

**THE REGULAR MEETING OF THE
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES
WAS HELD ON JANUARY 13, 2025 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler (remote), Trustee William Freiberger III, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: Fire Chief Tom Bolanowksi, Police Lieutenant Tom Hulser, Attorney Gustave DeTraglia, Treasurer Daniel Dreimiller, DPW Superintendent Tom Hughes, Codes Officer Gary Schreppel, and Village Clerk Sarah Dobson

VISITORS: Jan Olenick, Nancy Giglio, Sharon Groah, Rick Boehlert, Patty McHarris, Don McHarris, Jan Swartwout, Barbara Swartwout, Michelle Holbrook, Scott Holbrook, Mary MacEnroe, Bill Stokes

2. **MINUTES:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-1

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from December 9, 2024.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **ABSTRACT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-2

RESOLVED, that the Village Board does hereby approve the Abstract from January 13, 2025.

General Fund Total Claims \$79,529.30

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **TREASURER’S REPORT:** Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-3

RESOLVED, that the Village Board does hereby approve the Treasurer’s Report submitted by Treasurer Dreimiller. The 12/31/24 balance is \$2,025,075.35

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

A. FIRE DEPARTMENT:

- I. Chief Bolanowski provided the following report for December 2024:

Monthly Incident Report by Area 12/1 – 12/31/24

Town	88
Village	15
Mutual Aid	1
Total	104

Summary Incident Report 12/1 – 12/31/24

Rescue/EMS	49
Hazardous Condition	1
Service Calls	15
Good Intent	10
False Alarms	29
<u>Total Incidents</u>	<u>104</u>

II. Chief Bolanowski provided the following report for the year of 2024:

Annual Incident Report by Area 1/1 – 12/31/24

Town	1038
Village	167
Mutual Aid	14
<u>Total</u>	<u>1219</u>

Annual Summary Incident Report 1/1 – 12/31/24

Rescue/EMS	597
Hazardous Condition	69
Service Calls	164
Severe Weather	7
Fires	29
Overpressure	2
Good Intent	93
False Alarms	257
Special Event	1
<u>Total Incidents</u>	<u>1219</u>

III. Chief Bolanowski advised that current membership is at 96 members.

B. POLICE DEPARTMENT:

I. Lt. Hulser provided the report for the month of December 2024:

Village Wide

Proactive Patrols	10
Calls for Service	10

II. Lt. Hulser provided the following report for the year of 2024:

Officer Response	14173
Accidents	818
Traffic Tickets	2846
Neighborhood Patrol	2640

Traffic Details	98
Comm. Policing	47
Arrests	695
Traffic Stops	3658

III. Lt. Hulser advised the Board that Chief Fontaine has secured the funding to add three new positions within the Police Department. One position has already been filled.

C. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:

- The DPW spent December plowing and working on equipment.
- The garbage truck broke down. Superintendent Hughes was able to get it up and running. He thanked Yorkville DPW for their assistance in loaning a truck to assist.
- Superintendent Hughes advised the current plow on the sander is in disrepair and a new one will need to be ordered. The current plow has been in service since 1995 and has been transferred to several different trucks. The order time for a new plow is approximately 4 weeks. Superintendent Hughes will get new plow ordered and keep current plow working for the time being.
- Superintendent Hughes advised that an easement will need to be put in place at 68 Paris Road.
- Superintendent Hughes advised that an easement will need to be put in place at N. Butler Place. He will look into an engineer to complete.

D. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following report:

- Assist Fire Department with follow up – 26 Hoffman Road – Electrical Fire
- Assist Fire Department with follow up – 40 Hillside Ave – Chimney Fire
- Followed up with tree issue at 40 Oxford Road. Both landowners have agreed to split the cost of the tree removal.
- Complaint of snow blower being stored inside Village Point Apartments. Corrected upon re-inspection.
- Complaint of Fire Extinguisher being out of inspection by 1 month. Inspection has been scheduled.
- Complaint of slippery sidewalk at Village Point Apartments. Referred to maintenance.
- Complaint of trash smell at Village Point. Referred to maintenance.
- Complaint of sticking door at Village Point. Referred to maintenance.
- Contacted landlord of 15 Paris Road upon receiving water damage and ceiling mold complaint.

