

**THE REGULAR MEETING  
OF THE VILLAGE OF NEW HARTFORD  
BOARD OF TRUSTEES  
WAS HELD ON DECEMBER 11, 2023 IN  
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

**VILLAGE BOARD MEMBERS PRESENT:** Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler, and Trustee Richard C. Sherman

**VILLAGE OFFICIALS PRESENT:** Fire Chief Tom Bolanowski, Police Lieutenant Tom Hulser, Treasurer Daniel Dreimiller, Codes Enforcer Gary Schreppel, Attorney Gustave DeTraglia, and Village Clerk Sarah Dobson

**ABSENT:** Trustee John J. Grygiel, DPW Superintendent Thomas Hughes

**VISITORS:** Barbara and Jan Swartwout, William Freiburger III

2. **MINUTES:** Trustee Sherman introduced the following Resolution for adoption and it was duly seconded by Trustee Butler:

**RESOLUTION 2023-72**

**RESOLVED**, that the Village Board does hereby approve the meeting Minutes from November 13, 2023.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **TREASURER'S REPORT:** Treasurer Dreimiller provided the December 11, 2023 report.

- B. **ABSTRACT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2023-73**

**RESOLVED**, that the Village Board does hereby approve the Abstract from December 11, 2023.

**General Fund Total Claims    \$130,948.47**

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. **YEAR END REPORTS:** Treasurer Dreimiller submitted the year end financial statements for the year ended May 31, 2023 to be maintained with the Village Clerk. He also provided the board with a three page excerpt from those financial statements and summarized the following:

- The three page financial statement excerpt shows the Balance Sheet and Statement of Revenues & Expenditures for the year end May 31, 2023
- The General Fund has a total fund balance of \$2,074,428 at May 31, 2023; \$1,108,529 being "unassigned" and available for general use
- The General Fund fund balance increased \$160,025 for the fiscal year.
- All year end 5/31/2023 financial reports have been submitted to NYS timely and agree to these year end financial statements submitted.
- The full 5/31/2023 financial statements submitted to the Village Clerk are available for review at any time and can also be emailed to you upon request.

**4. DEPARTMENT REPORTS:**

A. **POLICE DEPARTMENT:** Lieutenant Hulser provided the following report:

Proactive Patrols	10	(resulting in 7 traffic stops)
Calls for Service	<u>16</u>	
Total Village Calls	26	

B. **FIRE DEPARTMENT:** Chief Bolanowski provided the following report:

**Summary Incident Report 11/1 - 11/30/23**

Rescue	55
Service Calls	18
False Alarms	16
Good Intent	11
Hazardous Condition	4
<u>Fires</u>	<u>2</u>
Total Incidents	106

**Monthly Incident Report by Area 11/1 - 11/30/23**

Town	93
Village	11
<u>Mutual Aid</u>	<u>2</u>
Total Incidents	106

C. **CODES DEPARTMENT:** The following report was provided by Codes Officer Schreppel:

- Continuation of property inspections – 73 Oxford Road
- Issued order to remedy – front lawn parking – 73 Oxford Road
- Issued order to remedy – remove sign – 72 Genesee Street
- Reviewed damage at Cliff’s for vehicle into building
- Reviewed damage at NHSC for damage to green house
- Construction and property inspections: 13 Oxford Road, 4 Mill Street, 20 Hartford Terrace, 12 Genesee Street, 2 Paris Road, 18 Pear Street, 73 Oxford Road

5. **OTHER BUSINESS:**

- A. **BELIEVE CHRISTMAS FESTIVAL:** Bill Freiberger provided a report on the Believe Festival. Over 400 pancake breakfasts were served along with over 40 vendors and 7 food trucks at this year’s event. The Board agreed the event had a great turnout and is looking forward to next year’s event.
- B. **VILLAGE POINT:** Concerned nearby residents were in attendance to inquire about status of complaints regarding Village Point. They stated that although they have some improvement, there are still disturbances at the property. Lt. Hulser advised that the Police Department has been monitoring Village Point and has made 15 stops over the past month. A sergeant from the police department has spoken to the residents. Attorney DeTraglia suggested inviting Millenia to

the next Board meeting to discuss the issues/problems regarding nuisance abatement.

