

**THE REGULAR MEETING OF THE
VILLAGE OF NEW HARTFORD BOARD OF TRUSTEES
WAS HELD ON FEBRUARY 10, 2025 IN
NEW HARTFORD, NEW YORK**

1. Mayor Ryan opened the Regular Meeting with the Pledge of Allegiance to the Flag at 7:00 pm.

VILLAGE BOARD MEMBERS PRESENT: Mayor Donald J. Ryan, Trustee Andrew N. Alesia, Trustee David W. Butler (remote), Trustee William Freiberger III, and Trustee Richard C. Sherman

VILLAGE OFFICIALS PRESENT: Fire Chief Tom Bolanowski, Police Lieutenant Tom Hulser, DPW Superintendent Tom Hughes, Attorney Gustave DeTraglia, Treasurer Daniel Dreimiller, Councilman David Reynolds and Village Clerk Sarah Dobson

ABSENT: Codes Officer Gary Schreppel

VISITORS: Bill Worden, Angele Worden, Barbara Swartwout, Jan Swartwout, Rick Boehlert, Connor Ross, Dominique Arcuri, Paul Miscione, Scott Holbrook, Michelle Holbrook, Don McHarris, Mary MacEnroe, Karen Elsenbeck

2. **MINUTES:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-9

RESOLVED, that the Village Board does hereby approve the Board meeting Minutes from January 13, 2025.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

3. **FINANCIALS:**

- A. **ABSTRACT:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-10

RESOLVED, that the Village Board does hereby approve the Abstract from February 10, 2025.

General Fund Total Claims \$78,261.23

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **TREASURER’S REPORT:** Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Freiburger:

RESOLUTION 2025-11

RESOLVED, that the Village Board does hereby approve the Treasurer’s Report submitted by Treasurer Dreimiller. The 1/31/25 balance is \$1,943,542.83.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

4. DEPARTMENT REPORTS:

- A. **POLICE DEPARTMENT:** Lieutenant Hulser provided the following report for the month of January 2025:

Town Wide Calls	1127
Arrests	76
Traffic Stops	365
MVAs	94

Traffic Tickets	347
Neighborhood Patrol	336
Traffic Detail	4
Community Policing	4
Village Wide Calls	19
Proactive Patrols	5
Calls for Service	14

B. FIRE DEPARTMENT:

- I. Chief Bolanowski provided the following report for January 2025:

Monthly Incident Report by Area 1/1 – 1/31/25

Town	84
Village	12
Mutual Aid	2
Total	98

Summary Incident Report 1/1 – 1/31/25

Rescue/EMS	52
False Alarm	16
Service Call	14
Good Intent	11
Fire	3
Hazardous Condition	2
Total Incidents	98

- II. Trustee Alesia introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-12

RESOLVED, that the Village Board does hereby approve the following new members of the New Hartford Fire Department:

Cory Sweezey 411 Mohawk Street, Utica
 Noel Ames, 4 Deerpath Drive, New Hartford
 Toryn Snyder, 3441 Oneida Street, Chadwicks

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye

Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. **DEPARTMENT OF PUBLIC WORKS:** Superintendent Hughes provided the following report:

- The DPW has spent a good part of the month plowing, moving snow and clearing out hydrants due to the amount of snow we have received.
- Superintendent Hughes has reached out to LaBarge Group regarding Butler Place. He will advise when he hears back.
- There has been an abandoned car behind Georgio's for several months. The registration has been expired for 2 years. Superintendent Hughes will work with the Police Department in order to have it removed.
- The sander plow is completely out of service. A new plow has been ordered but the lead time is approximately 4 weeks. The Town has loaned the Village a plow that fits on equipment to get us through until the new plow arrives. Superintendent Hughes thanked the Town and Superintendent Sherman for their assistance.

D. **PLANNING BOARD:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2025-13

RESOLVED, that the Village Board does hereby approve the plans as presented for the changes to the parking lot at 85-87 Genesee Street as recommended by the Planning Board.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

E. **CODES DEPARTMENT:** Codes Officer Schreppel provided the following written report in his absence:

- Received several calls for no water in the bathrooms of the New Hartford Arena – referred to Town Maintenance
- Complaint of pot holes at the New Hartford Shopping Center – maintenance was notified
- Complaint of blocked exit doors with snow at Village Point Apartments – no violations found
- Complaint of trash smell at Village Point Apartments – referred to Maintenance
- Inspection at 15 Paris Road for water damage and ceiling mold – corrected prior to inspection
- Continuation of property inspection and photographs – 73 Oxford Road
- Construction/property inspections – 40 Hartford Terrace, 15 Paris Road, 27 Genesee Street, 73 Oxford Road, 105 Genesee Street, 26 Hoffman Rd