- Reviewing permit application for renovation at 27 Genesee Street.
- Continuation of property inspection and photographs at 73 Oxford Road.
- Construction/property inspections – 40 Hartford Terrace, 15 Paris Road, 27 Genesee Street, 67 Oxford Road, 73 Oxford Road, 40 Hillside Ave, 105 Genesee Street, 26 Hoffman Road

5. OTHER BUSINESS:

- A. **PRO-HOUSING COMMUNITY:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2025-4

WHEREAS, the Village of New Hartford believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Village of New Hartford, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing, accessory dwelling units, and supportive housing.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. HOTEL UPDATE:** Mayor Ryan advised the Board and public in attendance that the investor and brand for the proposed hotel has changed. The new proposed brand will be a Choice Hotel Cambria. No new plans or drawings have been submitted.
- C. VILLAGE POINT:** A few residents of Village Point were in attendance to discuss concerns they have with the building. One resident in attendance complained of mold in an apartment. Another resident brought up the inadequate heat in the social room along with the complaint of tables and chairs from social room being taken. Codes Officer Schreppel reiterated to the residents that all complaints need to be filed with the management of Village Point. They will be given a receipt or work order of said complaints. If complaints still aren't taken care of, Mr. Schreppel advised residents to provide him with a copy of the work order for him to follow up with.

- 6. EXECUTIVE SESSION:** Trustee Freiburger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-6

RESOLVED, that the Village Board does hereby approve entering into Executive Session at 7:55 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-7

RESOLVED, that the Village Board does hereby approve exiting Executive Session and resuming the Regular Board Meeting with no motions made during Executive Session.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

7. **ADJOURNMENT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2025-8

RESOLVED, that the Village Board does hereby approve the adjournment of the Regular Village Board meeting at 8:50 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sarah L. Dobson". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Sarah L. Dobson
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 01/13/2025

NUMBER 008

TOTAL CLAIMS: \$79,529.30

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2964	Charter Communications tv	A5110.4	6.01	2438 01/13/2025
2965	Charter Communications internet	A5141.4	114.99	2439 01/13/2025
2966	The Auto Specialist bakflip 80133	A3410.4	1,374.99	2440 01/13/2025
2967	AT&T Mobility phone	A1010.4	13.85	2441 01/13/2025
2968	Verizon Communications Inc. phone	A1010.4	216.91	2442 01/13/2025
2969	MVWA water	A3410.4	281.28	2443 01/13/2025
2969	MVWA	A5110.4	92.74	2443 01/13/2025
2970	National Grid gas and electric	A3410.4	1,572.06	2444 01/13/2025
2970	National Grid	A5110.4	3,559.06	2444 01/13/2025
2970	National Grid	A5141.4	36.72	2444 01/13/2025
2970	National Grid	A5182.4	839.14	2444 01/13/2025
2970	National Grid	A7110.4	222.78	2444 01/13/2025
2971	Clark Mills Fire District clarks mills fire contract	A3410.43	4,200.00	2452 01/14/2025
2972	Armory Associates, LLC GASB 75 actuarial valuation	A1355.4	1,300.00	2453 01/14/2025
2973	Firefly Admin. Inc. Retainer annual fee	A3410.42	3,375.00	2454 01/14/2025
2974	Donald J. Ryan zoom workplace Pro Annual	A1010.4	159.90	2455 01/14/2025
2975	WB Mason Co., Inc. copy paper	A1010.4	29.99	2456 01/14/2025
2976	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	13,963.28	2457 01/14/2025
2977	Arlott Office Products supplies	A1010.4	151.96	2458 01/14/2025
2978	Williamson Law Book Co. W-2 forms	A1010.4	125.45	2459 01/14/2025
2979	Delage Landen Public Finance lease <i>TAKO E</i>	A3410.4	18,482.79	2460 01/14/2025
2980	General Codes code analysis	A1010.4	1,260.00	2461 01/14/2025
2981	Grainger salvage covers and cleaning supplies	A3410.4	597.55	2462 01/14/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 01/13/2025

