts	A5110.1	229.20	2777 06/10/2025
3292	<b>Charter Communications</b> 9201/service	A5110.4	21.54	2778 06/10/2025
3293	<b>Matco Tools</b> 051925/Pry Set	A5110.4	29.95	2779 06/10/2025
3294	<b>Buell Fuel SB</b> 2334322/Fuel	A5989.4	924.20	2780 06/10/2025
3295	<b>Volo's Auto Supply, Inc.</b> 4565/Parts	A8160.4	33.84	2781 06/10/2025
3296	<b>McQuade and Bannigan, Inc.</b> 4262182/Stop Signs	A5110.4	220.80	2782 06/10/2025
3297	<b>Town of New Hartford</b> 042025/DPW Gasoline	A5989.4	477.96	2783 06/10/2025
3298	<b>Yocum Full Service, Inc.</b> 25253/Repair Fuel Tank	A5989.4	501.00	2784 06/10/2025
3299	<b>The Mum Farm</b> 05192025/All Village Plants	A7110.4	5,658.40	2785 06/10/2025
3300	<b>Charles D Stahl Sales&amp;Ser. Inc</b> 26632/Plow Wing/Salter	A5141.2	41,385.00	2786 06/10/2025
3301	<b>Home Depot Credit Services</b> 052525/Supplies	A3410.4	2,108.16	2787 06/10/2025
3301	<b>Home Depot Credit Services</b> 05282025/Supplies	A5110.4	314.84	2787 06/10/2025
3302	<b>Utica Mack, Inc.</b> 053125/Supplies	A3410.4	1,208.72	2788 06/10/2025
3303	<b>John W. Mannion</b> 061025/Flags	A1010.4	155.50	2798 06/11/2025
3304	<b>Northland Communications</b> 63569040625/Internet/Phone	A3410.4	391.50	2790 06/11/2025
3305	<b>Charter Communications</b> 6601/TV	A5141.4	112.58	2791 06/11/2025
3306	<b>Care Free Lawn Service, Inc.</b> 299291/Veg Control	A7110.4	819.00	2792 06/11/2025
3307	<b>Oneida Herkimer Solid Waste</b> 05312025/Waste	A8160.4	5,698.00	2793 06/11/2025
3308	<b>NYSIF Disability Benefits</b> 66389583/Renewal	A1910.4	604.61	2794 06/11/2025
3309	<b>Quadient Leasing USA, Inc.</b> Q1884205/Lease Payment	A1010.4	237.36	2795 06/11/2025

Total:

261,692.70

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board  
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the  
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount  
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayer at

the above Village this 9<sup>th</sup> day of June, 2025

Donald J. Ryan  
Signature