

# MS4 Annual Report/Interim Progress Certification—2025

version 1.0

(Submission #: HQA-TDXW-B5DP5, version 1)

## Details

---

**Originally Started By** Don Bathke

**Alternate Identifier** NYR20A132

**Submission ID** HQA-TDXW-B5DP5

**Status** Draft

## Form Input

---

### MS4 Operator Information

**Municipality Name or Legal Entity Name**

Village of New Hartford

**Permit ID #:**

NYR20A132

**MS4 Operator Type**

Traditional land use control

**Traditional Land Use Control**

Village

**Traditional Land Use Control**

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

**Legal Municipal/Entity Mailing address**

48 Genesee Street  
New Hartford, NY 13413  
Oneida

**Ranking Official**

Official Title	First and Last Name	Phone	Email
Mayor	Donald Ryan	315-794-4244	Mayor@villageofnewhartford.com

**Report Preparer**

Report Preparer Title	First and Last Name	Phone	Email
Stormwater Public Contact	Donald Bathke	3152699786	Donjb69348@aol.com

**Stormwater Program Coordinator**

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	Thomas Hughes	315-724-0379	Tomhughes@villageofnewhartford.com

**Part IV**

**Was the information in this section completed as part of a coalition/group?**

No

**MS4 General Permit Resources**

---

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

**SWMP Plan**

---

**Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)**

Yes

**Annually: Has the SWMP been updated? (Part IV.B.3.)**

Yes

## **Mapping**

---

**Annually: Has the comprehensive system mapping been updated? (Part IV.D.)**

No

**Please clarify the reason for selecting "No" for this item.**

The Village is a densely populated built out system with no changes since previous iterations of prior SPEDES general permit coverage.

**What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)**

The stormwater conveyance system is over layed on the Oneida county tax map. The gis database includes photos, physical attributes including identifier numder, sump depth, size, piping information including but not limited to size, type and flow direction. Outfall locations have also been odentified. Mapping has also been completed on the sewer shed breakdown.

**Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)**

No

**Please clarify the reason for selecting "No" for this item.**

NA until 2027.

**Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)**

No

**Please clarify the reason for selecting "No" for this item.**

NA until 2029.

## **Legal Authority**

---

**Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

The Village is not newly designated and is a existing ms4 operator with continuing coverage from previous iterations of the SPEDES general permit. And has adopted a legal local ordinance equivalent to the requirements of part VI.E.2.

**Please enter any comments related to the questions in this section below:**

Regarding the question of alternative implementation agreements and coalitions, although not a direct contributing party in this report completion the overall ms4 program is aided by Oneida county government and advisory coalitions. Including but not limited to: an IMA with Oneida Herkimer Solid Waste authority for providing waste disposal options. An IMA with Oneida county Water Quality and Water Pollution Control including Operation Ripple Effect with assistance in mitigating a DEC consent order involving the part sewer system. An IMA with Sauquoit Creek Basin Commission. An IMA with Mohawk Valley Stormwater Coalition to assist MS4's achieving phase II stormwater Minimum Control measures and other water quality regional issues to improve state water quality.

## **Part V**

**In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029. The SWMP will be evaluated during year 5 of the SPEDES GP24.

## **Part VI**

**Which MCMs in this Part were completed as a coalition/group, if any?**

*NONE PROVIDED*

### **Minimum Control Measure 1**

---

**Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029

**In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Please enter any comments related to the questions in this section below:**

The Village is an existing ms4 operator with continuing coverage from previous iterations of the SPEDES general permit. MCM 1 control measures have been included in the existing SWMP. As the Mohawk Valley Stormwater Coalition evolves there will be more regional opportunities for MCM 1 activities.

## **Minimum Control Measure 2**

---

**Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)**

Yes

**What was the opportunity for public involvement/participation in the SWMP?**

Public hearings or meetings

Citizen advisory group on stormwater management

Coordination with other pre-existing public involvement/participation opportunities

**Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)**

Yes

**What is the method(s) used for distribution to inform the public of the opportunity for involvement?**

Public notice

Printed materials (e.g., mail inserts, brochures and newsletters)

Electronic materials (e.g., websites, email listservs)

Displays in public areas (e.g., town halls, library, parks)

Workshops or focus groups

Social Media (e.g., Facebook, Twitter, blogs)

Mass media (e.g., newspapers, public service announcements on radio or cable)

**Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)**

Yes

**Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)**

Yes

**What opportunity for review and comment on the draft annual report has been provided?**

Presentation of the draft Annual Report

Posting of draft Annual Report on a public website

**Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

To date from the inception of the ms4 program no comments have been recieved that require a summary.

**Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

To date from the inception of the ms4 program no comments have been recieved that requiring a summary.

**Please enter any comments related to the questions in this section below:**

The Village is an existing ms4 operator with continuing coverage from previous iterations of the SPEDES general permit. MCM 2 control measures have been included in the existing SWMP. As the Mohawk Valley Stormwater Coalition evolves there will be more regional opportunities for MCM 2 activities.