5. OTHER BUSINESS:

- A. **INSURANCE:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2025-14

RESOLVED, that the Village Board does hereby approve the new insurance proposal provided by Gates-Cole Associates with a premium increase of \$6,338.35.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- B. **LOSAP:** Trustee Butler introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2025-15

WHEREAS, the Village is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the New Hartford Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, as required by GML §219-a(2)(c), the New Hartford Fire Department has submitted the attached list, certified under oath, of active members of the Fire Department, including those volunteers who earned at least fifty (50) points during 2024 to qualify for service credit;

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Village to be in effect during calendar year 2024, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members;

WHEREAS, GML §219-a(2)(d) required the Board of Trustees (Board) to review and approve the attached list; **NOW THEREFORE BE IT**

RESOLVED, that the Board of Trustees approves the attached list of volunteer firefighters of the New Hartford Fire Department and the points earned by these firefighters during calendar year 2024; and be it further

RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty (30) days.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

C. EXECUTIVE SESSION:

- I. Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Sherman:

RESOLUTION 2025-15

RESOLVED, that the Village Board does hereby approve entering into Executive Session to discuss personnel items.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
----------------	-----

Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- II. Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-16

RESOLVED, that the Village Board does hereby approve exiting Executive Session and resuming the Regular Meeting.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

D. PERSONNEL:

- I. Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Alesia:

RESOLUTION 2025-17

RESOLVED, that the Village Board does hereby approve hiring Shelby Puleo as the Deputy Clerk to replace Kathy Briggs.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- II. Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-18

RESOLVED, that the Village Board does hereby approve hiring Steve Karrat as a Fire Inspector for the Village.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

- E. **SEWER FUND:** Trustee Sherman introduced the following Resolution for adoption and it was seconded by Trustee Freiberger:

RESOLUTION 2025-19

RESOLVED, that the Village Board does hereby approve the transfer of \$55,342.15 from the Sewer Fund to the General Fund. The transfer will reimburse the General Fund for a Storm Line Repair along Genesee Street from August 2024 which was paid out of the General Fund.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiberger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

6. **ADJOURNMENT:** Trustee Freiberger introduced the following Resolution for adoption and it was seconded by Trustee Butler:

RESOLUTION 2025-20

RESOLVED, that the Village Board does hereby approve the adjournment of the Regular Village Board meeting at 9:00 pm.

The Village Board voted upon roll call, resulting as follows:

Trustee Alesia	Aye
Trustee Butler	Aye
Trustee Freiburger	Aye
Trustee Sherman	Aye
Mayor Ryan	Aye

The Resolution was unanimously carried and duly **ADOPTED**.

Respectfully submitted,



Sarah L. Dobson
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 02/10/2025

NUMBER 009

TOTAL CLAIMS: \$78,261.23

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3016	Fully Involved Reliable Elect 1162/Rims and tires	A3410.4	2,980.00	2497 01/21/2025
3017	AT&T phone bill	A1010.4	8.54	2498 02/03/2025
3018	Verizon Communications Inc. Account# 651-741-248-0001-77	A1010.4	217.76	2499 02/03/2025
3019	MVWA waer and sewer - FD	A3410.4	281.99	2500 02/03/2025
3019	MVWA water and sewer - DPW	A5110.4	147.92	2500 02/03/2025
3020	National Grid gas and electric	A3410.4	2,156.55	2501 02/03/2025
3020	National Grid	A5110.4	3,915.52	2501 02/03/2025
3020	National Grid	A5141.4	36.55	2501 02/03/2025
3020	National Grid	A5182.4	1,195.20	2501 02/03/2025
3020	National Grid	A7110.4	255.93	2501 02/03/2025
3021	Oneida County Assessor's Assoc 2025 Oneida County Assessors Dues	A1355.4	50.00	2503 02/11/2025
3022	Mohawk Valley Frasers Memorial Parade:2025/Memorial Day Parade 2025	A7270.4	1,200.00	2504 02/11/2025
3023	Sauquoit Creek Commission 2024/Local Share of Budget 2024	A1010.4	780.00	2505 02/11/2025
3024	Column Software PBC 65396521-0006/Tentative Roll Legal Notice	A1010.4	20.20	2506 02/11/2025
3025	Fiscal Advisors&Marketing Inc 41985/Professional Services	A1010.4	2,668.00	2507 02/11/2025
3026	DC Efficiency Consulting 25-949/Records Management Project	A1355.4	2,990.00	2508 02/11/2025
3027	NYS Teamsters Health/Hosp Fund March 2025/Insurance Billing - March 2025	A1910.4	13,963.28	2509 02/11/2025
3028	Williamson Law Book Co. 204933/Payroll Software Support 2/25-1/26	A1010.4	1,279.00	2510 02/11/2025
3029	MICHAEL'S GREENHOUSE 000477/Poinsettias	A1010.4	83.96	2511 02/11/2025
3030	Arlott Office Products 26146/Office Supplies	A1010.4	12.95	2512 02/11/2025
3031	National Industrial & Safety S 42241/Gloves & Hand Warmers	A8160.4	1,855.20	2513 02/11/2025
3032	Buell Fuel SB 2211664/Diesel Fuel	A5989.4	806.12	2514 02/11/2025
3033	Tracey Road Equipment, Inc X101282669:01/Coolant	A8160.4	208.25	2515 02/11/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 02/10/2025