NUMBER 008

TOTAL CLAIMS: \$79,529.30

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2982	Witmer Public Safety GroupInc firefigting equipment	A3410.4	2,571.74	2463 01/14/2025
2983	W. S. Darley & Company firefigting equipment	A3410.4	1,016.37	2464 01/14/2025
2984	Firematic Supply Company, Inc. apparatus repair x3 invoices	A3410.4	4,277.35	2465 01/14/2025
2985	James Monahan EMS textbooks	A3410.4	578.52	2466 01/14/2025
2986	Penn Power Systems transmission repair	A3410.4	1,127.90	2467 01/14/2025
2987	Mohawk Valley Communications pager replacement	A3410.4	688.45	2468 01/14/2025
2988	Wynn Hospital narcotic box	A3410.4	15.00	2469 01/14/2025
2989	ATIS Elevator Inspections LLC elevator inspection	A3410.4	135.00	2470 01/14/2025
2990	Tracey Road Equipment, Inc automotive repairs	A3410.4	201.50	2471 01/14/2025
2991	JPJ Electronic Comm. Inc. radio repairs	A3410.4	118.80	2472 01/14/2025
2992	AT&T Mobility wireless	A3410.4	266.19	2473 01/14/2025
2993	Krown Rust Prevention Services pickup truck maintenance	A3410.4	170.00	2474 01/14/2025
2994	Ray's Pager Sales pager replacement	A3410.4	2,193.93	2475 01/14/2025
2995	Utica Mack, Inc. apparatus maintenance	A3410.4	954.98	2476 01/14/2025
2996	TR Enterprizes backflow testing	A3410.4	300.00	2477 01/14/2025
2997	Utica Mack, Inc. parts	A5141.4	106.38	2478 01/14/2025
2998	Buell Fuel SB diesel fuel - 2 months	A5989.4	1,473.42	2479 01/14/2025
2999	Home Depot Credit Services	A3410.4	120.84	2480 01/14/2025
2999	Home Depot Credit Services supplies/xmas lights	A5110.4	545.27	2480 01/14/2025
3000	Charles D Stahl Sales&Ser. Inc parts	A5110.4	108.97	2481 01/14/2025
3001	Pat's Tire Service, Inc truck tires	A5141.4	826.48	2482 01/14/2025
3002	Tom Hughes supplies and fuel subscription and boots	A5110.4	424.44	2483 01/14/2025
3003	Factory Motor Parts oil and filters	A5141.4	285.35	2484 01/14/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 01/13/2025

NUMBER 008

TOTAL CLAIMS: \$79,529.30

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3004	Whitesboro Spring Service, Inc plow parts	A5141.4	83.24	2485 01/14/2025
3005	Fisher Auto Parts, Inc. parts	A5110.4	30.69	2486 01/14/2025
3006	Oneida Herkimer Solid Waste tipping fees	A8160.4	4,148.28	2487 01/14/2025
3007	UDIG NY call fees	A5110.4	27.00	2488 01/14/2025
3008	Tracey Road Equipment, Inc plow truck parts	A5141.4	754.19	2489 01/14/2025
3009	Volo's Auto Supply, Inc. parts	A5110.4	13.38	2490 01/14/2025
3010	Town of New Hartford	A3410.4	573.24	2491 01/14/2025
3010	Town of New Hartford gasdoline	A5989.4	993.73	2491 01/14/2025
3011	McQuade and Bannigan, Inc. signs	A5110.4	40.36	2492 01/14/2025
3012	Northland Communications phone	A3410.4	391.52	2493 01/14/2025
3013	Charter Communications tv and internet	A1010.4	101.00	2494 01/14/2025
3013	Charter Communications internet	A5141.4	121.00	2494 01/14/2025
3014	RH Crown Co., Inc. supplies	A8160.4	1,492.34	2495 01/14/2025
3015	Yorkville Battery, Inc. 91/parts	A3410.4	276.00	2496 01/14/2025

Total:

79,529.30

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 13th day of January, 2025
Donald J. Ryan
Signature

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of December, 2024:

DATED: January 6, 2025



 TREASURER

	Balance 11/30/2024	Increases	Decreases	Balance 12/31/2024
A GENERAL FUND - VILLAGEWIDE				
CASH - CHECKING	20,537.65	196,326.42	196,124.80	20,739.27
CASH - SAVING	1,409,512.20	2,452.19	343,231.25	1,068,733.14
HRA Account	12,628.49	26.56	253.15	12,401.90
CASH FROM OBLIGATIONS	19,101.61	0.00	0.00	19,101.61
TOTAL	1,461,779.95	198,805.17	539,609.20	1,120,975.92
HA CAPITAL PROJECT				
CASH - CHECKING	288.07	0.00	0.00	288.07
CAPITAL SAVINGS ACCOUNT	19,714.11	41.86	0.00	19,755.97
TOTAL	20,002.18	41.86	0.00	20,044.04
SS SEWER FUND				
	0.00	0.00	0.00	0.00
MONEY MARKET	863,921.62	1,834.35	0.00	865,755.97
TOTAL	863,921.62	1,834.35	0.00	865,755.97
TA TRUST & AGENCY				
CASH - CHECKING	19,080.42	54,746.51	54,897.51	18,929.42
TOTAL	19,080.42	54,746.51	54,897.51	18,929.42
TOTAL ALL FUNDS	2,364,784.17	255,427.89	594,506.71	2,025,705.35