**Minimum Control Measure 3**

---

**Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

This will be an item of discussion at a Mohawk Vally StormwaterCoalition meeting to discuss how monitoring is prioritized and conducted on a regional level and will be accomplished within 3 years of EDC.

**In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027. Prioritization will be established when monitoring locations are developed

**In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2026. Prioritization will be established when monitoring locations are developed.

**In Year 5: Have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027.

**In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027

**Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)**

Yes

**In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027.

**In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027

**Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)**

Yes



**In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2029

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA. until 2027.

**In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2027.

**Please enter any comments related to the questions in this section below:**  
The Village is an existing ms4 operator with continuing coverage from previous iterations of the SPEDES general permit. MCM 3 control measures have been included in the existing SWMP. These measures include the adoption of a local ordinance addressing IDDE that conforms to IV.E.2.a.

#### **Minimum Control Measure 4**

---

**Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)**  
Yes

**In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2029.

**In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2027.

**In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2027.

**Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)**  
Yes

**How many construction sites are on the inventory?**  
0

**Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)**  
Yes

**How many high priority construction sites are on the inventory?**  
0

**In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2026.

**Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)**  
N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**  
NA until 2027.

**Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)**

**NONE PROVIDED**

*To be completed after info provided by CEO.*

**Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)**

Yes

**Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)**

No

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027.

**Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)**

Yes

**Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)**

NONE PROVIDED

To be completed after info received from CEO

**Are final construction site inspections conducted? (Part VI.D.9.)**

Yes

**Please enter any comments related to the questions in this section below:**

No construction activities have occurred within the Village from the beginning of the Phase II Stormwater regulations that meet the criteria detailed in VI.D. Should a development or redevelopment project occur meeting those requirements the Village would rely on a department endorsed entity to conduct the SWPPP review, construction site inspections and construction oversize procedures.

#### **Minimum Control Measure 5**

---

**Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)**

Yes

**How many post-construction SMPs are on the inventory?**

0

**Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)**

Yes

**Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)**

No

**Please clarify the reason for selecting "No" or "N/A" for this item.**

There have been no SMP's installed.

**How many post-construction SMPs have been inspected at the required frequency?**

0

**In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)**

No

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)**

NONE PROVIDED

**In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA untill 2027.

**Please enter any comments related to the questions in this section below:**

No post construction SMP's requiring inspection and maintenance have been constructed within the Village from the beginning of the Phase II Stormwater regulations that meet the criteria detailed in VI.E. should a development or redevelopment project occur meeting those requirements the Village would rely on a department endorsed entity to conduct SMP inspection.

## **Minimum Control Measure 6**

---

**Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)**

Yes

**Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)**

Yes

**Which BMPs have been incorporated into the municipal facility program?**

Spill Prevention and Response Procedures

Manage Vegetated Areas and Open Space on Municipal Property

Waste, Garbage, and Floatable Debris

Salt Storage Piles or Pile Containing Salt

Erosion and Sediment Controls

Follow a Preventive Maintenance Program

Minimize Exposure

**In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028

**In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)**

Yes

**How many municipal facilities are on the inventory?**

5

**In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027.

**Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2027.

**In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)**

Yes

**Which BMPs have been incorporated into the municipal operations program?**

Minimize Exposure

Spill Prevention and Response Procedures

Manage Vegetated Areas and Open Space on Municipal Property

Waste, Garbage, and Floatable Debris

Salt Storage Piles or Pile Containing Salt

Erosion and Sediment Controls

Follow a Preventive Maintenance Program

**In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029

**In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2028.

**Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)**

Yes

**Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)**

Yes

**How many catch basins have been inspected?**

50

**How many catch basins that were inspected had a sump >50% full of trash, sediment, and debris?**

0

**In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

NA until 2029.

**Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))**

Yes

**Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)**

Yes

**Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)**

Yes

**Please enter any comments related to the questions in this section below:**

In previous iteration the Village has created a Municipal Operations and Guidance document as a SWMP supplement, and also developed a Spill Response Protocols guidance.

## **Part VIII**

**Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?**

No

**Please enter any comments related to the questions in this section below:**

The Village discharges into the Sauquoit creek ( lower) which is a tributary of the Mohawk river that is included on the 303d list for fecal and coliform.



## **Part IX**

**Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?**

No

**Please enter any comments related to the questions in this section below:**

Water quality report for Sauquoit Creek, lower shows impaired for aquatic life from PCB's

## **Interim Progress Status**

### **Interim Progress Resources**

---

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

**Have you reviewed compliance items due within two years of EDC?**

NONE PROVIDED

**Have you reviewed compliance items due within three years of EDC?**

NONE PROVIDED

**Have you reviewed compliance items due within four years of EDC?**

NONE PROVIDED

**Have you reviewed compliance items due within five years of EDC?**

NONE PROVIDED

**Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?**

NONE PROVIDED

**Please enter any comments related to the questions in this section.**

NONE PROVIDED

## **Certification**

**The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.**

Yes

**As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.**

Certification Form

**Attach completed certification form.**

<i>NONE PROVIDED</i>
<b>Comment</b>
<i>NONE PROVIDED</i>