NUMBER 009

TOTAL CLAIMS: \$78,261.23

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3033	Tracey Road Equipment, Inc X107037810:01/Hubcabs	A8160.4	23.53	2515 02/11/2025
3033	Tracey Road Equipment, Inc X107037429:01/Clamps	A8160.4	465.38	2515 02/11/2025
3033	Tracey Road Equipment, Inc X107037810:01/Supplies	A8160.4	23.53	2515 02/11/2025
3033	Tracey Road Equipment, Inc X107037185:01/Filters	A8160.4	70.76	2515 02/11/2025
3034	Tom Hughes 20250210/Fuel subscription, Home Depot, Norton	A5110.4	395.49	2516 02/11/2025
3035	Dan Yates 20250210/Boots - Joe LaClair	A5110.4	239.20	2517 02/11/2025
3036	Mecurio's Automotive Service 51575	A5141.4	369.00	2518 02/11/2025
3037	Frank's Body Works, LLC 20250121/Inspection	A5110.4	21.00	2519 02/11/2025
3038	Cargill, Inc. 2910442259/Bulk Salt	A5141.4	633.68	2520 02/11/2025
3038	Cargill, Inc. 2910442258/Bulk Salt	A5141.4	240.00	2520 02/11/2025
3038	Cargill, Inc. 2910448453/Bulk Salt	A5141.4	2,475.33	2520 02/11/2025
3038	Cargill, Inc. 2910468603/Bulk Salt	A5141.4	2,315.05	2520 02/11/2025
3038	Cargill, Inc. 2910448450/Bulk Salt	A5141.4	2,742.18	2520 02/11/2025
3039	JC SMITH, INC 1796965/Snow Shovel	A5141.4	26.68	2521 02/11/2025
3040	Clemente Fane 1192723/Stamp Crete	A5410.4	1,389.26	2522 02/11/2025
3040	Clemente Fane 1191554/Stamp Crete	A5410.4	1,590.32	2522 02/11/2025
3041	Massoud's Tree Farm 20241126/Kissing Balls	A7110.4	124.00	2523 02/11/2025
3042	Jay K Independent Lumber Corp. 53391/Hose Parts	A5110.4	46.39	2524 02/11/2025
3043	JPJ Electronic Comm. Inc. 1003567/Radio Charger	A5110.4	27.96	2525 02/11/2025
3044	Gleason Salt & Supply, Inc. 0026451-IN/Mag Chloride Salt	A5141.4	978.84	2526 02/11/2025
3044	Gleason Salt & Supply, Inc. 0025869-IN/Mag Chloride Salt	A5141.4	978.84	2526 02/11/2025
3045	Home Depot Credit Services 6035322531957342:1/25/Supplies - Fire	A3410.4	108.34	2527 02/11/2025
3045	Home Depot Credit Services 6035322531957342:1/25/Supplies - DPW	A5110.4	476.28	2527 02/11/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 02/10/2025