- C. **EL-MAR:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

**RESOLUTION 2023-74**

**RESOLVED**, that the Village Board hereby approve the quote of \$3500 to \$4500 (maximum) for an appraisal of the El Mar property on Campion Road.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

**RESOLUTION 2023-75**

**RESOLVED**, that the Village of New Hartford Board of Trustees does hereby approve the adjournment of the Regular Board meeting at 7:51 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson  
Village Clerk

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 12/11/2023

NUMBER 007

TOTAL CLAIMS: \$130,948.47

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2276	Jerry and Sons Five trees for planting	A8560.4	3,850.00	1741 11/14/2023
2277	Sarah Dobson shovels for tree planting	A7110.4	27.72	1742 11/14/2023
2278	Charter Communications	A1010.4	94.98	1743 11/16/2023
2278	Charter Communications internet	A5110.4	224.91	1743 11/16/2023
2279	Verizon telephone bill	A1010.4	215.31	1744 12/01/2023
2280	MVWA water	A3410.4	249.48	1745 12/01/2023
2280	MVWA	A5110.4	88.71	1745 12/01/2023
2281	AT&T phone bill	A1010.4	43.26	1746 12/01/2023
2282	Tom Hughes menorah, truck parts	A5110.4	2,275.47	1747 11/30/2023
2283	National Grid gas and electric	A5110.4	3,135.57	1748 12/01/2023
2283	National Grid	A5141.4	32.57	1748 12/01/2023
2283	National Grid	A5182.4	505.85	1748 12/01/2023
2283	National Grid	A7110.4	84.13	1748 12/01/2023
2284	NYS & Local Retirement System 2024 annual invoice	A9020.8	55,766.00	1749 12/01/2023
2285	Corporate Service Bureau S1901059/Millennia comany services nuisance abatement law	A1110.41	158.00	1750 12/05/2023
2286	NYS Teamsters Health/Hosp Fund health insurance	A1910.4	14,290.47	1752 12/12/2023
2287	Gustave J. DeTraglia Jr. contempt motion Brady	A1110.41	215.53	1753 12/12/2023
2288	Sauquoit Creek Commission SCBIC 2023 Budget Share	A1010.4	780.00	1754 12/12/2023
2289	JPJ Electronic Comm. Inc. two way radio upgrades	A3410.4	10,742.31	1755 12/12/2023
2290	Wynn Hospital medication/EMS	A3410.4	30.00	1756 12/12/2023
2291	Yorkville Battery, Inc. battery	A3410.4	18.00	1757 12/12/2023
2292	OC Association Task Force training fees	A3410.4	150.00	1758 12/12/2023
2293	Reliable Products automotive maintenance supplies	A3410.4	294.00	1759 12/12/2023

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Voucher #	Claimant	Account #	Amount	Check
2294	Confidata document destruction	A3410.4	156.00	1760 12/12/2023
2295	Firematic Supply Company, Inc. annual pumping tests and repairs	A3410.4	6,679.41	1761 12/12/2023
2296	Airgas USA LLC oxygen supplies	A3410.4	149.26	1762 12/12/2023
2297	Jay K Independent Lumber Corp. paint	A3410.4	121.88	1763 12/12/2023
2298	ATIS Elevator Inspections LLC annual elevator inspections	A3410.4	115.00	1764 12/12/2023
2299	NYS Association of Fire Chiefs annual dues, training	A3410.4	470.00	1765 12/12/2023
2300	Thomas Bolanowski expenses - online radio	A3410.4	1,503.13	1766 12/12/2023
2301	Witmer Public Safety Group Inc firefighting equipment	A3410.4	1,125.18	1767 12/12/2023
2302	Municipal Emergency Serv. Inc helmets	A3410.4	1,030.74	1768 12/12/2023
2303	IHealth Utica, LLC OSHA physical	A3410.4	193.00	1769 12/12/2023
2304	VFPASNY annual dues	A3410.4	120.00	1770 12/12/2023
2305	Oneida Electrical Contractors annual generator service	A3410.4	938.00	1771 12/12/2023
2306	Richard Alexander expenses - printing	A3410.4	141.00	1772 12/12/2023
2307	Fully Involved Reliable Elect siren, amplifier, labor	A3410.4	2,970.00	1773 12/12/2023
2308	Ameduri's Automotive automotive report S-1	A3410.4	147.63	1774 12/12/2023
2309	Sironnet.com siren speaker	A3410.4	121.60	1775 12/12/2023
2310	Grainger building supplies	A3410.4	1,670.69	1776 12/12/2023
2311	Gear Wash turnout gear repair	A3410.4	790.00	1777 12/12/2023
2312	Alesia and Crewell Architects balance of DPW roof architectural plans	A5110.4	1,500.00	1751 12/05/2023
2313	Northland Communications phone bill	A3410.4	386.20	1778 12/12/2023
2314	Town of New Hartford	A3410.4	274.00	1779 12/12/2023
2314	Town of New Hartford gasoline	A5110.4	570.38	1779 12/12/2023
2315	Utica Valley Elect. Supply Inc flood lights and fuses	A5182.4	282.84	1780 12/12/2023

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Voucher #	Claimant	Account #	Amount	Check
2316	Marcy Hydraulics & Equipment sander parts	A5141.4	868.51	1781 12/12/2023
2317	Clemente new flag	A7110.4	25.50	1782 12/12/2023
2318	Cyncon Equipment, Inc. sweeper parts	A8170.4	132.50	1783 12/12/2023
2319	Buell Fuel SB diesel	A5989.4	1,815.27	1784 12/12/2023
2320	McQuade and Bannigan, Inc. signs	A5141.4	33.85	1785 12/12/2023
2321	Harbor Freight Tools 2 stools	A5110.4	79.98	1786 12/12/2023
2322	Tractor Supply Company parts	A5141.4	71.98	1787 12/12/2023
2323	Oneida Herkimer Solid Waste tipping fees	A8160.4	4,363.99	1788 12/12/2023
2324	Home Depot Credit Services xmas lights	A3410.4	52.74	1789 12/12/2023
2324	Home Depot Credit Services	A7110.4	519.08	1789 12/12/2023
2325	Volo's Auto Supply, Inc. truck parts	A5110.4	40.74	1790 12/12/2023
2326	Marcy Hydraulics & Equipment pintle hitch	A5410.4	201.27	1791 12/12/2023
2327	Charles D Stahl Sales&Ser. Inc light and mount - new truck	A5141.4	919.98	1792 12/12/2023
2328	Fire Fighting Equipment Co. adjustment last month	A5110.4	144.00	1793 12/12/2023
2329	JPJ Electronic Comm. Inc. new portable radio	A5110.4	396.67	1794 12/12/2023
2330	Steel Sales, Inc. plow blades	A5141.4	473.00	1795 12/12/2023
2331	Tracey Road Equipment, Inc filters and parts	A8160.4	800.07	1796 12/12/2023
2332	Clemente Fane sidewalks on Hartford	A5410.4	545.98	1797 12/12/2023
2333	Fisher Auto Parts, Inc. wiper blades	A5110.4	17.98	1798 12/12/2023
2334	Massoud's Tree Farm maple tree, kissing balls	A8560.4	393.00	1799 12/12/2023
2335	Tolls by Mail Payment Process EZ Pass	A5141.4	20.36	1800 12/12/2023
2336	Gateshouse NY-New Jersey Local notice of Village Election	A1010.4	10.29	1801 12/12/2023
2337	Quadient Leasing USA, Inc. Lease - January - April 2024	A1010.4	237.36	1802 12/12/2023

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Voucher #	Claimant	Account #	Amount	Check
2338	Williamson Law Book Co. W-2 Supplies	A1010.4	97.35	1803 12/12/2023
2339	Pat's Tire Service, Inc garbage truck tires	A8160.4	1,487.76	1804 12/12/2023
2340	Emmet Sweeney work boots	A5110.4	201.06	1805 12/12/2023
2341	Reliable Products salt and supplies	A5141.4	964.00	1806 12/12/2023
2342	Charter Communications Internet	A1010.4	107.02	1807 12/12/2023
2342	Charter Communications Internet	A5141.4	107.98	1807 12/12/2023
2342	Charter Communications TV DPW	A5141.4	12.04	1807 12/12/2023
2343	Connecting Point 161759/Brother Printer and HP LaserJet Printer	A1010.4	1,078.95	1808 12/12/2023

Total:

130,948.47

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayer at

the above Village this 11<sup>th</sup> day of December, 20 23

Donald J. Ryan  
Signature

## MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

following is a detailed statement of all moneys received AND disbursed BY me during the month of November, 2023:

DATED: December 4, 2023

  
 TREASURER

	Balance 10/31/2023	Increases	Decreases	Balance 11/30/2023
<b>A GENERAL FUND - VILLAGEWIDE</b>				
CASH - CHECKING	37,226.01	326,451.20	143,781.23	219,895.98
CASH - SAVING	1,087,280.88	2,472.27	172,300.61	917,452.54
HRA Account	7,887.25	19.15	200.05	7,706.35
CASH FROM OBLIGATIONS	14,373.00	0.00	0.00	14,373.00
<b>TOTAL</b>	<b>1,146,767.14</b>	<b>328,942.62</b>	<b>316,281.89</b>	<b>1,159,427.87</b>
<b>HA CAPITAL PROJECT</b>				
CASH - CHECKING	287.38	96,501.73	96,501.57	287.54
CAPITAL SAVINGS ACCOUNT	145,118.40	29,517.98	58,401.92	116,234.46
<b>TOTAL</b>	<b>145,405.78</b>	<b>126,019.71</b>	<b>154,903.49</b>	<b>116,522.00</b>
<b>SS SEWER FUND</b>				
	0.00	0.00	0.00	0.00
MONEY MARKET	804,177.76	1,982.90	0.00	806,160.66
<b>TOTAL</b>	<b>804,177.76</b>	<b>1,982.90</b>	<b>0.00</b>	<b>806,160.66</b>
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	13,944.81	69,437.14	46,328.09	37,053.86
<b>TOTAL</b>	<b>13,944.81</b>	<b>69,437.14</b>	<b>46,328.09</b>	<b>37,053.86</b>
<b>TOTAL ALL FUNDS</b>	<b>2,110,295.49</b>	<b>526,382.37</b>	<b>517,513.47</b>	<b>2,119,164.39</b>