NUMBER 009

TOTAL CLAIMS: \$78,261.23

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3046	Oneida Herkimer Solid Waste 1043174-IN/January Tipping Fees	A8160.4	3,460.17	2528 02/11/2025
3047	Utica Mack, Inc. 010420928/Apparatus Repairs	A3410.4	1,663.71	2529 02/11/2025
3048	Tom Bolanowski 20250210/Expenses - Equipment	A3410.4	113.04	2530 02/11/2025
3049	Fully Involved Reliable Elect 1174/Emergency Warning Lights	A3410.4	2,963.00	2531 02/11/2025
3050	Firematic Supply Company, Inc. INSTAL10129/Apparatus Repairs	A3410.4	185.96	2532 02/11/2025
3051	ABC Fire Extinguisher Co, Inc. 65844/Extinguisher Service	A3410.4	240.70	2533 02/11/2025
3051	ABC Fire Extinguisher Co, Inc. 65792/Extinguisher Service	A3410.4	149.00	2533 02/11/2025
3052	Jay K Independent Lumber Corp. 51511/Lighting Equip	A3410.4	3.00	2534 02/11/2025
3052	Jay K Independent Lumber Corp. 51509/Lighting Equip.	A3410.4	50.97	2534 02/11/2025
3053	AT&T Mobility 287321905064X01082025/Wireless	A3410.4	266.20	2535 02/11/2025
3054	Knox Company INV-KA-366637/Apparatus Equip,	A3410.4	98.00	2536 02/11/2025
3055	W. S. Darley & Company 17548441/Fire Fighting Equip	A3410.4	234.58	2537 02/11/2025
3055	W. S. Darley & Company 17548096/Fire Fighting Equip.	A3410.4	469.80	2537 02/11/2025
3056	JPJ Electronic Comm. Inc. 247101/Radio Equipment	A3410.4	1,367.10	2538 02/11/2025
3057	Fire End & Croker Corp. ELMSSON7834/Turnout Gear	A3410.4	4,134.00	2539 02/11/2025
3058	Tracey Road Equipment, Inc R107001846:01/Vehicle Repair	A3410.4	201.50	2540 02/11/2025
3059	Municipal Emergency Serv. Inc IN2195255/Firefighting Gloves	A3410.4	1,294.61	2541 02/11/2025
3060	Grainger 9377021705/Battery Replacements	A3410.4	423.52	2542 02/11/2025
3061	Mohawk Valley Communications 195/Pager Replacement	A3410.4	1,531.90	2543 02/11/2025
3062	Witmer Public Safety GroupInc INV603685/Fire Fighting Equip	A3410.4	287.96	2544 02/11/2025
3062	Witmer Public Safety GroupInc SO554705/Fire Fighting Equip	A3410.4	2,330.94	2544 02/11/2025
3063	Charter Communications 143616601020125/TV & Internet	A1010.4	101.00	2545 02/11/2025
3063	Charter Communications	A5110.4	6.01	2545 02/11/2025

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - VILLAGEWIDE

VILLAGE OF NEW HARTFORD

COUNTY, NEW YORK

DATE OF AUDIT: 02/10/2025

NUMBER 009

TOTAL CLAIMS: \$78,261.23

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
3064	Max Tires 148.5509/Tires	A8160.4	1,796.00	2546 02/11/2025
3065	Lowe's 98007151677:1/25/Parts	A5110.4	36.94	2547 02/11/2025
3066	Northland Communications 63569040225/Phone	A3410.4	391.61	2548 02/11/2025
3067	ESO Solutions, Inc. annual records software	A3410.4	1,586.05	2549 02/11/2025

Total:

78,261.23

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Village Board of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 10th day of February, 2025
Donald J. Ryan
Signature

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NEW HARTFORD:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of January, 2025:

DATED: February 3, 2025


 TREASURER

	Balance 12/31/2024	Increases	Decreases	Balance 01/31/2025
A GENERAL FUND - VILLAGEWIDE				
CASH - CHECKING	20,739.27	137,331.75	141,620.98	16,450.04
CASH - SAVING	1,068,733.14	2,115.12	125,000.00	945,848.26
HRA Account	12,401.90	24.75	1,339.96	11,086.69
CASH FROM OBLIGATIONS	19,101.61	0.00	0.00	19,101.61
TOTAL	1,120,975.92	139,471.62	267,960.94	992,486.60
HA CAPITAL PROJECT				
CASH - CHECKING	288.07	0.00	0.00	288.07
CAPITAL SAVINGS ACCOUNT	19,755.97	41.95	0.00	19,797.92
TOTAL	20,044.04	41.95	0.00	20,085.99
SS SEWER FUND				
	0.00	0.00	0.00	0.00
MONEY MARKET	865,755.97	51,940.99	0.00	917,696.96
TOTAL	865,755.97	51,940.99	0.00	917,696.96
TA TRUST & AGENCY				
CASH - CHECKING	18,929.42	59,111.68	64,767.82	13,273.28
TOTAL	18,929.42	59,111.68	64,767.82	13,273.28
TOTAL ALL FUNDS	2,025,705.35	250,566.24	332,728.76	1,943,542.83